

**BOW VALLEY REGIONAL TRANSIT SERVICES
COMMISSION REGULAR MEETING**

111 Hawk Avenue and MS Teams

MINUTES

October 15th, 2025 2:00-4:00pm

BOARD MEMBERS PRESENT

Dave Schebek, ID9 (Chair)
Tanya Foubert, Town of Canmore
Alex Parkinson, ID9
Barb Pelham, Town of Banff
Sean Krausert, Town of Canmore

BOARD MEMBERS ABSENT

Grant Canning, Town of Banff (Vice Chair)

BVRTSC ADMINISTRATION PRESENT

Martin Bean, CEO
Mel Booth, Director of Finance and Administration
Steve Nelson, Director of Service Delivery

Dave Schebek

Dave Schebek (Dec 10, 2025 08:23:46 MST)

10/12/25

ADMINISTRATION PRESENT

Dwight Bourdin, Parks Canada
Dustin Schinbein, Town of Canmore
Patti Youngberg, Parks Canada
Adrian Field, Town of Banff (Virtual)
Danielle Duffy, ID9 (Virtual)
Kimberly Fisher, Parks Canada (Virtual)

ADMINISTRATION ABSENT

PUBLIC PRESENT

1. Call to Order

Dave Schebek calls the meeting to order at 2:00PM

2. Approval of the Agenda

Martin Bean requests to add: "Scope Change for ICIP Funding" as item 5b)

BVRTSC25-56 Dave Schebek moves to approve the Agenda with one additional item added.

CARRIED UNANIMOUSLY

3. Minutes

- Approval of the September 10th, 2025 Regular Meeting Minutes (attached)

BVRTSC25-57 Dave Schebek moves to accept the Minutes as presented.

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

- a) CEO Report (For Information)
- b) Bring Forward List of Pending Items (For Information)
- c) Transit Service Monthly Statistics (For Information)

Barb Pelham requests that Banff Resident Pass ridership YTD be provided for next month's meeting.

5. New Business

- a) Presentation of Final Operating (2026-28) and Capital (2026-2035) Budgets (Request for Decision)

BVRTSC25-58 Dave Schebek moves to approve the Final 2026 – 2028 BVRTSC Operating Budget as presented.

CARRIED UNANIMOUSLY

BVRTSC25-59 Barb Pelham moves to approve the Final 2026 – 2035 BVRTSC Capital Budget as presented.

CARRIED UNANIMOUSLY

- b) New Item – Scope change for remaining ICIP Funding.

BVRTSC25-60 Tanya Foubert moves to direct Administration to apply through the Government of Alberta for a project scope change for the remaining ICIP funds to enable their use for the purchase of a new faring system.

CARRIED UNANIMOUSLY

6. Next Regular Meeting – Wednesday November 19th 2025 2- 4pm (Revised Date)

To be held at: 111 Hawk Avenue, Banff and Microsoft Teams

7. Adjournment

BVRTSC25-61 Dave Schebek moves to adjourn the meeting at 2:20PM

CARRIED UNANIMOUSLY






3 DRAFT Minutes BVRTSC Oct 2025

Final Audit Report

2025-12-10

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