

**BOW VALLEY REGIONAL TRANSIT SERVICES
COMMISSION REGULAR MEETING**


111 Hawk Avenue and MS Teams

MINUTES

December 11th, 2024 2:00-4:00pm

BOARD MEMBERS PRESENT

Dave Schebek, ID9 (Chair)
Grant Canning, Town of Banff (Vice Chair)
Tanya Foubert, Town of Canmore
Alex Parkinson, ID9
Barb Pelham, Town of Banff
Sean Krausert, Town of Canmore (Virtual)



Dave Schebek (Feb 16, 2025 14:09 MST)

16/02/25

BOARD MEMBERS ABSENT

BVRTSC ADMINISTRATION PRESENT

Martin Bean, CEO
Mel Booth, Director of Finance and Administration
Steve Nelson, Director of Service Delivery
Marek Cerny, Data Analyst/Transit Planner
Fiona Gagnon, Manager of Communications & Customer Experience

ADMINISTRATION PRESENT

Danielle Duffy, ID9 (Virtual)
Therese Rogers, Town of Canmore (Virtual)
Patti Youngberg, Parks Canada
Dwight Bourdin, Parks Canada
Daniella Rubeling, Parks Canada

ADMINISTRATION ABSENT

PUBLIC PRESENT

Dennis Kar – Dillon Consulting
Greg Colgan - Rocky Mountain Outlook (Virtual)

1. Call to Order

Dave Schebek calls the meeting to order at 2:01 PM

2. Approval of the Agenda

Dave Schebek adds an In Camera session following the OnIt Year End Report discussion.

BVRTSC24-79 Dave Schebek moves to approve the agenda as amended.

CARRIED UNANIMOUSLY

3. Minutes

- Approval of the November 13th, 2024 Regular Meeting Minutes (attached)

BVRTSC24-80 Dave Schebek moves to approve the November 13th, 2024 Regular Meeting Minutes as presented.

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

- a) CEO Report (For Information)
- b) Bring Forward List of Pending Items (For Information)
- c) Transit Service Monthly Statistics (For Information)

5. New Business

- a) Dillon Consulting – Fleet and Facility Study Presentation. (For Information Only)
(Dennis Kar – Partner, Dillon Consulting)
- b) BVRTSC Customer Survey Report Presentation (Fiona Gagnon) (For Information Only)
- c) OnIt Year End Report (For Information Only)
- d) In Camera Session

BVRTSC24-81 Dave Schebek makes a motion to go In Camera at 3:32PM.

CARRIED UNANIMOUSLY

Out of camera at 4:04pm

BVRTSC24-82 Barb Pelham moves that Administration moves forward with the charger upgrades and dispenser replacements, with funding for the project to be treated as an operating expense.

CARRIED UNANIMOUSLY

BVRTSC24-83 Dave Schebek moves that the remuneration package for the CEO be approved by the Board as discussed.

CARRIED UNANIMOUSLY

6. Next Regular Meeting – Wednesday January 8th, 2025 2- 4pm

To be held at: 111 Hawk Avenue, Banff, and Microsoft Teams

7. Adjournment






Approved BVRTSC Dec 2024 Minutes (MB Edits)

Final Audit Report

2025-02-16

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