

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
REGULAR MEETING**

Fenlands Recreation Centre, Banff, AB.

**AGENDA
May 10, 2017: 2:00 – 4:00 pm**

- 1. Call to Order**
- 2. Approval of the Agenda**
- 3. Minutes**
 - Approval of the April 12, 2017 Regular Meeting Minutes (attached)
- 4. Old Business (including Standing Items)**
 - a) CAO's Monthly Report
 - b) Bring Forward List of Pending Items
 - c) Transit Service Monthly Statistics (attached)
- 5. New Business**
 - a) Financial Reconciliation 2016
 - b) First Quarter Results 2017
 - c) KPI Meeting Follow Up
 - d) Onlt Calgary Service – Request for Decision
 - e) Verbal update on Lake Louise/Parks Services – Alex Kolesch
- 6. Adjournment**

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
REGULAR MEETING**

BVRTSC Boardroom, Banff

**MINUTES
April 12, 2017: 2:00 – 4:00 pm**

BOARD MEMBERS PRESENT

Davina Bernard, ID#9 –Chair
Sean Krausert, Town of Canmore – Vice Chair
Joanna McCallum, Town of Canmore
Karen Sorensen, Town of Banff
Corrie DiManno, Town of Banff
Dave Schebek, ID#9

BOARD MEMBERS ABSENT

BOARD ADMINISTRATION PRESENT

Martin Bean, Chief Administrative Officer
Steve Nelson, Manager of Operations

ADMINISTRATION PRESENT

Paul Godfrey, Town of Banff
Stephen Allan, Town of Banff
Jacob Johnson, Town of Canmore
Alex Kolesch, Parks Canada
Ethan Gorner, ID#9

ADMINISTRATION ABSENT

GUESTS PRESENT

Calvin Scott, Avail CPA

1. Call to Order

Davina Bernard calls meeting to order at 1:57PM

2. Approval of the Agenda

BVRTSC17-28 Davina Bernard moves to approve the April 2017 agenda

CARRIED UNANIMOUSLY

3. Approval of the March 8, 2017 Regular Meeting Minutes (attached)

Amended to change an incorrect date in item 4 and remove unclear wording in 6a.

BVRTSC17-29 Davina Bernard moves to approve the adjusted minutes

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

a) CAO's Monthly Report

b) Bring Forward List of Pending Items

Answers to questions from the KPI session to be added to the Bring Forward list

BVRTSC17-30 Sean Krausert moves to change the return date for BVRTSC 17-06 from May 2017 to July 2017

CARRIED UNANIMOUSLY

c) Transit Service Monthly Statistics (attached)

5. New Business

a) Presentation of 2016 Audited Financial Statements – Calvin Scott (Avail LLP)

Calvin Scott presented 2016 audited financial statements for discussion and approval

BVRTSC17-31 Davina Bernard – Make a motion for approve the financial statements as presented –

CARRIED UNANIMOUSLY

b) Request for Decision – Youth Fares for Local and Regional

Karen Sorensen – withdraws motion BVRTSC17-22 from March 8, 2017 previous meeting.

BVRTSC17-32 Davina Bernard moves that the Commission direct Administration, for a one-year trial, to revise the category of "Child Fare" to "Youth Fare" for all services, with an age range of 6 to 17, or 18 with valid high school student identification. The rates for Youth cash and pass fares on all services to be set at 50% of the regular adult fare.

CARRIED UNANIMOUSLY

- c) Request for Decision – Automatic Passenger Counters

BVRTSC17-33 Davina Bernard motion that That the Commission authorizes Administration to issue an RFP and spend up to \$90,000 of existing budgeted funds, currently allocated for farebox upgrades, to purchase an integrated Automatic Passenger Counting System for the existing BVRTSC fleet – **CARRIED UNANIMOUSLY**

- d) Summary of Municipal Partner “Transit Check In” Meeting – Davina Bernard

- e) May Workshop Agenda

Discussion on prioritizing topics for May workshop to ensure that the appropriate amount of time is given to address each topic. Further sessions may be required pending the time constraints of the May workshop. Revised order of topics in priority will be:

1. *Budget Process and Expectations of the Board*
2. *Rates/Fares/Free Transit*
3. *Partner Contribution Percentages*
4. *BVRTSC Future Staffing Report*
5. *Transit Infrastructure Financial Responsibility in each Community*

6. Adjournment

BVRTSC17-34 Davina Bernard moves to adjourn the meeting at 3:39 PM – **CARRIED UNANIMOUSLY**

Bow Valley Regional Transit Services Commission



CAO Report

CAO Report – May 2017

The current items to report on are:

- Financial:
 - First quarter results are complete and are being presented as part of this package.
 - Financial reconciliation for 2016 is also included in this package.
 - The Youth Fare initiative is scheduled to be in place on May 15, with information going out to vendors the week before and media coverage occurring also the week before.
- Lake Louise Service:
 - Currently this project is awaiting a decision and approvals from Parks Canada. All information necessary to make a decision has been provided. Update to be provided by Alex Kolesch
 - Parks Canada currently has an RFP out for Banff to Lake Louise service for the summer of 2017, operating as a fare free service intended to be an introduction to transit on this route.
- Banff Local Service
 - Ridership continues to be strong in Banff through April. Easter was in the middle of April this month that potentially contributed to the strong ridership.

