

**BOW VALLEY REGIONAL TRANSIT SERVICES
COMMISSION REGULAR MEETING**

111 Hawk Avenue and MS Teams

MINUTES

September 9th, 2026 2:00-4:00pm

BOARD MEMBERS PRESENT

Dave Schebek, ID9 (Chair)
Barb Pelham, Town of Banff (Vice Chair)
Brian Standish, Town of Banff
Tanya Foubert, Town of Canmore
Sean Krausert, Town of Canmore
Don Beaulieu, ID9

BOARD MEMBERS ABSENT

BVRTSC ADMINISTRATION PRESENT

Martin Bean, CEO
Matt Simmonds, Director of Finance and Administration
Steve Nelson, Director of Service Delivery

Dave Schebek
Dave Schebek (Oct 30, 2026 08:41:09 PDT)

ADMINISTRATION PRESENT

Kimberly Fisher, Parks Canada
PH Gagnon, Town of Banff (Virtual)

30/10/2026

PUBLIC PRESENT

Marek Cerny, Data Analyst & Route Planner (Virtual)
Kim McInnis, Accounting (Virtual)
Caz Vary, Safety & Training (Virtual)
Greg Colgan, CBC (Virtual)
Jessica Lee, Rocky Mountain Outlook (Virtual)

1. Call to Order

Dave Schebek calls the meeting to order at 2:00PM

2. Approval of the Agenda

BVRTSC26-53 Dave Schebek moves to approve the agenda as presented

CARRIED UNANIMOUSLY

3. Minutes

- Approval of the August 12th 2026 Regular Meeting Minutes (attached)

BVRTSC26-54 Dave Schebek moves to accept the minutes as presented

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

- a) CEO Report (For Information)
- b) Bring Forward List of Pending Items (For Information)
- c) Transit Service Monthly Statistics (For Information)

5. New Business

- a) Presentation of Proposed Operating (2027-2029) and Capital (2027-2036) Budgets (Request for Decision)

Matt Simmonds noted a minor column error to be corrected

BVRTSC26-55 Dave Schebek moves to approve the Proposed 2027 – 2029 BVRTSC Operating Budget as amended.

CARRIED UNANIMOUSLY

BVRTSC26-56 Tanya Foubert moves to approve the Proposed 2027 – 2036 BVRTSC Capital Budget as presented.

CARRIED UNANIMOUSLY

- b) Report on Governance Policy Workplan Timelines (Request for Decision)

BVRTSC26-57 Barb Pelham moves that the Board receive the Governance Policy Work Plan and approve the proposed phased approach, with initial priority placed on financial governance and structural improvements; and that Administration provide progress reports to the Board approximately every three months during implementation.

CARRIED UNANIMOUSLY

- c) Maintenance Planning Report (Request for Decision)

BVRTSC26-58 Dave Schebek moves that the Commission directs administration to work towards a long-term agreement with the Town of Banff to continue to provide Roam's maintenance services utilizing existing facilities to capacity through the potential implementation of an

afternoon shift beginning mid-year in 2028, with additional capital expansion opportunities being explored and identified over the next 5 years.

CARRIED UNANIMOUSLY

6. Next Regular Meeting – Wednesday October 14th, 2026 from 2- 4PM

To be held at: 111 Hawk Avenue and Microsoft Teams

7. Adjournment

BVRTSC26-59 Dave Schebek moves to adjourn at 2:32PM

CARRIED UNANIMOUSLY

DRAFT Minutes BVRTSC September 2026

Final Audit Report

2026-10-30

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