

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
REGULAR MEETING**

BVRTSC Boardroom – 221 Beaver Street, Banff, AB.

MINUTES

June 12, 2019 2:00 – 4:00 pm

BOARD MEMBERS PRESENT

Davina Bernard, ID#9 – Chair
Vi Sandford, Town of Canmore
Joanna McCallum, Town of Canmore
Brian Standish, Town of Banff

BOARD MEMBERS ABSENT

Chip Olver, Town of Banff
Dave Schebek, ID#9

BVRTSC ADMINISTRATION PRESENT

Martin Bean, Chief Administrative Officer
Steve Nelson, Manager of Operations

BVRTSC ADMINISTRATION ABSENT

Andrea Stuart, Financial Controller

ADMINISTRATION PRESENT

Alex Kolesch, Parks Canada
Danielle Morine, ID9
Patti Youngberg, Parks Canada

1. Call to Order – Davina Bernard calls meeting to order at 2:01PM
2. Approval of the Agenda

BVRTSC19-34 Davina Bernard moves to approve Agenda as presented

CARRIED UNANIMOUSLY


8/26/19

3. Minutes

- Approval of the May 8, 2019 Regular Meeting Minutes (attached)

BVRTSC19-35 Davina Bernard moves to approve May 8, 2019 Regular Meeting Minutes as presented

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

- a) CAO's Monthly Report
- b) Bring Forward List of Pending Items
- c) Transit Service Monthly Statistics (attached)

5. New Business

- a) 2019-06.01 Electric Bus Funding (RFD)

BVRTSC19-36 Davina Bernard moves to approve a transfer from the BVRTSC/Banff Operating Reserve for the purchase of two Electric Buses for Increased Frequency Phase II on the Banff Local routes to a maximum of \$334,000 if ICIP funding is not available at the time of purchase.

CARRIED UNANIMOUSLY

- b) Chair's Report on Budget Process (For Planning Purposes Only)

Davina Bernard to send out a revised schedule for Budget Meeting dates/times.

- c) Strategic Plan – Mid-Year Check In (For Information Only)
- d) Suggestion letter received - Chair verbal update (For Information Only)

Letter received from member of the public asking for route changes. All items addressed in the letter are Operational in nature and will be considered along with any other service changes as needed. Contact information of the author was not provided.

- e) Potential July Meeting Cancellation (RFD)

July Commission meeting for 2019 is cancelled.

6. Adjournment

BVRTSC19-37 Davina Bernard moves to adjourn the meeting at 2:54 PM

CARRIED UNANIMOUSLY