- QED Marketing is finalizing a strategy and are ready to begin practical testing on the marketing strategy on the long weekend in May to determine any changes or tweaks that may be necessary.
 - A total of 7 shelters are scheduled to be installed in June of this year. There will be four in the downtown district, one at the Banff Park Museum, one at the Fairmont Banff Springs Hotel and one on Tunnel Mountain.
 - Signage is just being finalized with consultation occurring with Banff, Canmore and Parks Canada to ensure that the common Roam icon meets the needs of all parties. The intent is to have one common Roam identifier with other aspects of signage and shelters being able to be modified as needed to suit the environment and application.
-
- Canmore Local Service
 - The BVRTSC has forwarded a report to the Town of Canmore on suggested route and schedule changes to improve convenience, efficiency and potentially increase the ridership. This report will be reviewed by the Town of Canmore, with suggestions being sent back to the BVRTSC for any changes.
 - Canmore ridership in April is a lot lower than previous months and the reasoning that we have determined is the closure of both school divisions during the month for Easter holidays.
 - CRPS schools were closed from April 1st to 16th inclusive.
 - Christ the Redeemer Catholic Schools were closed on April 7th and from April 14th to 23rd inclusive.
- Previous experience in February showed lower than normal ridership in the time period when the schools were closed for holidays.
- ISL Engineering has been contracted to manage the two projects for this summer; upgrading/installation of shelters and stops as well as the upgrades to the transit maintenance garage.

- Minnewanka Service
 - Funding has been received from Parks Canada for initial operating expenses and bus purchase capital for the operation of Lake Minnewanka 2017 service.
 - Parks Canada will be running a “Parks Shuttle” on opposing times to the Roam Transit service to allow for 30-minute frequency. The intent from Parks is to add additional shuttles should the popularity of the service necessitate it.
 - Minnewanka schedule and routing information is now on our website. Initial rack cards/brochures have been ordered and will be ready to be in circulation prior to the commencement of service.
- Community
 - An announcement occurred in Banff on April 25th regarding some exciting news for transit. Local residents Adam and Jan Waterous announced plans for the revitalization of the Banff Train Station with the intent of adding intercept parking and making it a mass transit hub. The following excerpt from CBC details parts of the announcement:

“Banff’s historic rail lands are set to be transformed into a mass transportation hub for the town. The goal is to have the heritage train station serve as the arrival and departure point for current and future mass transit options, including regional public transit and shuttles from Calgary. The plan also includes a parking lot with capacity for up to 900 vehicles. The project is being spearheaded by long-time Banff residents Adam and Jan Waterous, of Liricon Capital”.
 - In addition to this announcement, the Town of Banff on behalf of its’ partners, have engaged CPCs and Dillon consulting to complete a mass transit feasibility study which will include the potential reintroduction of rail to the Bow Valley.
- Operations
 - Don is currently running our initial new driver training class with a revamped program intended to ensure competency in customer service, safety and driving skills. The initial class has drivers with bus driving experience and also new drivers requiring a class 2 license.

- Regional WIFI is currently being finalized. The testing has been completed on the area between Banff and Canmore and shows some dead zones however not as poor as they initially expected. We are just waiting for a final report from the supplier prior to ordering.
- Parks Canada has received a request under the *Access to Information Act* requesting all documentation regarding the Parks Canada investment in the Lake Minnewanka service. The documentation has been compiled by Parks Canada and the BVRTSC has reviewed to ensure that no material that could adversely affect the BVRTSC is being released.
- The RFP for Automatic Passenger Counters has closed with a number of relevant bids being received and a successful bidder has been chosen. Ordering and planning for installation is moving forward.
- *Compliments online:*

Rocky Mountain Adaptive and George Shelton like a post on your timeline: "Just wanted to say a big thank you to..."



Chris Ally ► Roam Public Transit ⓘ
15 hrs ·

Just wanted to say a big thank you to Roam transit for providing an awesome wheelchair accessible service in the local area. My girlfriend uses a wheelchair and relies on the Roam buses as there are no accessible taxis in Canmore. The drivers are always friendly and happy to help out. Keep up the good work, its refreshing to see this kind of service in the Bow Valley.

Like **Comment** **Share** **Message**

Roam Public Transit, Rocky Mountain Adaptive and George Shelton

Write a comment...

Close

Bow Valley Regional Transit Services Commission



Bring Forward List

BRING FORWARD LIST OF ITEMS PENDING (as of April, 2017)

ITEM	Date Initiated	Pending Date	Comments:
BVRTSC16-80 Davina Bernard moves that administration investigate local transit youth passes and bring back suggestions with a report for the March meeting	December 2016	Completed	Completed.
BVRTSC17-06 Sean Krausert moves that the Vice-Chair be directed to personally conduct a review of BVRTSC Bylaw 3-2011 (Operating Bylaw), and report back to the Board at the May 2017 regular meeting with any recommended changes	January 2017	July 2017	Date revised as per motion BVRTSC17-30

Bow Valley Regional Transit Services Commission



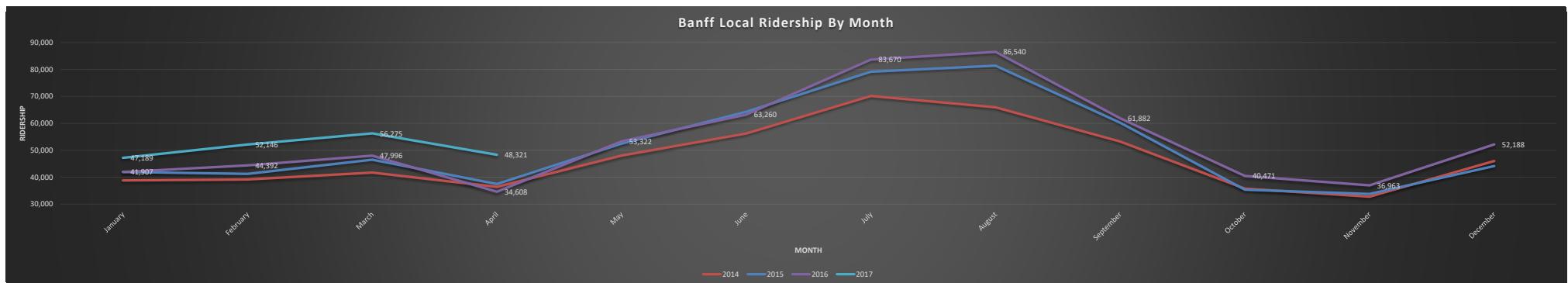
Banff Local Service Ridership and Revenue Statistics

