

**BOW VALLEY REGIONAL TRANSIT SERVICES
COMMISSION REGULAR MEETING**

111 Hawk Avenue and MS Teams

MINUTES

April 16th, 2026 2:00-4:00pm

BOARD MEMBERS PRESENT

Dave Schebek, ID9 (Chair)
Barb Pelham, Town of Banff (Vice Chair)
Tanya Foubert, Town of Canmore
Don Beaulieu, ID9
Sean Krausert, Town of Canmore (Virtual) (left meeting at 3:19PM – quorum is maintained)

BOARD MEMBERS ABSENT

Brian Standish, Town of Banff

BVRTSC ADMINISTRATION PRESENT

Martin Bean, CEO
Natasha Gray, Office Administrator
Steve Nelson, Director of Service Delivery
Matt Simmonds, Director of Finance and Administration
Marek Cerny, Data Analyst (Virtual)

ADMINISTRATION PRESENT

Seth Cherry, Parks Canada (Virtual)
Dwight Bourdin, Parks Canada (Virtual)
Dustin Schinbein, Town of Canmore
Paul Godfrey, Town of Banff (Virtual)
Chris McGregor, Town of Banff
Adrian Field, Town of Banff
Kimberly Fisher, Parks Canada (Virtual)
Danielle Duffy, ID9 (Virtual)

Dave Schebek
Dave Schebek (Jun 16, 2026 11:58:05 MDT)

16/06/26

PUBLIC PRESENT

Greg Colgan, CBC News
Avery Guthrie, Teeple Architects (Virtual - presenter)
Jessica Lee, Rocky Mountain Outlook (Virtual)
Calvin Scott Avail Partners (Virtual - presenter)
Andrew Martin, Watt Consulting (Virtual - presenter)
April Stevenson (Roam)

1. Call to Order

BVRTSC26-15 Dave Schebek calls the meeting to order at 2:00PM

2. Approval of the Agenda

Martin Bean recommends moving item 5a to 4a, and 5b to 4b.

BVRTSC26-16 Dave Schebek moves to approve Agenda as amended

CARRIED UNANIMOUSLY

3. Minutes

- Approval of the March 11th, 2026 Regular Meeting Minutes (attached)

BVRTSC26-17 Dave Schebek moves to approve the March 11th 2026 Regular Meeting Minutes as presented.

CARRIED UNANIMOUSLY

4. Regular Agenda Items

- a) Presentation of Audited Financial Statements (Calvin Scott, Avail Partners) (Request for Decision)

Request from Barb Pelham for information on use of reserve amounts.

- b) Presentation of Fleet and Facilities Report (For Information Only) (Watt Consulting)

BVRTSC26-18 Dave Schebek moves that administration and respective board members to review this document again and have it on the agenda for next month with additional questions, comments, concerns.

CARRIED UNANIMOUSLY

- c) CEO Report (For Information)

- d) Bring Forward List of Pending Items (For Information)

- e) Transit Service Monthly Statistics (For Information)

5. New Business

- a) Retired Employee Transit Pass Proposal (Request for Decision)

BVRTSC26-19 Dave Schebek moves that Board approve a lifetime retiree transit pass for eligible employees, defined as those with a minimum of 10 years of service who are aged 60 or older at the time of retirement.

CARRIED UNANIMOUSLY

6. Next Regular Meeting – Wednesday May 13th, 2026 2- 4PM

To be held at: 111 Hawk Avenue, Banff and Microsoft Teams

7. Adjournment

BVRTSC26-20 Dave Schebek moves to adjourn the meeting at 3:37PM

CARRIED UNANIMOUSLY






2 DRAFT BVRTSC April 2026 Minutes

Final Audit Report

2026-06-16

Created:	2026-06-08
By:	Martin Bean (martin.bean@roamtransit.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA3R6r19BMD-5BKzpPZ5Dtz7GwvpxntWdC

"2 DRAFT BVRTSC April 2026 Minutes" History

-  Document created by Martin Bean (martin.bean@roamtransit.com)
2026-06-08 - 6:56:14 PM GMT
-  Document emailed to Dave Schebek (daveschebek@improvementdistrict9.ca) for signature
2026-06-08 - 6:56:23 PM GMT
-  Email viewed by Dave Schebek (daveschebek@improvementdistrict9.ca)
2026-06-16 - 5:57:47 PM GMT
-  Document e-signed by Dave Schebek (daveschebek@improvementdistrict9.ca)
Signature Date: 2026-06-16 - 5:58:05 PM GMT - Time Source: server - Signature Appearance Selected: TYPE
-  Agreement completed.
2026-06-16 - 5:58:05 PM GMT