

**BOW VALLEY REGIONAL TRANSIT SERVICES
COMMISSION REGULAR MEETING**

BVRTSC Boardroom – 221 Beaver Street, Banff, AB.

MINUTES

February 12, 2020 2:00-4:00pm

BOARD MEMBERS PRESENT

Brian Standish, Town of Banff - Chair
Chip Olver, Town of Banff
Dave Schebek, ID#9
Vi Sandford, Town of Canmore
Davina Bernard, ID#9

BOARD MEMBERS ABSENT

Joanna McCallum, Town of Canmore – Vice Chair

BVRTSC ADMINISTRATION PRESENT

Martin Bean, Chief Administrative Officer
Steve Nelson, Manager of Operations



ADMINISTRATION PRESENT

Patti Youngberg, Parks Canada
Alex Kolesch, Parks Canada
Adrian Field, Town of Banff
Claire Ellick, Town of Canmore
Danielle Morine, ID9

ADMINISTRATION ABSENT

1. Call to Order

Brian Standish calls meeting to order at 2:02PM

2. Approval of the Agenda

Addition: Martin Bean – Town of Banff to present an update on the progress of the Banff Bus Storage Facility.

BVRTSC20-01 Brian Standish moves to approve the Agenda as amended

CARRIED UNANIMOUSLY

3. Minutes

- Approval of the December 16, 2019 Regular Meeting Minutes (attached)

Updates: Remove Davina Bernard as Chair.
Include Daniel Morine as 'present' in the minutes.

BVRTSC20-02 Brian Standish moves to approve the Minutes as amended

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

- a) CAO's Monthly Report (For Information)
- b) Bring Forward List of Pending Items (For Information)
- c) Transit Service Monthly Statistics (For Information)

Davina Bernard asked to add additional column for 2019 showing last year's complete month in addition to the monthly week to week column. Administration will add this column

5. New Business

- a) Strategic Planning Presentation – Leslie Taylor Presentation (For Information)
- b) Roam Transit Storage Building – Progress update
- c) In Camera Session (CAO Review)

BVRTSC20-03 Brian Standish moves to go in-camera at 2:59

CARRIED UNANIMOUSLY

BVRTSC20-04 Davina Bernard moves to approve the 2019 CAO Performance & Merit Review as presented, effective Jan 1, 2020.

CARRIED UNANIMOUSLY

BVRTSC20-05 Brian Standish moves to come Out of Camera at 3:35PM

CARRIED UNANIMOUSLY

6. Adjournment

BVRTSC20-06 Brian Standish moves to adjourn the meeting at 3:37 PM

CARRIED UNANIMOUSLY