

**BOW VALLEY REGIONAL TRANSIT SERVICES  
COMMISSION REGULAR MEETING**

**111 Hawk Avenue and MS Teams**

**MINUTES**

**October 30<sup>th</sup>, 2024 2:00-4:00pm**

**BOARD MEMBERS PRESENT**

Dave Schebek, ID9 (Chair)  
Grant Canning (Vice Chair), Town of Banff  
Tanya Foubert, Town of Canmore  
Alex Parkinson, ID9  
Sean Krausert, Town of Canmore (Virtual)



Dave Schebek (Dec 9, 2024 12:42 MST)

**BOARD MEMBERS ABSENT**

Barb Pelham, Town of Banff

**BVRTSC ADMINISTRATION PRESENT**

Martin Bean, CEO  
Mel Booth, Director of Finance and Administration  
Steve Nelson, Director of Service Delivery

**ADMINISTRATION PRESENT**

Daniella Rubeling, Parks Canada  
Danielle Duffy, ID9 (Virtual)  
Therese Rogers, Town of Canmore (Virtual)

**ADMINISTRATION ABSENT**

**PUBLIC PRESENT**

Greg Colgan - Rocky Mountain Outlook

**1. Call to Order**

Dave Schebek calls the meeting to order at 2:04pm

**2. Approval of the Agenda**

**BVRTSC24-57 Dave** Schebek moves to accept the agenda as presented.

**CARRIED UNANIMOUSLY**

**3. Minutes**

- Approval of the September 11<sup>th</sup>, 2024 Regular Meeting Minutes (attached)

**BVRTSC24-58** Dave Schebek moves to accept Minutes as presented.

**CARRIED UNANIMOUSLY**

**4. Old Business (including Standing Items)**

- a) CEO Report (For Information) ~~COB~~
- b) Bring Forward List of Pending Items (For Information)
- c) Transit Service Monthly Statistics (For Information)

**5. New Business**

- a) Credit card limit increase (Request for Decision)

**BVRTSC24-59 Dave** Schebek moves to approve a company credit card limit increase for Martin Bean from \$15,000 to \$25,000.

**CARRIED UNANIMOUSLY**

**BVRTSC24-60** Grant Canning moves to approve a temporary RBC global credit limit increase from \$45,000 to \$90,000 to allow for the switch over to the RBC Commercial Credit Card Program.

**CARRIED UNANIMOUSLY**

- b) Presentation of Final Operating (2025-27) and Capital (2025-2034) Budgets (Request for Decision)

**BVRTSC24-61** Grant Canning moves to approve the Final 2025– 2027 BVRTSC Operating Budget as presented

**CARRIED UNANIMOUSLY**

**BVRTSC24-61 Dave** Schebek moves to approve the Final 2025 – 2034 BVRTSC Capital Budget as presented/amended.

**CARRIED UNANIMOUSLY**

6. Next Regular Meeting – Wednesday November 13<sup>th</sup> 2024 2- 4pm

To be held at: 111 Hawk Avenue, Banff and Microsoft Teams

7. Adjournment

**BVRTSC24-62 Dave** Schebek moves to adjourn the meeting at 2:30pm.

**CARRIED UNANIMOUSLY**






# Approved BVRTSC Oct 2024 Minutes (MB Edits)

Final Audit Report

2024-12-09

Created:	2024-12-05
By:	Martin Bean (martin.bean@roamtransit.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAtglzQQnNwpAmwl4xcCMTmTEz4DnuKJJt

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