

**BOW VALLEY REGIONAL TRANSIT SERVICES  
COMMISSION REGULAR MEETING**

**111 Hawk Avenue and MS Teams**

**MINUTES**

**November 24, 2025**

**2:00-4:00pm**

**BOARD MEMBERS PRESENT**

Dave Schebek, ID9 (Chair)  
Tanya Foubert, Town of Canmore  
Don Beaulieu, ID9  
Barb Pelham, Town of Banff (Vice Chair)  
Brian Standish, Town of Banff  
Sean Krausert, Town of Canmore (Virtual)

**BOARD MEMBERS ABSENT**

**BVRTSC ADMINISTRATION PRESENT**

Martin Bean, CEO  
Mel Booth, Director of Finance and Administration  
Steve Nelson, Director of Service Delivery  
Fiona Gagnon, Manager Communications & Customer Experience  
Michelle Horbay, Manager of Human Resources  
Marek Cerny, Data Analyst/Transit Planner

**ADMINISTRATION PRESENT**

Dustin Schinbein, Town of Canmore (Virtual)  
Patti Youngberg, Parks Canada  
Adrian Field, Town of Banff (Virtual)  
Kimberly Fisher, Parks Canada

  
Dave Schebek (Dec 9, 2025 14:15:10 MST)

09/12/25

**ADMINISTRATION ABSENT**

**PUBLIC PRESENT**

Greg Cogan, CBC Banff and Canmore (Virtual)

**1. Call to Order**

Dave Schebeck calls meeting to order at 2:01PM

**2. Approval of the Agenda**

**BVRTSC25-68** Dave Schebeck moves to accept the Agenda as presented.

**CARRIED UNANIMOUSLY**

**3. Appointment of Chair and Vice Chair of the BVRTSC for 2025/26 (Request for Decision)**

Dave Schebek turns meeting over to CEO, Martin Bean. Martin Bean calls 3 times for nominations for BVRTSC for Commission Chair 2025-2026

- Barb Pelham nominates Dave Schebek – no further nominations were received
- Dave Schebek is acclaimed and accepts Chair position

Martin Bean turns meeting over to Chair Dave Schebek. Dave Schebek calls 3 times for nomination for BVRTSC Commission Vice Chair for 2025-2026

- Brian Standish nominates Barb Pelham – no further nominations were received
- Barb Pelham is acclaimed and accepts Vice Chair position

**4. Minutes**

Approval of the October 15<sup>th</sup>, 2025 Regular Meeting Minutes (attached)

**BVRTSC25-69** Dave Schebek moves to approve the October 15<sup>th</sup>, 2025 Regular Meeting Minutes as presented

**CARRIED UNANIMOUSLY**

Approval of the October 15<sup>th</sup>, 2025 Annual Organizational Meeting Minutes (attached)

**BVRTSC25-70** Dave Schebek moves to accept the October 15<sup>th</sup>, 2025 Annual Organizational Meeting Minutes as presented.

**CARRIED UNANIMOUSLY**

**5. Old Business (including Standing Items)**

*Ask from Dave Schebek to change wording from “Old Business” to “Past Business.”*

- a) CEO Report (For Information)
- b) Bring Forward List of Pending Items (For Information)
- c) Transit Service Monthly Statistics (For Information)

Brian Standish requests clarity on the statistics package as to whether all stats presented are required or if package could be simplified. Administration commits to reviewing statistics package with any interested Commission members.

**6. New Business**

a) Presentation of Q3 Results (For Information Only)

b) Presentation of Customer Service Survey results (Fiona Gagnon) (For Information Only)

Ask to share presentation with all Commission members.

Ask from Parks Canada if winter service survey will be considered?

c) Articulated Bus Report (For Information Only)

**7. Next Regular Meeting – Wednesday December 10<sup>th</sup>, 2025 2-4pm**

To be held at: 111 Hawk Avenue, Banff and Microsoft Teams

**8. Adjournment**

**BVRTSC25-71** Dave Schebek moves to adjourn the meeting at 3:19PM

**CARRIED UNANIMOUSLY**






# Approved Minutes BVRTSC Nov 2025

Final Audit Report

2025-12-09

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