

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
REGULAR MEETING**

BVRTSC Boardroom – 221 Beaver Street, Banff, AB.

MINUTES

October 23, 2019 2:00-3:30pm

BOARD MEMBERS PRESENT

Davina Bernard, ID#9 – Chair
Brian Standish, Town of Banff
Chip Olver, Town of Banff
Dave Schebek, ID#9
Vi Sandford, Town of Canmore
Joanna McCallum, Town of Canmore

BOARD MEMBERS ABSENT

BVRTSC ADMINISTRATION PRESENT

Martin Bean, Chief Administrative Officer
Steve Nelson, Manager of Operations
Andrea Stuart, Financial Controller

ADMINISTRATION PRESENT

Danielle Morine, ID9
Claire Ellick, Town of Canmore
Greg Danchuk, Parks Canada
Alex Kolesch, Parks Canada
Adrian Field, Town of Banff

1. Call to Order

Davina Bernard calls meeting to order at 2:01 PM



2. Approval of the Agenda

BVRTSC19-40 Davina Bernard moves to approve the agenda with administrative adjustment

CARRIED UNANIMOUSLY

3. Minutes (attached)

BVRTSC19-41 Davina Bernard moves to approve the September 11, 2019 minutes as presented.

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

- a) CAO's Monthly Report
- b) Bring Forward List of Pending Items
- c) Transit Service Monthly Statistics (attached)

5. New Business

- a) Approval of final 2020-2022 Commission Operating Budget (Request for Decision)

BVRTSC19-42 Davina Bernard moves to approve the final 2020-2022 Commission Operating Budget and the final 2020-2029 Commission 10 Year Capital Budget as presented.

CARRIED UNANIMOUSLY

- b) Approval of final 2020-2029 Commission 10 Year Capital Budget (Request for Decision)

BVRTSC19-43 Davina Bernard moves to approve the final 2020-2022 Commission Operating Budget and the final 2020-2029 Commission 10 Year Capital Budget as presented

CARRIED UNANIMOUSLY

- c) Report on Summer Super Pass (Request for Decision)

BVRTSC19-44 Davina Bernard moves to approve the "Super Day Pass" as a permanent product for Roam customers and continue to allocate revenue based on actual ridership, prorated based on the single ride cost of each route. The "Super Day Pass" will continue to be offered at the rate of \$25/day for adults, and \$12.50/day for seniors and youth.

CARRIED UNANIMOUSLY

BVRTSC19-45 Davina Bernard moves to approve the following new pass types at the following rates:

- Super 10 Ride Pass \$80 Adult, \$40 Senior & Youth
 - Super 1 Month Pass \$130 Adult, \$65 Senior & Youth
 - Super 3 Month Pass \$315 Adult, \$157.50 Senior & Youth
 - Super 6 Month Pass \$595 Adult, \$297.50 Senior & Youth
- The revenue for these passes to be allocated at 60% Route 8/8X and 40% Route 3.

CARRIED UNANIMOUSLY

- d) Report on Low Income Transit Pass usage (Request for Decision)

BVRTSC19-46 Davina Bernard moves to remove the 200 pass annual limit on sale of Canmore/Banff Regional low-income 10 Ride passes.

CARRIED UNANIMOUSLY

BVRTSC19-47 Davina Bernard moves to direct Administration to connect with the three other town administrations to discuss the LITP to be funded at fair market value.

CARRIED UNANIMOUSLY

- e) Report on Additional Electric Bus Purchase for 2021 Service (Request for Decision)

BVRTSC19-48 Davina Bernard moves that the Commission endorses the purchase of a Proterra electric bus for delivery in early 2021 using GreenTRIP funding subject to approval by Banff Town Council and Alberta Transportation reallocating GreenTRIP funds.

CARRIED UNANIMOUSLY

BVRTSC19-49 Davina Bernard moves that the Commission endorses the transfer of a late model Nova bus from Banff local service to CB Regional service in May of 2021 subject to approval of increased service by both Canmore and Banff Councils.

CARRIED UNANIMOUSLY

BVRTSC19-50 Davina Bernard moves that the Commission endorses the addition of a third bus to CB Regional service for weekdays beginning in May of 2021 subject to approval by both Canmore and Banff Town Councils.

CARRIED UNANIMOUSLY

BVRTSC19-51 Davina Bernard moves that the Commission endorses the addition of a second bus to CB Regional service for weekends beginning in January of 2021 subject to approval by both Canmore and Banff Town Councils.

CARRIED UNANIMOUSLY

6. Adjournment

BVRTSC19-52 Davina Bernard moves to adjourn the meeting at 3:23PM.

CARRIED UNANIMOUSLY