

**BOW VALLEY REGIONAL TRANSIT SERVICES  
COMMISSION REGULAR MEETING**

**via: Zoom Video Meeting**

**MINUTES**

**September 9th, 2020      2:00-3:30pm**



**BOARD MEMBERS PRESENT**

Vi Sandford, Town of Canmore  
Davina Bernard, ID#9  
Joanna McCallum, Town of Canmore – Vice Chair  
Dave Schebek, ID#9  
Brian Standish, Town of Banff - Chair

**BOARD MEMBERS ABSENT**

Chip Olver, Town of Banff

**BVRTSC ADMINISTRATION PRESENT**

Martin Bean, Chief Administrative Officer  
Mel Booth, Financial Controller  
Steve Nelson, Operations Manager BVRTSC

**ADMINISTRATION PRESENT**

Patti Youngberg, Parks Canada  
Kendra Van Dyk, Parks Canada  
Andy Esarte, Town of Canmore  
Stephen Allan, Town of Banff  
Danielle Morine, ID9  
Adrian Field, Town of Banff  
Alex Kolesch, Parks Canada

**ADMINISTRATION ABSENT**

1. Call to Order

Brian Standish calls meeting to order at 2:02PM

2. Approval of the Agenda

**BVRTSC20-38** Davina Bernard moves to approve the Agenda as presented

**CARRIED UNANIMOUSLY**

3. Minutes

- Approval of the August 12<sup>th</sup>, 2020 Regular Meeting Minutes (attached)

**BVRTSC20-39** Vi Sandford moves to approve the Minutes as presented

**CARRIED UNANIMOUSLY**

4. Old Business (including Standing Items)

- a) CAO's Monthly Report (For Information)
- b) Bring Forward List of Pending Items (For Information)
- c) Transit Service Monthly Statistics (For Information)

5. New Business

- a) Presentation of Proposed 2021-2024 Strategic Plan (For Information Only)
  - Approval is slated for October 30<sup>th</sup> Annual Organizational Meeting.
- b) Presentation of 3 year Operating and 10-year Capital Budgets (For Information Only)
  - Presented and discussed – comments to be received by September 21<sup>st</sup> for September 29<sup>th</sup> budget meeting

6. Adjournment

**BVRTSC20-40** Brian Standish moves to adjourn the meeting @ 2:44PM

**CARRIED UNANIMOUSLY**