

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION  
ANNUAL ORGANIZATIONAL MEETING**

**111 Hawk Avenue and via Zoom**

**MINUTES**

**October 17, 2022 – Approximately 3:30 pm (Immediately Following Regular Meeting)**

**BOARD MEMBERS PRESENT**


Joanna McCallum, Town of Canmore - Chair  
Dave Schebek, ID9 (Virtual)  
Tanya Foubert, Town of Canmore  
Corrie DiManno, Town of Banff

**BOARD MEMBERS ABSENT**

Vice Chair – Vacant  
ID9 – Vacant until November Meeting  
Grant Canning, Town of Banff

**VRTSC ADMINISTRATION PRESENT**

Martin Bean, CAO  
Steve Nelson, Manager Operations

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Joanna McCallum (Nov 10, 2022 10:20 MST)

**ADMINISTRATION PRESENT**

Patti Youngberg, Parks Canada  
Andy Esarte, Town of Canmore (Virtual)  
Daniella Rubeling, Parks Canada  
Adrian Field, Town of Banff

**ADMINISTRATION ABSENT**

Jed Cochrane, Parks Canada  
Danielle Morine, ID9

**PUBLIC PRESENT**

Greg Colgan, Rocky Mountain Outlook  
Davina Bernard, Member of the Public

1. Call to Order

Joanna McCallum calls the meeting to order at 2:50PM

2. Approval of the Agenda

**BVRTSC22- 055**

Dave Schebek moves to approve the Agenda as presented.

**CARRIED UNANIMOUSLY**

3. Motion to adopt the 2023 Operating & Capital Budgets (*see October 17, 2022 Regular Meeting Package*)

**BVRTSC22-056**

Tanya Foubert moves to adopt the 2023 Operating and Capital Budgets as approved at the October 17, 2022 regular Commission meeting.

**CARRIED UNANIMOUSLY**

4. Ratification of 2021-2024 Updated Strategic Plan

**BVRTSC22-057**

Joanna McCallum moves to ratify the 2021 to 2024 BVRTSC Strategic Plan as presented, with a progress update to be provided to the new Board at the January 2023 Commission meeting.

**CARRIED UNANIMOUSLY**

5. Appointment of Avail Chartered Accountants for Audit of 2022 Financials

**BVRTSC22-058**

Corrie DiManno moves to accept Avail LLP Professional Chartered Accountants as the appointed chartered accountants for the BVRTSC 2022 financial audit.

**CARRIED UNANIMOUSLY**

6. Setting Dates and Location of Meetings until the 2022 AOM

**BVRTSC22-059**

Joanna McCallum moves that for 2022/2023, the Commission will continue with regular meetings on the 2<sup>nd</sup> Wednesday of every month at 2pm via Zoom or in person as safety protocols permit.

**CARRIED UNANIMOUSLY**

7. Adjournment

**BVRTSC22-060**

Dave Schebek moves to Adjourn the meeting at 2:55PM.

**CARRIED UNANIMOUSLY**


# 2b DRAFT Minutes October 2022 AOM

Final Audit Report

2022-11-10

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