

**BOW VALLEY REGIONAL TRANSIT SERVICES
COMMISSION REGULAR MEETING**

111 Hawk Avenue and Zoom

MINUTES

November 8th, 2023 2:00-4:00pm

BOARD MEMBERS PRESENT

Sean Krausert, Town of Canmore
Tanya Foubert, Town of Canmore
Barb Pelham, Town of Banff
Dave Schebek, ID9 (Vice Chair)
Alex Parkinson, (Virtual)
Grant Canning, Town of Banff



[Dave Schebek \(Jan 24, 2024 12:24 MST\)](#)

BOARD MEMBERS ABSENT

Jan 24, 2024

BVRTSC ADMINISTRATION PRESENT

Martin Bean, CEO
Mel Booth, Director of Finance and Administration
Steve Nelson, Director of Service Delivery

ADMINISTRATION PRESENT

Zoe Arnold, Parks Canada
Patti Youngberg, Parks Canada
Steve Allan, Town of Banff
Danielle Morine, ID9

PUBLIC PRESENT

Greg Colgan – Rocky Mountain Outlook (Virtual)

1. Call to Order

Dave Schebek calls the meeting to order at 2PM.

2. Approval of the Agenda

BVRTSC23-085 Dave Schebek moves to accept the Agenda as presented

CARRIED UNANIMOUSLY

3. In-Camera Session (Financial)

BVRTSC23-086 Barb Pelham moves to go in camera at 2:01PM

CARRIED UNANIMOUSLY

BVRTSC23-087 Dave motion to come out of camera at 3:00PM

CARRIED UNANIMOUSLY

4. Minutes

- Approval of the October 18th, 2023 Regular Meeting Minutes (attached)

BVRTSC23-088 Dave Schebek moves to accept the October 18th, 2023 minutes as presented

CARRIED UNANIMOUSLY

- Approval of the October 18th, 2023 Annual Organizational Meeting Minutes (attached)

BVRTSC23-089 Dave Schebek moves to accept the October 18th Annual Organizational Meeting minutes as presented

CARRIED UNANIMOUSLY

5. Old Business (including Standing Items)

- a) Bring Forward List of Pending Items (For Information)
- b) CEO's Monthly Report (For Information)
- c) Transit Service Monthly Statistics (For Information)

6. New Business

- a) Appointment of Chair and Vice Chair of the BVRTSC for 2024 (Request for Decision)

Dave Schebek turns the meeting over to CEO Martin Bean.

Martin Bean calls for nominations for Chair of the BVRTSC

BVRTSC23-090 Grant Canning nominates Dave Schebek for Chair

Martin Bean calls a second time for nominations

Martin Bean calls a third and final time for nominations – no further nominations received

Dave Schebek is acclaimed as Chair

Chair Schebek resumes chairing the meeting.

Dave Schebek calls for nominations for Vice Chair

BVRTSC23-91 Dave Schebek nominates Grant Canning for Vice Chair of the BVRTSC

Dave Schebek calls a second time for nominations for Vice-Chair

Dave Schebek calls a third and final time for nominations – no further nominations received

Grant Canning is acclaimed as Vice-Chair

b) Presentation of Q3 Results (For Information Only)

c) Reserves Policy (Request for Decision)

BVRTSC23-92 Grant Canning moves to accept as presented with grammatical changes

CARRIED UNANIMOUSLY

d) Commuter Report (Request for Decision)

BVRTSC23-93 Alex Parkinson moves to discuss the commuter pass more in depth at the strategic planning in 2024.

CARRIED UNANIMOUSLY

e) Board Orientation (For Information Only)

7. Adjournment

BVRTSC23-94 Dave Schebek moves to adjourn the meeting.

CARRIED UNANIMOUSLY

December meeting cancelled

Next Regular Meeting – January 3rd, 2024

To be held at: 111 Hawk Avenue, Banff and Zoom








Approved Minutes - November 2023

Final Audit Report

2024-01-24

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