Specific Rider Type Stats	Monthly Ridership
Strollers	55
Bikes	20

Observations:

- Banff local ridership up ~40% in April over April 2016 (yes....40%!)
 - Hotel Guests up 48% April 2016 to 2017
 - Cash Fares up 44% April 2016 to 2017
- March revenues up 39% over March 2016

Month	2014	2015	2016	2017	2016 Running Total	2017 Running Total	Running Total Difference	2016 to 2017 Monthly Difference	2016 to 2017 Monthly % Difference
January	38,787	41,973	41,907	47,189	41,907	47,189	5,282	5,282	12.6%
February	39,184	41,240	44,392	52,146	86,299	99,335	13,036	7,754	17.5%
March	41,733	46,484	47,996	56,275	134,295	155,610	21,315	8,279	17.2%
April	36,396	37,483	34,608	48,321	168,903	203,932	35,029	13,713	39.6%
May	48,062	52,462	53,322	0	222,225				
June	56,228	64,295	63,260	0	285,485				
July	70,162	79,171	83,670	0	369,155				
August	65,942	81,401	86,540	0	455,695				
September	53,215	60,204	61,882	0	517,577				
October	35,769	35,371	40,471	0	558,048				
November	32,776	33,785	36,963	0	595,011				
December	46,017	44,156	52,188	0	647,199				
Grand Total:	564,270	618,024	647,199	203,932	647,199				



Month	Revenue				2016 Running Total	2017 Running Total	Running Total Difference	2016 to 2017 Monthly Difference	2016 to 2017 Monthly % Difference
	2014	2015	2016	2017					
January	\$28,869	\$31,352	\$28,378	\$30,022	\$28,378.30	\$30,022.00	\$1,643.70	\$1,643.70	5.8%
February	\$23,824	\$25,006	\$21,417	\$31,657	\$49,795.75	\$61,679.12	\$11,883.37	\$10,239.67	47.8%
March	\$24,454	\$25,175	\$22,757	\$31,704	\$72,553.10	\$93,382.76	\$20,829.66	\$8,946.29	39.3%
April	\$22,861	\$20,711	\$22,872	\$24,413	\$95,425.35				
May	\$38,052	\$35,268	\$32,790	\$0	\$128,214.85				
June	\$40,828	\$44,419	\$35,412	\$0	\$163,626.60				
July	\$49,655	\$46,553	\$50,207	\$0	\$213,833.60				
August	\$47,076	\$53,075	\$51,812	\$0	\$265,645.35				
September	\$35,404	\$43,912	\$38,938	\$0	\$304,583.55				
October	\$24,115	\$21,253	\$23,802	\$0	\$328,385.80				
November	\$33,078	\$25,892	\$26,920	\$0	\$355,306.20				
December	\$30,344	\$25,939	\$31,650		\$386,955.90				
Grand Total:	\$398,559.52	\$398,553.65	\$386,955.90	\$117,796.06	\$386,955.90				

Banff Local Revenue By Month



2017 Actual

Month	Fares	Passes	Other	Total	Budget
January	\$25,948	\$4,074	\$0	\$30,022	\$ 28,450.00
February	\$26,579	\$5,078	\$0	\$31,657	\$ 28,450.00
March	\$27,064	\$4,640	\$0	\$31,704	\$ 28,450.00
April	\$24,413		\$0	\$24,413	\$ 33,450.00
May			\$0	\$0	\$ 33,450.00
June			\$0	\$0	\$ 33,450.00
July			\$0	\$0	\$ 38,450.00
August			\$0	\$0	\$ 38,450.00
September			\$0	\$0	\$ 38,450.00
October			\$0	\$0	\$ 33,450.00
November			\$0	\$0	\$ 33,450.00
December			\$0	\$0	\$ 33,450.00
Totals:	\$104,004	\$13,792	\$0	\$117,796	\$401,400

2016 Actual

Month	Fares	Passes	Other	Total	Budget
January	\$21,702	\$6,676	\$0	\$28,378	\$ 25,062.50
February	\$19,263	\$2,154	\$0	\$21,417	\$ 25,062.50
March	\$20,926	\$1,831	\$0	\$22,757	\$ 25,062.50
April	\$15,741	\$7,131	\$0	\$22,872	\$ 33,062.50
May	\$30,679	\$2,111	\$0	\$32,790	\$ 33,062.50
June	\$33,805	\$1,607	\$0	\$35,412	\$ 33,062.50
July	\$48,244	\$1,963	\$0	\$50,207	\$ 41,062.50
August	\$48,988	\$2,824	\$0	\$51,812	\$ 41,062.50
September	\$34,891	\$4,047	\$0	\$38,938	\$ 41,062.50
October	\$22,063	\$1,739	\$0	\$23,802	\$ 33,062.50
November	\$17,605	\$9,315	\$0	\$26,920	\$ 33,062.50
December	\$27,779	\$3,871	\$0	\$31,650	\$ 33,062.50
Totals:	\$341,686	\$45,270	\$0	\$386,956	\$396,750

