

**BOW VALLEY REGIONAL TRANSIT SERVICES
COMMISSION REGULAR MEETING**

via: Zoom Video Meeting

MINUTES

November 18th, 2020

3:00-4:30pm

BOARD MEMBERS PRESENT

Vi Sandford, Town of Canmore

Davina Bernard, ID#9

Joanna McCallum, Town of Canmore – Vice Chair

Dave Schebek, ID#9

Brian Standish, Town of Banff – Chair

Chip Olver, Town of Banff

BOARD MEMBERS ABSENT

BVRTSC ADMINISTRATION PRESENT

Martin Bean, Chief Administrative Officer

Steve Nelson, Operations Manager BVRTSC

Mel Booth, Financial Controller

ADMINISTRATION PRESENT

Andy Esarte, Town of Canmore

Adrian Field, Town of Banff

Alex Kolesch, Parks Canada

Daniella Rubeling, Parks Canada

ADMINISTRATION ABSENT

Danielle Morine, ID9

1. Call to Order

Brian Standish calls the meeting to order at 3:03PM.

2. Approval of the Agenda

BVRTSC20-56 Davina Bernard moves to approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. Minutes

- Approval of the October 30th, 2020 Regular Meeting Minutes (attached)

BVRTSC20-57 Vi Sanford moves to approve the October 30th, 2020 Regular Meeting Minutes as presented.

CARRIED UNANIMOUSLY

- Approval of the October 30th, 2020 Annual Organizational Meeting Minutes (attached)

BVRTSC20-58 Brian Standish moves to approve the October 30th, 2020 Annual Organizational Meeting Minutes as presented.

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

- a) CAO's Monthly Report (For Information)
- b) Bring Forward List of Pending Items (For Information)
- c) Transit Service Monthly Statistics (For Information)

5. New Business

- a) Presentation of Q3 Financial Results (For Information Only)
- b) Report on COVID19 Employee Quarantine Pay (Request for Decision)

BVRTSC20-59 Brian Standish moves that the Commission direct administration to implement a COVID-19 temporary sick pay policy based on up to 10 paid days as outlined.

CARRIED UNANIMOUSLY

- c) Appointment of Chair and Vice Chair of the BVRTSC for 2021 (Request for Decision)

BVRTSC20-60 Chip Olver moves to nominate Brian Standish as Chair for another year.

CARRIED UNANIMOUSLY

BVRTSC20-61 Davina Bernard nominates Joanna McCallum as Vice Chair.

CARRIED UNANIMOUSLY

Next Commission meeting scheduled for December 9th at 2:00 PM.

6. Adjournment

Meeting adjourned at 3:45PM