

**BOW VALLEY REGIONAL TRANSIT SERVICES
COMMISSION REGULAR MEETING**

111 Hawk Avenue and MS Teams

MINUTES

February 12th, 2025 2:00-4:00pm

BOARD MEMBERS PRESENT

Grant Canning, Town of Banff (Vice Chair)
Tanya Foubert, Town of Canmore
Alex Parkinson, ID9
Barb Pelham, Town of Banff (Virtual)
Sean Krausert, Town of Canmore

Dave Schebek

[Dave Schebek \(Mar 13, 2025 10:16 MDT\)](#)

BOARD MEMBERS ABSENT

Dave Schebek, ID9 (Chair)

13/03/25

BVRTSC ADMINISTRATION PRESENT

Martin Bean, CEO
Mel Booth, Director of Finance and Administration
Steve Nelson, Director of Service Delivery

ADMINISTRATION PRESENT

Danielle Duffy, ID9 (Virtual)
Patti Youngberg, Parks Canada
Adrian Field, Town of Banff (Virtual)

ADMINISTRATION ABSENT

Dwight Bourdin, Parks Canada
Daniella Rubeling, Parks Canada

PUBLIC PRESENT

Greg Colgan - Rocky Mountain Outlook (Virtual)

1. Call to Order

Grant Canning calls the meeting to order at 2:03PM

2. Approval of the Agenda

BVRTSC24-84 Alex Parkinson moves to approve the agenda as presented.

CARRIED UNANIMOUSLY

3. Minutes

Approval of the February 12th, 2024 Regular Meeting Minutes (attached)

BVRTSC24-85 Sean Krausert moves to approve the minutes as presented.

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

a) CEO Report (For Information)

Grant Canning ask to Admin to bring back information/highlights from discussions around train service planning/discussions scheduled for end of February.

b) Bring Forward List of Pending Items (For Information)

c) Transit Service Monthly Statistics (For Information)

5. New Business

a) Updated Dillon Fleet and Facility Study Report (Request for Decision- Accept for Information)

BVRTSC24-86 Tanya Foubert moves to accept the updated report for information.

CARRIED UNANIMOUSLY

b) Rural Transit Solutions Fund (For Information and Later Decision)

Option #1

Apply to the Rural Transit Solutions Fund for building upgrades, including office space, enclosing the covered parking to be able to park an additional 20 buses inside, plus bypass lane and outside parking for an additional 20 buses. This would allow for the purchase of 1 additional bus.

Option #2

Apply to the Rural Transit Solutions Fund for building upgrades including only the office space and the additional parking for 20 buses, plus the bypass lane but not enclosing the existing covered parking. This would allow for the purchase of up to 4 additional buses

BVRTSC24-87 Sean Krausert moves that the Board direct administration to make applications to the Rural Transit Solutions Fund in alignment with "Option 2" as presented.

CARRIED UNANIMOUSLY

6. Next Regular Meeting – Wednesday March 12th, 2025 2- 4pm

To be held at: 111 Hawk Avenue, Banff, and Microsoft Teams

7. Adjournment

BVRTSC24-79 Tanya Foubert moves to adjourn the meeting at 3:10PM

CARRIED UNANIMOUSLY






2 DRAFT Feb 2025 Minutes

Final Audit Report

2025-03-13

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