Bow Valley Regional Transit Services Commission



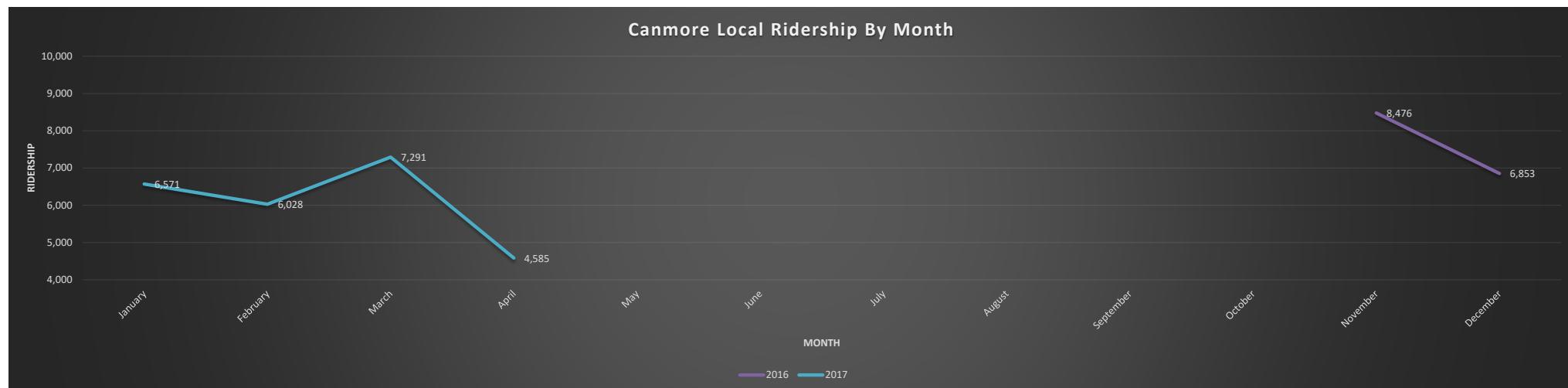
Canmore Local Service Ridership and Revenue Statistics

Specific Rider Type Stats	Monthly Ridership
Strollers	40
Bikes	56

Observations:

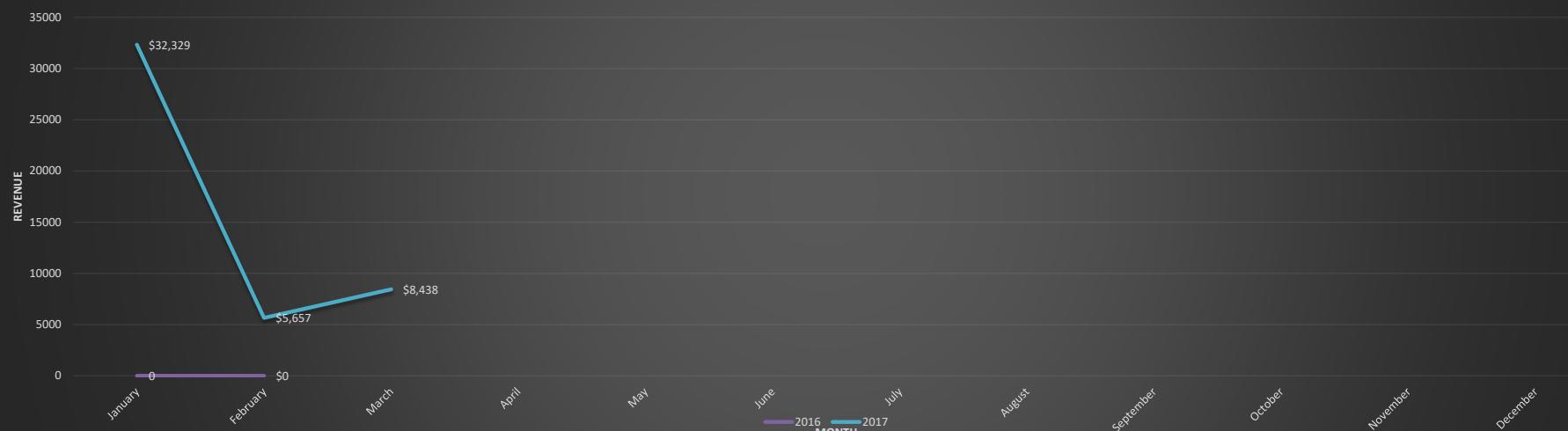
- April ridership dip to 4,585.
 - Ridership and Revenue dip attributed to Rocky Mountain School District school closure for 2 weeks from April 1st to April 16th.

Month	2016	2017	Ridership				
			2016 Running Total	2017 Running Total	Running Total Difference	2016 to 2017 Monthly Difference	2016 to 2017 Monthly % Difference
January		6,571	0	6,571	6,571		
February		6,028	0	12,599	12,599		
March		7,291	0	19,890	19,890		
April		4,585	0	24,475	24,475		
May		0					
June		0					
July		0					
August		0					
September		0					
October		0					
November	8,476	8,476					
December	6,853	15,328					
Grand Total:	15,328	24,475	15,328				



Month	Revenue					2016 to 2017 Monthly Difference	2016 to 2017 Monthly % Difference
	2016	2017	2016 Running Total	2017 Running Total	Running Total Difference		
January	\$0	\$32,329	\$0.00	\$32,328.50	\$32,328.50		
February	\$0	\$5,657	\$0.00	\$37,985.91	\$37,985.91		
March	\$0	\$8,438	\$0.00	\$46,424.30	\$46,424.30		
April	\$0		\$0.00				
May	\$0		\$0.00				
June	\$0		\$0.00				
July	\$0		\$0.00				
August	\$0		\$0.00				
September	\$0		\$0.00				
October	\$0		\$0.00				
November	\$0		\$0.00				
December	\$0		\$0.00				
Grand Total:	\$0.00	\$50,212.85	\$0.00				

