

**BOW VALLEY REGIONAL TRANSIT SERVICES
COMMISSION REGULAR MEETING**

111 Hawk Avenue and MS Teams

MINUTES

March 11th, 2026 2:00-4:00pm

BOARD MEMBERS PRESENT

Dave Schebek, ID9 (Chair)
Barb Pelham, Town of Banff (Vice Chair)
Tanya Foubert, Town of Canmore
Don Beaulieu, ID9
Brian Standish, Town of Banff
Sean Krausert, Town of Canmore

BOARD MEMBERS ABSENT

BVRTSC ADMINISTRATION PRESENT

Martin Bean, CEO
Mel Booth, Director of Finance and Administration
Steve Nelson, Director of Service Delivery
Matt Simmonds, Director of Finance and Administration

Dave Schebek
Dave Schebek (Apr 24, 2026 10:22:43 MDT)

ADMINISTRATION PRESENT

Dustin Schinbein, Town of Canmore
Stephen Allan, Town of Banff (Virtual)
Kimberly Fisher, Parks Canada (Virtual)
Patti Youngberg, Parks Canada (Virtual)
Danielle Duffy, ID9 (Virtual)

24/04/26

PUBLIC PRESENT

Greg Coglan, CBC News (Virtual)
Marek Cerny, Public (Virtual)
Jessica Lee, Rocky Mountain Outlook (Virtual)

1. Call to Order

Dave Schebek calls the meeting to order at 2:00 PM.

2. Approval of the Agenda

Brian Standish asks to add current fuel prices to Agenda.

BVRTSC26-11 Dave Schebek moves to approve the Agenda as amended with addition as 5d

CARRIED UNANIMOUSLY

3. Minutes

- Approval of the February 11th, 2026 Regular Meeting Minutes (attached)

BVRTSC26-12 Dave Schebek moves to accept the February 11th, 2026 Regular Meeting Minutes as presented.

CARRIED UNANIMOUSLY

4. Regular Agenda Items

- a) CEO Report (For Information)
- b) Bring Forward List of Pending Items (For Information)
- c) Transit Service Monthly Statistics (For Information)

5. New Business

- a) Skijoring Report (For Information Only)
- b) Introduction of new Director of Finance and Administration (For Information Only)
- c) Presentation of Year End Financials (Request for Decision)

BVRTSC26-13 Tanya Foubert moves that the Board moves to approve the reserve transfers presented in the draft 2025 financial results as follows:

2025 Operating surplus of \$350,012.63 to be transferred as follows:

- \$409,367.34 into the Town of Banff operating reserve
- \$210,275.44 into the Town of Canmore operating reserve
- \$377,139.05 out of the ID9 operating reserve
- \$400.00 out of the BVRTSC operating reserve
- \$107,908.9 into the General Commission Reserve

CARRIED UNANIMOUSLY

- d) Fuel pricing – discussion of challenges that may occur due to fuel price increases that are being seen currently. Parks to follow up and clarify their fuel purchase. Canmore fuel purchases are at FasGas and based on retail pump prices.

6. Next Regular Meeting – Thursday April 16th, 2026 2- 4pm

To be held at: 111 Hawk Avenue, Banff and Microsoft Teams

7. Adjournment

BVRTSC26-14 Dave Schebek moves to adjourn the meeting at 2:45PM.

CARRIED UNANIMOUSLY






2 DRAFT Minutes BVRTSC March 2026

Final Audit Report

2026-04-24

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