



Bow Valley Regional Transit Services Commission

Information Clerk – Customer Service – 9-week Position

Position Summary:

We are looking for Bow Valley residents who are excited about the opportunity to connect with both locals and visitors. As an information clerk for Roam Transit, you will engage with riders by listening and asking questions and helping them find their desired destinations. You will help to educate visitors on COVID-19 protocols whilst using our services. You will be able to help visitors plan unique and memorable experiences during their visit, and help locals connect with the amazing Bow Valley. Your local insight about the area will encourage all riders to experience more with Roam Transit.

You are great at...

- Listening and communicating comfortably in English (another language is an asset)
- Confidently and sincerely interacting with visitors and stakeholders
- Learning about Roam Transit routes and the Bow Valley region
- Getting along with others and being a strong collaborator

Requirements, Conditions:

- You must be aged between 15 and 30.
- Must be legally entitled to work in Canada (International students are not eligible).
- Some light lifting, outside work.
- Must be able to work flexible hours as required.
- Weekend work may be required.
- This is a 9-week seasonal position starting June 28th, 2021.

Proposed Rate of Pay:

\$17.50 per hour

How to Apply:

Please submit your cover letter and resume via email – careers@roamtransit.com