

**BOW VALLEY REGIONAL TRANSIT SERVICES
COMMISSION REGULAR MEETING**

1021 Railway Avenue, Canmore and MS Teams

MINUTES

April 9th, 2025

2:00-4:00pm

BOARD MEMBERS PRESENT

Dave Schebek, ID9 (Chair)
Grant Canning, Town of Banff (Vice Chair)
Tanya Foubert, Town of Canmore
Alex Parkinson, ID9
Barb Pelham, Town of Banff
Sean Krausert, Town of Canmore

BOARD MEMBERS ABSENT

BVRTSC ADMINISTRATION PRESENT

Martin Bean, CEO (Virtual)
Mel Booth, Director of Finance and Administration
Steve Nelson, Director of Service Delivery



Dave Schebek (May 21, 2025 14:53 MDT)

21/05/25

ADMINISTRATION PRESENT

Danielle Duffy, ID9 (Virtual)
Patti Youngberg, Parks Canada (Virtual)
Dwight Bourdin, Parks Canada (Virtual)
Daniella Rubeling, Parks Canada (Virtual)
Sally Caudill, Town of Canmore
Dustin Schinbein, Town of Canmore
Adrian Field, Town of Banff

ADMINISTRATION ABSENT

PUBLIC PRESENT

Greg Colgan - Rocky Mountain Outlook (Virtual)

1. Call to Order

BVRTSC25-10 Dave Schebek calls the meeting to order at 2:00PM

2. Approval of the Agenda

BVRTSC25-11 Dave Schebek moves to approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. Minutes

- Approval of the March 12th 2025 Regular Meeting Minutes (attached)

BVRTSC25-12 Dave Schebek moves to approve the Minutes as presented.

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

- a) CEO Report (For Information)
- b) Bring Forward List of Pending Items (For Information)
- c) Transit Service Monthly Statistics (For Information)

5. New Business

- a) Presentation of Audited Financial Statements (Calvin Scott, Avail Partners) (Request for Decision)

BVRTSC25-13 Sean Krausert moves to approve the 2024 Audited Financial Results as presented.

CARRIED UNANIMOUSLY

- b) Capital Plan for Canada Public Transit Fund (Baseline Stream) (Request for Decision)

Tabled temporarily until Administration can return with additional information.

- c) Unit 1008 Retirement (For Information Only)

6. Next Regular Meeting – Wednesday May 14th, 2025 2-4pm

To be held at: 111 Hawk Avenue and Microsoft Teams

7. Adjournment

BVRTSC25-14 Dave Schebek moves to Adjourn the meeting at 2:42 PM

CARRIED UNANIMOUSLY






BVRTSC Minutes April 2025

Final Audit Report

2025-05-21

Created:	2025-05-16
By:	Martin Bean (martin.bean@roamtransit.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIkifC1vYZI_ZROECuy-fVlb4b1NEGBtP

"BVRTSC Minutes April 2025" History

-  Document created by Martin Bean (martin.bean@roamtransit.com)
2025-05-16 - 3:26:02 PM GMT
-  Document emailed to Dave Schebek (daveschebek@improvementdistrict9.ca) for signature
2025-05-16 - 3:26:06 PM GMT
-  Email viewed by Dave Schebek (daveschebek@improvementdistrict9.ca)
2025-05-21 - 8:52:26 PM GMT
-  Document e-signed by Dave Schebek (daveschebek@improvementdistrict9.ca)
Signature Date: 2025-05-21 - 8:53:01 PM GMT - Time Source: server
-  Agreement completed.
2025-05-21 - 8:53:01 PM GMT