

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
REGULAR MEETING**

BVRTSC Boardroom – 221 Beaver Street, Banff, AB.

MINUTES

December 15, 2017: 2:00 – 4:00 pm

BOARD MEMBERS PRESENT

Davina Bernard, ID#9 – Chair
Chip Olver, Town of Banff
Brian Standish, Town of Banff
Vi Sandford, Town of Canmore
Joanna McCallum, Town of Canmore

BOARD MEMBERS ABSENT

Dave Schebek, ID#9

BOARD ADMINISTRATION PRESENT

Martin Bean, Chief Administrative Officer
Steve Nelson, Manager of Operations

ADMINISTRATION PRESENT

Danielle Morine, ID#9
Stephen Allen, Town of Banff
Greg Danchuk, Parks Canada
Richard Dupuis, Parks Canada

ADMINISTRATION ABSENT

Jacob Johnson, Town of Canmore
Alex Kolesch, Parks Canada
Adrian Field, Town of Banff

1. Call to Order

Davina Bernard calls meeting to order at 2:04 PM

2. Approval of the Agenda

BVRTSC17-87 Davina Bernard moves to approve the agenda.

Handwritten signature and date: 12/10/18

CARRIED UNANIMOUSLY

3. Minutes

Approval of the November 8, 2017 Regular Meeting Minutes (attached)

BVRTSC17-88 Davina Bernard moves to approve the November 8, 2017 meeting minutes as amended.

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

a) CAO's Monthly Report

Discussion around solutions for shortage of bike space on Route 3 weekend service in the summer months.

b) Bring Forward List of Pending Items

No items due for this month.

c) Transit Service Monthly Statistics (attached)

5. New Business

a) Parks Canada Presentation

Richard Dupuis and Greg Danchuk provided an overview of Parks Canada's transit and shuttle services. This past summer along with preliminary thoughts on service for 2018.

b) Roam Transit Savings Calculator Demo (Steve Nelson)

Steve provided a demo of the Transit Savings Calculator, a tool to be available for the public on our website providing an idea of the savings for transit vs. private vehicle travel.

c) February Meeting Change Discussion

As the CAO will not be available for the February meeting, the Board will decide in January whether to cancel the meeting and just have statistics provided.

6. Adjournment

BVRTSC17-89 Davina Bernard moves to adjourn the meeting at 3:24PM.

CARRIED UNANIMOUSLY