

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION  
REGULAR MEETING**

**BVRTSC Boardroom – 221 Beaver Street, Banff, AB.**

**MINUTES**

**May 8, 2019 2:00 – 4:00 pm**

**BOARD MEMBERS PRESENT**

Davina Bernard, ID#9 – Chair  
Vi Sandford, Town of Canmore  
Joanna McCallum, Town of Canmore  
Chip Olver, Town of Banff

**BOARD MEMBERS ABSENT**

Brian Standish, Town of Banff  
Dave Schebek, ID#9

**BVRTSC ADMINISTRATION PRESENT**

Martin Bean, Chief Administrative Officer  
Steve Nelson, Manager of Operations  
Andrea Stuart, Financial Controller

**ADMINISTRATION PRESENT**

Stephen Allan, Town of Banff  
Claire Ellick, Town of Canmore  
Alex Kolesch, Parks Canada  
Danielle Morine, ID9

**GUESTS PRESENT**


Thea Mitchell, Kananaskis Country  
Jed Cochrane, Parks Canada  
Judy Glowinski, Parks Canada

**ADMINISTRATION ABSENT**

1. Call to Order – Davina Bernard calls to order 2:06pm
2. Approval of the Agenda

**BVRTSC19-31** - Davina Bernard moves to approve the agenda as circulated

**CARRIED UNANIMOUSLY**

  
4/5/19

**3. Minutes**

- Approval of the April 10, 2019 Regular Meeting Minutes (attached)

**BVRTSC19-32** - Davina Bernard moves to approve the minutes as circulated

**CARRIED UNANIMOUSLY**

**4. Old Business (including Standing Items)**

- a) CAO's Monthly Report
- b) Bring Forward List of Pending Items
- c) Transit Service Monthly Statistics (attached)

**5. New Business**

- a) Parks Canada - Lake Louise overview presentation (Jed Cochrane/Judy Glowinski) (For Information Only)
- b) 2019 Q1 Financial results and KPIs (For Information Only).
- c) **BVRTSC18-17** Report on transit bus maintenance intervals (For Information Only)

Davina Bernard moves to accept the report for information

**CARRIED UNANIMOUSLY**

- d) BVRTSC Board Meeting Location – Davina Bernard (verbal update)

*Commission meetings to remain at the BVRTSC offices until such time as additional office space is needed.*

**6. Adjournment**

**BVRTSC19-33** Davina Bernard moves to adjourn the meeting at 3:14PM

**CARRIED UNANIMOUSLY**