Canmore Local Revenue By Month



CANMORE LOCAL TRANSIT REVENUE BREAKDOWN

2017 Actual

Month	Fares	Passes	Other	Total	Budget	Info
January	\$6,173	\$26,156	\$0	\$32,329	\$ 10,000.00	*Includes Pass Sales from Dec and Jan both to customers and vendors
February	\$4,812	\$845	\$0	\$5,657	\$ 10,000.00	
March	\$5,653	\$2,786	\$0	\$8,438	\$ 12,000.00	
April	\$3,789		\$0	\$3,789	\$ 12,000.00	
May			\$0	\$0	\$ 15,000.00	
June			\$0	\$0	\$ 20,000.00	
July			\$0	\$0	\$ 24,000.00	
August			\$0	\$0	\$ 25,000.00	
September			\$0	\$0	\$ 22,000.00	
October			\$0	\$0	\$ 18,000.00	
November			\$0	\$0	\$ 16,000.00	
December			\$0	\$0	\$ 12,000.00	
Totals:	\$20,426	\$29,787	\$0	\$50,213	\$ 196,000.00	

2016 Actual

Month	Fares	Passes	Other	Total	Budget
January			\$0	\$0	\$ -
February			\$0	\$0	\$ -
March			\$0	\$0	\$ -
April			\$0	\$0	\$ -
May			\$0	\$0	\$ -
June			\$0	\$0	\$ -
July			\$0	\$0	\$ -
August			\$0	\$0	\$ -
September			\$0	\$0	\$ -
October			\$0	\$0	\$ -
November			\$0	\$0	\$ -
December			\$0	\$0	\$ -
Totals:	\$0	\$0	\$0	\$0	\$0

Bow Valley Regional Transit Services Commission



Banff/Canmore Regional Service Ridership and Revenue Statistics

Specific Rider Type Stats	Monthly Ridership
Strollers	3
Bikes	124

Observations:

- April 2017 ridership increase of 20% over April 2016.
 - 2 week school closure in April.
- A 36% revenue increase in March 2017 compared to March 2016

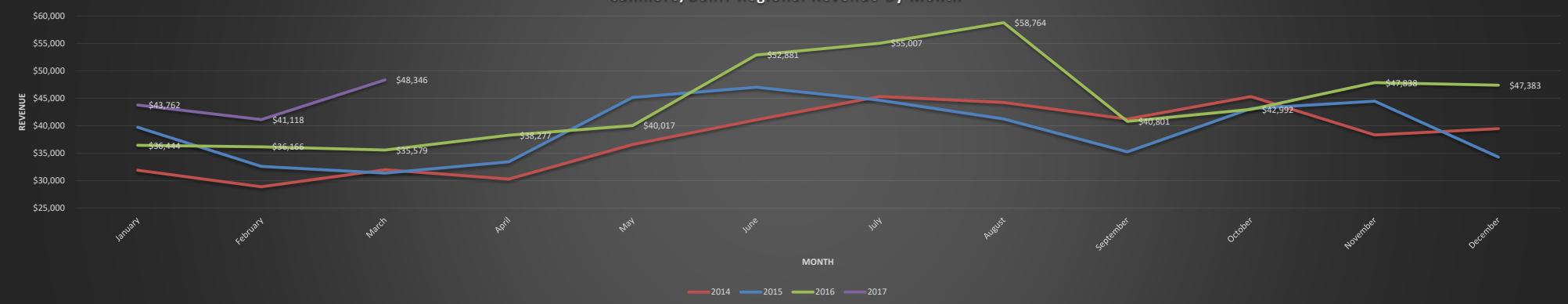
Month	RIDERSHIP				2016 Running Total	2017 Running Total	Running Total Difference	2016 to 2017 Monthly Comparison	2016 to 2017 Monthly % Difference
	2014	2015	2016	2017					
January	6,623	7,609	8,502	9,503	8,502	9,503	1,001	1,001	11.8%
February	5,974	6,764	8,081	9,300	16,583	18,803	2,220	1,219	15.1%
March	6,381	7,201	8,137	11,052	24,720	29,855	5,135	2,915	35.8%
April	6,471	7,015	7,911	9,489	32,631	39,344	6,713	1,578	19.9%
May	7,714	8,127	9,282	0	41,913				
June	7,551	8,749	10,647	0	52,560				
July	9,153	9,585	11,175	0	63,735				
August	8,929	9,259	10,606	0	74,341				
September	7,751	8,410	9,647	0	83,988				
October	8,229	8,584	9,411	0	93,399				
November	7,789	9,253	10,731	0	104,130				
December	7,835	8,476	10,175	0	114,305				
Grand Total:	90,400	99,032	114,305	39,344	114,305				

Canmore/Banff Regional Ridership By Month



Month					REVENUE			Running Total Difference	2016 to 2017 Monthly Comparison	2016 to 2017 Monthly % Difference
	2014	2015	2016	2017	2016 Running Total	2017 Running Total2				
January	\$ 31,912	\$ 39,725	\$ 36,444	\$ 43,762	\$36,444	\$43,762	\$7,318	7,318	20.1%	
February	\$ 28,892	\$ 32,590	\$ 36,166	\$ 41,118	\$72,610	\$84,880	\$12,271	4,953	13.7%	
March	\$ 31,998	\$ 31,375	\$ 35,579	\$ 48,346	\$108,189	\$133,226	\$25,037	12,767	35.9%	
April	\$ 30,284	\$ 33,430	\$ 38,277	\$ 28,564	\$146,465					
May	\$ 36,589	\$ 45,147	\$ 40,017	\$ -	\$186,482					
June	\$ 41,075	\$ 47,013	\$ 52,881	\$ -	\$239,364					
July	\$ 45,327	\$ 44,636	\$ 55,007	\$ -	\$294,371					
August	\$ 44,247	\$ 41,241	\$ 58,764	\$ -	\$353,135					
September	\$ 41,221	\$ 35,253	\$ 40,801	\$ -	\$393,936					
October	\$ 45,318	\$ 43,129	\$ 42,992	\$ -	\$436,928					
November	\$ 38,334	\$ 44,467	\$ 47,838	\$ -	\$484,766					
December	\$ 39,462	\$ 34,301	\$ 47,383		\$532,148					
Grand Total:	\$ 454,658	\$ 472,306	\$ 532,148	\$ 161,790	\$532,148					

