

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
ANNUAL ORGANIZATIONAL MEETING**


111 Hawk Avenue and MS Teams

MINUTES

October 30th, 2024 – Approximately 3:30 pm (Immediately Following Regular Meeting)

1. Call to Order

Meeting called to order at 2:30PM


Dave Schebek (Dec 9, 2024 12:39 MST)

2. Approval of the Agenda

BVRTSC24-63 Dave Schebek moves to accept the Agenda as presented.

CARRIED UNANIMOUSLY

3. Motion to adopt the Proposed 2025 Operating & Capital Budgets (see October 30th, 2024 Regular Meeting Package)

BVRTSC24-64 Dave Schebek moves to adopt the 2025-2027 Operating, and the 2025-2034 Capital Budgets as approved during the October 30th, 2024 Regular Commission meeting.

CARRIED UNANIMOUSLY

4. Appointment of Avail Chartered Accountants for Audit of 2023 Financials

BVRTSC24-65 Grant Canning moves to accept Avail Chartered Accountants as the Chartered Accountants for the BVRTSC 2024 financial audit.

CARRIED UNANIMOUSLY

5. In Camera Session – Strategic Plan Amendment Finalization

BVRTSC24-66 Dave Schebek moves to go In Camera with Board members and Administration and Parks Canada Partners at 2:34pm.

CARRIED UNANIMOUSLY

BVRTSC24-67 Dave Schebek moves to come Out of Camera at 2:44pm.

CARRIED UNANIMOUSLY

6. Approval of the 2025-2028 Strategic Plan

BVRTSC24-68 Dave Schebek moves to approve the 2025-2028 BVRTSC Strategic Plan as amended.

CARRIED UNANIMOUSLY

7. Setting Dates and Location of Meetings until the 2025 AOM

BVRTSC24-70 Dave Schebek moves that, until the end of October 2025, the Commission will continue with regular meetings on the 2nd Wednesday of each month at 2pm at 111 Hawk Avenue, with a MS Teams option to be available.

CARRIED UNANIMOUSLY

8. Strategic Plan Items:

- Gov 4 "As a standard item on AGM agenda, offer to review wording and content of Operating Bylaw."

Ask that motion recommendations are brought back by Administration for next meeting.

- Gov 5 ""As a standard item on AGM agenda, offer to conduct Commission Board self-assessment, reviewing Board effectiveness and planning for improvement."

Ask that motion recommendations are brought back by Administration for next meeting.

9. Adjournment

BVRTSC24-71 Dave Schebek moves to adjourn the meeting at 3:01pm.

CARRIED UNANIMOUSLY






Approved BVRTSC October 2024 AOM Minutes (MB Edits)

Final Audit Report

2024-12-09

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