

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
REGULAR MEETING**

Fenlands Recreation Centre, Banff, AB.

MINUTES

August 09, 2017: 2:00 – 4:00 pm

BOARD MEMBERS PRESENT

Davina Bernard, ID#9 –Chair
Karen Sorensen, Town of Banff
Dave Schebek, ID#9
Joanna McCallum, Town of Canmore

BOARD MEMBERS ABSENT

Sean Krausert, Town of Canmore – Vice Chair
Corrie DiManno, Town of Banff

BOARD ADMINISTRATION PRESENT

Martin Bean, Chief Administrative Officer
Steve Nelson, Manager of Operations

ADMINISTRATION PRESENT

Alex Kolesch, Parks Canada
Jacob Johnson, Town of Canmore
Adrian Field, Town of Banff

ADMINISTRATION ABSENT

Ethan Gorner, ID#9

1. Call to Order

Meeting called to order at 2PM.

2. Approval of the Agenda

BVRTSC17-52 Davina Bernard moves to approve the agenda as presented

CARRIED UNANIMOUSLY


9/6/17

3. Approval of the July 19, 2017 Regular Meeting Minutes (attached)

BVRTSC17-53 Davina Bernard moves to approve the agenda as presented

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

a) CAO's Monthly Report

b) Bring Forward List of Pending Items

c) Transit Service Monthly Statistics (attached)

Ridership increases in the second half of July are lower than forecast potentially due to the forest fire smoke in the area.

5. New Business

a) Quarterly Financial Statement Review

BVRTSC17-54 Davina Bernard moves that Administration bring back in October a forecast for Canmore local and regional route financial numbers to the end of the year and recommendations for offsetting Canmore potential local budgeted revenue shortfalls.

CARRIED UNANIMOUSLY

b) Presentation of Draft 2018-2020 Operating and Capital Budgets

Baseline budget being presented with new requests being added through New Service Level Requests.

Martin Bean to make small adjustments as noted today and send out budgets to partners by Friday August 11th. Comments are to be provided back in writing by Wednesday August 23rd with proposed budgets being distributed as part of agenda package for September 6 meeting.

BVRTSC17-55 Davina Bernard moves to go in camera @ 3:13pm – **CARRIED UNANIMOUSLY**

BVRTSC17-56 Davina Bernard moves to come out of camera at 3:41pm

CARRIED UNANIMOUSLY

6. Adjournment

BVRTSC17-57 Davina Bernard moves to adjourn at 3:42pm

CARRIED UNANIMOUSLY