Canmore/Banff Regional Revenue By Month



CASH TO PASS COMPARISON		
Month	Pass Sales	Cash Sales
Jan-15	\$ 11,927	\$ 27,798
February	\$ 6,775	\$ 25,815
March	\$ 4,315	\$ 27,060
April	\$ 7,200	\$ 26,230
May	\$ 15,320	\$ 29,827
June	\$ 16,760	\$ 30,253
July	\$ 9,977	\$ 34,659
August	\$ 8,460	\$ 32,781
September	\$ 6,845	\$ 28,408
October	\$ 15,448	\$ 27,681
November	\$ 14,266	\$ 30,201
December	\$ 8,808	\$ 25,493
Jan-16	\$ 10,097	\$ 25,963
February	\$ 11,940	\$ 23,859
March	\$ 10,118	\$ 25,254
April	\$ 10,073	\$ 27,917
May	\$ 8,314	\$ 32,340
June	\$ 15,447	\$ 37,098
July	\$ 17,443	\$ 37,222
August	\$ 8,640	\$ 36,724
September	\$ 9,735	\$ 30,881
October	\$ 14,423	\$ 27,247
November	\$ -	\$ -
December	\$ -	\$ -



CANMORE/BANFF REGIONAL TRANSIT REVENUE BREAKDOWN
2017 Actual

Month	Fares	Passes	Other	Total	Budget
January	\$27,058	\$16,704	\$0	\$43,762	\$32,566.66
February	\$28,782	\$12,336	\$0	\$41,118	\$32,566.66
March	\$31,087	\$17,258	\$0	\$48,346	\$32,566.66
April	\$28,564		\$0	\$28,564	\$37,566.66
May			\$0	\$0	\$37,566.66
June			\$0	\$0	\$37,566.66
July			\$0	\$0	\$42,566.66
August			\$0	\$0	\$42,566.66
September			\$0	\$0	\$42,566.66
October			\$0	\$0	\$37,566.66
November			\$0	\$0	\$37,566.66
December				\$0	\$37,566.66
Totals:	\$115,491	\$46,299	\$0	\$161,790	\$450,800

CANMORE/BANFF REGIONAL TRANSIT REVENUE BREAKDOWN
2016 Actual

Month	Fares	Passes	Other	Total	Budget
January	\$25,963	\$10,481	\$0	\$36,444	\$37,683.33
February	\$23,859	\$12,307	\$0	\$36,166	\$21,683.33
March	\$25,254	\$10,325	\$0	\$35,579	\$29,683.33
April	\$27,917	\$10,360	\$0	\$38,277	\$19,683.33
May	\$32,340	\$7,677	\$0	\$40,017	\$19,683.33
June	\$37,098	\$15,783	\$0	\$52,881	\$29,683.33
July	\$37,222	\$17,785	\$0	\$55,007	\$39,683.33
August	\$37,217	\$21,547	\$0	\$58,764	\$39,683.33
September	\$31,066	\$9,735	\$0	\$40,801	\$39,683.33
October	\$28,830	\$14,162	\$0	\$42,992	\$21,683.33
November	\$32,270	\$15,568	\$0	\$47,838	\$19,683.33
December	\$34,141	\$13,242	\$0	\$47,383	\$37,683.33
Totals:	\$373,177	\$158,971	\$0	\$532,148	\$356,200

