

**BOW VALLEY REGIONAL TRANSIT SERVICES
COMMISSION REGULAR MEETING**

111 Hawk Avenue and MS Teams

MINUTES


May 14th, 2025 2:00-4:00pm

BOARD MEMBERS PRESENT

Dave Schebek, ID9 (Chair)
Grant Canning, Town of Banff (Vice Chair)
Tanya Foubert, Town of Canmore
Alex Parkinson, ID9
Barb Pelham, Town of Banff

BOARD MEMBERS ABSENT

Sean Krausert, Town of Canmore


Dave Schebek (Jul 31, 2025 06:41:30 MDT)

BVRTSC ADMINISTRATION PRESENT

Martin Bean, CEO
Mel Booth, Director of Finance and Administration
Steve Nelson, Director of Service Delivery
Fiona Gagnon, Manager of Communications and Customer Service
Sarah Parsons, Marketing Generalist

30/07/25

ADMINISTRATION PRESENT

Kimberly Fisher, Parks Canada (Virtual)
Colin Debaie, Parks Canada (Virtual)
Patti Youngberg, Parks Canada
Dustin Schinbein, Town of Canmore
Adrian Field, Town of Banff (Virtual)

ADMINISTRATION ABSENT

PUBLIC PRESENT

Greg Colgan - Rocky Mountain Outlook (Virtual)

1. Call to Order

BVRTSC25-15 Dave Schebek calls the meeting to order at 2:00PM

2. Approval of the Agenda

BVRTSC25-16 Dave Schebek moves to approve to agenda as presented.

CARRIED UNANIMOUSLY

3. Minutes

- Approval of the April 9th 2025 Regular Meeting Minutes (attached)

BVRTSC25-17 Dave Schebek moves to accept the meeting minutes as presented

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

- a) CEO Report (For Information)
- b) Bring Forward List of Pending Items (For Information)
- c) Transit Service Monthly Statistics (For Information)

5. New Business

- a) Ratification of email vote for Canada Public Transit Fund (Request for Decision)

BVRTSC25-18 Tanya Foubert moves to direct Administration to submit the capital plan application for the BVRTSC's Baseline Funding allocation as presented.

CARRIED UNANIMOUSLY

- b) Presentation of Q1 Financials (For Information Only)
- c) Presentation of Brand Standard Revision (Request for Decision)

Request from the Commission to circulate the revision to Commission partners and return with any feedback to be considered.

CARRIED UNANIMOUSLY

6. Next Regular Meeting – Wednesday June 11th, 2025 2- 4pm

To be held at: 111 Hawk Avenue and Microsoft Teams

7. Adjournment

BVRTSC25-19 Dave Schebek moves to adjourn the meeting at 2:48PM.

CARRIED UNANIMOUSLY






2 DRAFT Minutes BVRTSC May 2025

Final Audit Report

2025-07-31

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