

**BOW VALLEY REGIONAL TRANSIT SERVICES
COMMISSION REGULAR MEETING**


via: Zoom Video Meeting

MINUTES

February 9th, 2022 2:00-3:30pm

BOARD MEMBERS PRESENT

Davina Bernard, ID#9 – Vice Chair
Corrie DiManno, Town of Banff
Joanna McCallum, Town of Canmore - Chair
Dave Schebek, ID#9
Grant Canning, Town of Banff
Tanya Foubert, Town of Canmore



[Joanna McCallum \(Apr 8, 2022 12:21 PDT\)](#)

BOARD MEMBERS ABSENT

BVRTSC ADMINISTRATION PRESENT

Martin Bean, Chief Administrative Officer
Steve Nelson, Manager Operations
Mel Booth, Financial Controller

ADMINISTRATION PRESENT

Adrian Field, Town of Banff
Danielle Morine, ID9
Alex Kolesch, Parks Canada
Patti Youngberg, Parks Canada
Daniella Rubeling, Parks Canada
Andy Esarte, Town of Canmore

ADMINISTRATION ABSENT

Members of the Public

Greg Colgan – Rocky Mountain Outlook

1. Call to Order

Call to order at 2:02

2. Approval of the Agenda

BVRTSC22-001 Tanya Foubert moves to approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. Minutes

- Approval of the December 10th, 2021 Regular Meeting Minutes (attached)

Davina Bernard – Fiona’s Title needs completing

Corrie DiManno – Motion 21-134 “Davina moves to approve” should be changed to “moves to direct”

BVRTSC22-002 Dave Schebek moves to approve the December 10th, 2021 Regular Meeting Minutes with changes as noted.

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

- a) CAO’s Monthly Report (For Information)
- b) Bring Forward List of Pending Items (For Information)

BVRTSC22-003 Joanna McCallum moves to direct Administration to extend the pending Date of Bring Forward item BVRTSC21-101 to April of 2022.

CARRIED UNANIMOUSLY

- c) Transit Service Monthly Statistics (For Information)

5. New Business

- a) Ratification of email vote regarding bus purchase (**BVRTSC21-137**)

BVRTSC22-004 Joanna McCallum moves to ratify the approved email vote BVRTSC21-137, regarding the purchase of a Proterra Bus to replace the failed Goat Nova bus as circulated on December 18th, 2021.

CARRIED UNANIMOUSLY

- b) Report on purchase of additional Proterra Electric Bus (Request for Decision)

BVRTSC22-005 Joanna McCallum moves that the Commission approve the purchase of an electric bus from Proterra through the City of Edmonton's onboarding clause versus the option of repairing the 2008 Grizzly Hybrid Diesel bus; with the funding to be provided by GreenTRIP and Commission reserves.

CARRIED UNANIMOUSLY

c) Revisions to BVRTSC Bylaws as per new legislation (Request for Decision)

BVRTSC22-006 Joanna McCallum moves to approve the revised bylaws as presented

CARRIED UNANIMOUSLY

d) Approval of amended 2022-2024 Operating Budget (Request for Decision)

BVRTSC22-007 Joanna McCallum moves to approve the amended 2022-20224 BVRTSC operating budget as presented

CARRIED UNANIMOUSLY

6. Adjournment

BVRTSC22-008 Tanya Foubert moves to adjourn the meeting at 2:51PM

CARRIED UNANIMOUSLY

Approved Minutes February 2022 (MB Edits)

Final Audit Report

2022-04-08

Created:	2022-04-08
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