

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
ANNUAL ORGANIZATIONAL MEETING**

**BVRTSC CUSTOMER SERVICE CENTRE – IAN MACKIE BOARD ROOM
(221 BEAVER ST. BANFF)**

MINUTES

October 11, 2017 – Approximately 3:30 pm (Immediately Following Regular Meeting)

BOARD MEMBERS PRESENT

Davina Bernard, ID#9 –Chair
Karen Sorensen, Town of Banff
Dave Schebek, ID#9
Corrie DiManno, Town of Banff
Sean Krausert, Town of Canmore – Vice Chair
Joanna McCallum, Town of Canmore

BOARD MEMBERS ABSENT

BOARD ADMINISTRATION PRESENT

Martin Bean, Chief Administrative Officer
Steve Nelson, Manager of Operations

ADMINISTRATION PRESENT

Alex Kolesch, Parks Canada (Phoned In)
Jacob Johnson, Town of Canmore
Adrian Field, Town of Banff

ADMINISTRATION ABSENT

ID#9 Administration Representative

1. Call to Order

Davina Bernard calls the meeting to order at 2:31 PM

JB
4/3/18

2. Approval of the Agenda

BVRTSC AOM17-01 Davina Bernard moves to approve the agenda as circulated

CARRIED UNANIMOUSLY

3. Motion to adopt the 2018 Operating & Capital Budgets (*see October 11, 2017 Regular Meeting Package*)

BVRTSC AOM17-02 Davina Bernard moves to adopt the 2018 Capital and Operating budgets as previously circulated

CARRIED UNANIMOUSLY

4. Ratification of 2017-2020 Updated Strategic Plan

BVRTSC AOM17-03 Davina Bernard moves to ratify the 2017-2020 updated Strategic plan with editorial changes as discussed

CARRIED UNANIMOUSLY

5. Appointment of Avail Chartered Accountants for Audit of 2017 Financials

BVRTSC AOM17-04 Davina Bernard moves to appoint Avail Chartered Accountants to Audit the 2017 financials

CARRIED UNANIMOUSLY

6. Setting Dates and Location of Meetings until the 2018 AOM

BVRTSC AOM17-05 Davina Bernard moves to continue with 2nd Wednesday of the month at the BVRTSC office as our regular meeting date and that the 2018 Annual Organizational Meeting happens immediately following the October regular October meeting

CARRIED UNANIMOUSLY

7. Adjournment

BVRTSC AOM17-06 Davina Bernard moves to adjourn meeting at 2:38 PM

CARRIED UNANIMOUSLY