Bow Valley *R*egional Transit Services Commission



New Business

Bow Valley *R*egional Transit Services Commission



2016 Financial Reconciliation

Bow Valley Regional Transit Services Commission

2016 Financial Reconciliation

January - December 2016

	Administrative	Banff Local	Canmore Local	CB Regional	TOTAL	
Income						
Total 4100 Farebox	\$ 0.00	\$ 338,688.71	\$ 0.00	\$ 340,618.89	\$ 679,307.60	
Total 4150 Passes	\$ 0.00	\$ 46,514.90	\$ 0.00	\$ 159,381.47	\$ 205,896.37	
Total 4200 Advertising & Marketing Revenue	\$ 0.00	\$ 19,656.77	\$ 0.00	\$ 7,492.83	\$ 27,149.60	
Total 4300 Partner Programs	\$ 0.00	\$ 394,596.00	\$ 0.00	\$ 0.00	\$ 394,596.00	
4400 Requisition Recoveries					0.00	
1-4400 Town of Banff					0.00	
1-4410 TOB - Capital		1,537.66	92,662.04		4,286.18	98,485.88
1-4420 TOB - Operating		175,799.34	312,000.00		48,800.00	536,599.34
Total 1-4400 Town of Banff	\$ 177,337.00	\$ 404,662.04	\$ 0.00	\$ 53,086.18	\$ 635,085.22	
2-4400 Town of Canmore					0.00	
2-4410 TOC - Capital		1,537.66			4,286.18	5,823.84
2-4420 TOC - Operating		31,000.08			48,799.92	79,800.00
Total 2-4400 Town of Canmore	\$ 32,537.74	\$ 0.00	\$ 0.00	\$ 53,086.10	\$ 85,623.84	
5-4400 ID 9					0.00	
5-4410 ID 9 - Capital		1,537.65			1,537.65	
5-4420 ID 9 - Operating		20,000.00			20,000.00	
Total 5-4400 ID 9	\$ 21,537.65	\$ 0.00	\$ 0.00	\$ 0.00	\$ 21,537.65	
Total 4400 Requisition Recoveries	\$ 231,412.39	\$ 404,662.04	\$ 0.00	\$ 106,172.28	\$ 742,246.71	
4500 Other Recoveries						
3-4500 Parks Regional		40,242.14	0.00	115,512.23	155,754.37	
Cave and Basin Recovery		10,200.00			10,200.00	
4-4500 Other		2,000.00	3,802.02		5,802.02	
Total 4500 Other Recoveries	\$ 88,339.90	\$ 9,227.02	\$ 115,512.23	\$ 83,734.00	\$ 296,813.15	
Total 4700 Charter Sales	\$ 0.00	\$ 3,020.50	\$ 0.00	\$ 3,166.50	\$ 6,187.00	
Total 4800 Route Detour Fee	\$ 0.00	\$ 40.00	\$ 0.00	\$ 0.00	\$ 40.00	
4900 Grant Income			10,950.00	21,667.68	13,881.92	46,499.60
Uncategorized Income		14.93			14.93	
Total Income	\$ 319,767.22	\$ 1,227,355.94	\$ 137,179.91	\$ 714,447.89	\$ 2,398,750.96	
Cost of Goods Sold						
5714 Bus advertising costs		1,157.25	0.00	537.25	1,694.50	
5715 Commission		5,631.88	-314.98	964.09	6,280.99	
Total Cost of Goods Sold	\$ 0.00	\$ 6,789.13	-\$ 314.98	\$ 1,501.34	\$ 7,975.49	
Gross Income	\$ 319,767.22	\$ 1,220,566.81	\$ 137,494.89	\$ 712,946.55	\$ 2,390,775.47	
Other Income						
7100 Interest Income		8,702.68			8,702.68	
7150 Foreign Exchange Gain/Loss		-2,625.55			-2,625.55	
Total Other Income	\$ 6,077.13	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,077.13	
Expenses						
5100 Salaries & Wages					0.00	
5110 Wages		152,214.51	40,262.83	17,255.50	209,732.84	
Total 5130 Benefits	\$ 42,542.74	\$ 12,191.99	\$ 0.00	\$ 7,018.19	\$ 61,752.92	
5137 Recruitment Costs		384.12	192.06		192.06	
Total 5100 Salaries & Wages	\$ 195,141.37	\$ 52,646.88	\$ 0.00	\$ 24,465.75	\$ 272,254.00	
Total 5170 Training & Conferences	\$ 3,156.42	\$ 1,563.10	\$ 562.35	\$ 1,563.11	\$ 6,844.98	
5180 Travel Expense		333.59			333.59	
5181 Mileage		2,392.48	0.00	6.69	2,399.17	
Total 5180 Travel Expense	\$ 2,726.07	\$ 0.00	\$ 6.69	\$ 0.00	\$ 2,732.76	
5200 Operating Contracts		7.34	71,767.70	1,185.27	39,377.92	112,338.23
5220 Direct Operating Cost					0.00	
1-5220 Banff Local Direct Operating (deleted)					0.00	
1-5225 Banff Local Drivers Uniform (deleted)			38.15		38.15	
1-5226 Banff Local Drivers Recruitment (deleted)			0.00		0.00	
Total 1-5220 Banff Local Direct Operating (deleted)	\$ 0.00	\$ 38.15	\$ 0.00	\$ 0.00	\$ 38.15	
2-5220 CB Regional Operating (deleted)					0.00	
2-5225 CB Regional Drivers Uniform (deleted)					0.00	
2-5226 CB Regional Drivers Recruitment (deleted)					0.00	
Total 2-5220 CB Regional Operating (deleted)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
5221 Drivers wages		400,114.72	36,994.42	187,605.68	624,714.82	
5222 PT drivers wages		103,683.97	12,628.80	49,345.90	165,658.67	
5225 Drivers uniforms		3,993.55	3,039.50	3,144.73	10,177.78	
5226 Drivers recruitment		459.16	390.42	399.15	1,248.73	
5228 Driver recognition		1,666.05			1,666.05	
Total 5220 Direct Operating Cost	\$ 1,673.39	\$ 580,057.25	\$ 54,238.41	\$ 279,873.38	\$ 915,842.43	
5240 Maintenance		1,160.16	143,431.91	4,237.18	32,591.82	181,421.07
5250 Parts						

