

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
REGULAR MEETING**

BVRTSC Boardroom – 221 Beaver Street, Banff, AB.

MINUTES

September 11th, 2019 2:00 – 4:00 pm

BOARD MEMBERS PRESENT

Davina Bernard, ID#9 – Chair
Brian Standish, Town of Banff
Dave Schebek, ID#9
Vi Sandford, Town of Canmore
Joanna McCallum, Town of Canmore

BOARD MEMBERS ABSENT

Chip Olver, Town of Banff

BVRTSC ADMINISTRATION PRESENT

Martin Bean, Chief Administrative Officer
Steve Nelson, Manager of Operations
Andrea Stuart, Financial Controller

ADMINISTRATION PRESENT

Danielle Morine, ID9
Claire Ellick, Town of Canmore
Greg Danchuk, Parks Canada
Adrian Field, Town of Banff

1. Call to Order

Davina Bernard calls the meeting to order at 2:04PM

2. Approval of the Agenda

BVRTSC19-34 Davina Bernard moves to approve the agenda as presented

CARRIED UNANIMOUSLY

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11/5/19
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3. Minutes

- Approval of the August 14th, 2019 Regular Meeting Minutes (attached)

BVRTSC19-35 Davina Bernard moves to accept the minutes as presented

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

- a) CAO's Monthly Report
- b) Bring Forward List of Pending Items
- c) Transit Service Monthly Statistics (attached)

5. New Business

- a) Presentation of Proposed 2020 3-Yr. Operating and 10-Yr. Capital Budgets and KPIs for approval (Request for Decision).

BVRTSC19-36 Davina Bernard moves to approve the 2020 3-year Operating Budget as presented

CARRIED UNANIMOUSLY

BVRTSC19-37 Davina Bernard moves to approve our 2020 10-year Capital Budget as presented

CARRIED UNANIMOUSLY

- b) On-it Regional Service – Discussion around this season's service and potential for any future adjustments (For Discussion).

6. Adjournment

BVRTSC19-39 Davina Bernard moves to adjourn the meeting at 2:54 PM

CARRIED UNANIMOUSLY