

**BOW VALLEY REGIONAL TRANSIT SERVICES
COMMISSION REGULAR MEETING**

111 Hawk Avenue and Zoom

MINUTES


February 8th, 2023 2:00 – 4:00pm

BOARD MEMBERS PRESENT

Joanna McCallum, Town of Canmore – Chair
Dave Schebek, ID9 (Virtual)
Alex Parkinson, ID9
Grant Canning, Town of Banff
Tanya Foubert, Town of Canmore

BOARD MEMBERS ABSENT

Corrie DiManno, Town of Banff


[Joanna McCallum \(Mar 9, 2023 18:55 MST\)](#)

BVRTSC ADMINISTRATION PRESENT

Martin Bean, CAO
Steve Nelson, Manager Operations
Mel Booth, Controller
Fiona Gagnon Manager of Communications

ADMINISTRATION PRESENT

Daniella Rubeling, Parks Canada
Claire Ellick, Town of Canmore (Virtual)
Adrian Field, Town of Banff (Virtual)
Danielle Morine, ID9 (Virtual)
Jed Cochrane, Parks Canada (Virtual)
Patti Youngberg, Parks Canada

PUBLIC PRESENT

Greg Colgan (Rocky Mountain Outlook)

1. Call to Order

Joanna McCallum calls meeting to order at 2:03PM

2. Approval of the Agenda

BVRTSC23-001 Grant Canning – moves to approve the Agenda as presented

CARRIED UNANIMOUSLY

3. Minutes

- Approval of the December 15th, 2022, Regular Meeting minutes (attached)

BVRTSC23-002 Tanya Foubert moves to accept December 15th, 2022 Regular Meeting minutes as presented

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

- a) CAO's Monthly Report (For Information)
- b) Bring Forward List of Pending Items (For Information)
- c) Transit Service Monthly Statistics (For Information)

5. New Business

- a) Canmore Electric Bus Purchase (Request for Decision)

BVRTSC23-003 Joanna McCallum moves that the Commission approve the purchase of an additional electric bus from Proterra through the City of Edmonton's onboarding clause to supplement the Canmore fleet allocation and allow for increased year-round service for Canmore local, to be funded 80% by the Federal Rural Transit Solutions Fund and 20% by Canmore Capital Reserves

CARRIED UNANIMOUSLY

- b) Report on Staff Accommodation (Request for Decision)

BVRTSC23-004 Joanna McCallum moves that the BVRTSC Board direct administration to move forward with the process of purchasing a 5-bedroom common amenity housing unit in Bald Eagle Peak Chalets, estimated for completion early 2024

..and that the BVRTSC board direct administration to bring back financing options to the Board for approval

CARRIED UNANIMOUSLY

- c) Dogs on the Bus (Request for Decision)

BVRTSC23-005 Joanna McCallum moves to postpone a decision until next meeting asking Administration to come back with a report outlining concerns or alternative scenarios of implementing a pilot.

- Joanna McCallum, Alex Parkinson, Tanya Foubert, Dave Schebek - In favour
- Grant Canning - In opposition

d) Presentation of Amended Budget (Request for Decision)

BVRTSC23-006 Joanna McCallum moves to accept the amended Budgeted.

CARRIED UNANIMOUSLY

6. Adjournment

BVRTSC23-007 Tanya Foubert moves to adjourn.

CARRIED UNANIMOUSLY

Next Meeting – Wednesday March 8th 2023 2:00-4:00pm (111 Hawk Avenue and Zoom)






Approved Minutes Feb 2023

Final Audit Report

2023-03-10

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