

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
ANNUAL ORGANIZATIONAL MEETING**

**BVRTSC CUSTOMER SERVICE CENTRE – IAN MACKIE BOARD ROOM
(221 BEAVER ST. BANFF)**

MINUTES

**October 23, 2019 – Approximately 3:30 pm
(Immediately Following Regular Meeting)**

BOARD MEMBERS PRESENT

Davina Bernard, ID#9 – Chair
Brian Standish, Town of Banff
Chip Olver, Town of Banff
Dave Schebek, ID#9
Vi Sandford, Town of Canmore
Joanna McCallum, Town of Canmore

BOARD MEMBERS ABSENT

BVRTSC ADMINISTRATION PRESENT

Martin Bean, Chief Administrative Officer
Steve Nelson, Manager of Operations
Andrea Stuart, Financial Controller

ADMINISTRATION PRESENT

Danielle Morine, ID9
Claire Ellick, Town of Canmore
Greg Danchuk, Parks Canada
Alex Kolesch, Parks Canada
Adrian Field, Town of Banff

A handwritten signature in black ink, appearing to be 'DA', is located to the right of the administration list.

1. Call to Order

Davina Bernard calls the meeting to order at 3:23pm

2. Approval of the Agenda

BVRTSC AOM19-01 Davina moves to approve the agenda as presented.

CARRIED UNANIMOUSLY

3. Motion to adopt the 2020 Operating & Capital Budgets (*see October 23, 2019 Regular Meeting Package*)

BVRTSC AOM19-02 Davina Bernard moves to approve the 2019 Operating and Capital Budgets as presented.

CARRIED UNANIMOUSLY

4. Ratification of 2017-2020 Updated Strategic Plan

BVRTSC AOM19-03 Davina Bernard moves to ratify the 2017 to 2020 BVRTSC Strategic Plan as presented.

CARRIED UNANIMOUSLY

5. Appointment of Avail Chartered Accountants for Audit of 2019 Financials

BVRTSC AOM19-04 Davina Bernard moves to accept Avail Chartered Accountants as the Chartered Accountants for the BVRTSC 2019 financial audit.

CARRIED UNANIMOUSLY

6. Setting Dates and Location of Meetings until the 2020 AOM

BVRTSC AOM19-05 Davina Bernard moves that for 2020, we continue with Commission meetings on the 2nd Wednesday of every month at 2pm in the Ian Mackie Boardroom at 221 Beaver Street, Banff.

CARRIED UNANIMOUSLY

Note to please add to November agenda a discussion of Commission meeting dates (days of the week).

7. Adjournment

BVRTSC AOM19-06 Davina Bernard moves to adjourn the meeting at 3:43PM.

CARRIED UNANIMOUSLY