1-5250 Banff Local - parts (deleted)			0.00			0.00
2-5250 CB Regional - parts (deleted)					0.00	0.00
Total 5250 Parts	\$ 1,160.16	\$ 143,431.91	\$ 4,237.18	\$ 32,591.82	\$ 181,421.07	
5255 Vehicle Supplies		9,843.92	5,382.74	4,117.97	19,344.63	
5260 Maintenance Labour	130.87	146,146.08	9,509.80	82,847.37	238,634.12	
Total 5240 Maintenance	\$ 1,291.03	\$ 299,421.91	\$ 19,129.72	\$ 119,557.16	\$ 439,399.82	
Total 5200 Operating Contracts	\$ 2,964.42	\$ 879,479.16	\$ 73,368.13	\$ 399,430.54	\$ 1,355,242.25	
5270 Fuel		113,475.43	12,605.07	86,573.31	212,653.81	
5300 Insurance Expense					0.00	
5310 General Liability Insurance	0.00	1,895.78		1,756.37	3,652.15	
5320 Fleet insurance	0.00	8,707.69	693.12	6,938.07	16,338.88	
Total 5300 Insurance Expense	\$ 0.00	\$ 10,603.47	\$ 693.12	\$ 8,694.44	\$ 19,991.03	
5350 General Operating Expenses	83.99				83.99	
5351 Office Supplies	4,636.00	2,122.00	5,372.42	2,122.00	14,252.42	
5352 Bank Service Charges	3,668.88	850.00		850.00	5,368.88	
5353 Janitorial Supplies & Services	0.00	346.29		145.97	492.26	
5354 Postage and Delivery	145.36	81.82	157.97	68.84	453.99	
5355 Miscellaneous Expense	0.00		0.00		0.00	
5356 Memberships	2,865.97				2,865.97	
5357 Cell Phone	3,266.81				3,266.81	
5358 Office Phone	4,435.15				4,435.15	
5359 Board meeting expense	938.92				938.92	
5360 Cash over/short	180.05	-5.00			175.05	
5362 Software and License Fees	3,996.73	4,301.45	2,091.67	4,288.29	14,678.14	
5364 Brinks service fees	0.00	2,712.55		2,712.53	5,425.08	
Total 5350 General Operating Expenses	\$ 24,217.86	\$ 10,409.11	\$ 7,622.06	\$ 10,187.63	\$ 52,436.66	
5391 Interest & Penalties	51.12				51.12	
5400 Lease Expense					0.00	
5410 Bus Lease		59,250.00			59,250.00	
5420 Bus Storage		24,864.00		7,452.00	32,316.00	
5430 Parks Canada Land Rent		250.00			250.00	
Total 5400 Lease Expense	\$ 0.00	\$ 84,364.00	\$ 0.00	\$ 7,452.00	\$ 91,816.00	
5600 Professional/contractual fees	681.00	1,400.00			2,081.00	
5610 Professional/Contract (deleted)		4,285.51			4,285.51	
5611 Accounting Fees	19,285.00	5,000.00		5,000.00	29,285.00	
5612 Payroll service fee	0.00	988.26		987.03	1,975.29	
5617 Website		733.33	889.34	733.33	2,356.00	
5619 Business Hosting Expenses	517.35				517.35	
5620 Web hosting and Software License (annual fee - Trapeze)		46,898.35	7,850.00	8,248.45	62,996.80	
5622 Nextbus		23,788.40		9,704.32	33,492.72	
5623 Security Fee		8,890.00			8,890.00	
5624 IT Support	5,363.04				5,363.04	
5626 Office rent	20,294.20	8,534.40		3,657.60	32,486.20	
5627 Copier	2,465.07				2,465.07	
5628 Bus wrap repair		12,664.25	20,625.00	19,060.11	52,349.36	
5629 Contract Work	19,351.86	10,504.75		0.00	29,856.61	
5630 Utilities	2,809.21				2,809.21	
5631 Customer Centre Support		18,932.24		13,977.97	32,910.21	
5632 Infrastructure Maintenance		2,639.24	2,320.00	19.99	4,979.23	
Total 5600 Professional/contractual fees	\$ 70,766.73	\$ 145,258.73	\$ 31,684.34	\$ 61,388.80	\$ 309,098.60	
5700 Advertising and Marketing	341.16	21,574.84	10,953.13	17,172.76	50,041.89	
Total Expenses	\$ 299,365.15	\$ 1,319,374.72	\$ 137,494.89	\$ 616,928.34	\$ 2,373,163.10	
Other Expenses						
5900 Amortization Expense		0.00			0.00	
8400 Transfer to Operating Reserve					0.00	
Total Other Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Net Income	\$ 26,479.20	-\$ 98,807.91	\$ 0.00	\$ 96,018.21	\$ 23,689.50	
LESS: Allocation of Commission Expenses	-\$ 26,479.20	\$ 17,904.82	\$ 0.00	\$ 8,574.38	\$ 0.00	
Totals	0.00	-80,903.09	0.00	104,592.59	23,689.50	

Tuesday, Mar 14, 2017 01:19:23 PM GMT-7 - Accrual Basis

Surpluses	Payout (+ 5%)		
Banff Local	-\$ 80,903.09	-3.9%	FALSE
CB Regional	\$ 104,592.59	5.0%	FALSE
Total Direct Op Cost.	\$ 2,073,797.95		

Town of Banff	CB Regional	\$ 52,296.29
	Banff Local	-\$ 80,903.09
Net to Banff		
Reserves:	\$ (28,606.79)	

Town of Canmore	CB Regional	\$	52,296.29
	Net to Canmore		
	Reserves:	\$	52,296.29

Check to 2016 Actual tabs	\$ 26,479.18	-\$ 98,807.89	\$ 0.00	\$ 96,018.21	\$ 23,689.50
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Difference	\$ 0.02	-\$ 0.02	\$ 0.00	-\$ 0.00	\$ 0.00
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Check to total	\$ 0.02
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Bow Valley Regional Transit Services Commission



2016 1st Quarter Financial Report

Bow Valley Regional Transit Services Commission

Budget vs. Actuals: FY2017 - FY17 P&L Classes (Excludes Lake Minnewanka - Route 6)

January - March, 2017

	Administrative			Route 1			Route 2			Total Banff Local (Routes 1 & 2)			CB Regional (Route 3)			Cave and Basin (Route 4)			Canmore Local (Route 5)			TOTAL			
	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	
	Income																								
4100 Farebox				38,316	31,684	120.93%	39,783	25,926	153.45%	78,099	57,610	135.56%	83,900	70,000	119.86%	0	0	0	15,260	39,200	38.93%	177,259	166,810	106.26%	
4110 Transit Voucher Reimbursement				-1,662			-1,666			-3,328	0		-4,800							-607			-8,736	0	
Total 4100 Farebox	\$ 0 \$ 0	\$ 36,654	\$ 31,684	115.69%	\$ 38,117	\$ 25,926	147.02%	\$ 74,771	\$ 57,610	129.79%	\$ 79,100	\$ 70,000	113.00%	\$ 0 \$ 0			\$ 14,653	\$ 39,200	37.38%	\$ 168,523	\$ 166,810	101.03%			
4150 Passes		6,935	6,171	112.37%	6,935	6,171	112.37%	13,869	12,342	112.37%	47,610	27,000	176.33%							28,361			89,840	39,342	228.36%
5-4600 SmartCard Fee		92			92			184	0		909									2,736			3,829	0	
5710 Vendor Discounts - Pass Purchase		-131			-131			-261	0		-2,320									-1,310			-3,891	0	
Total 4150 Passes	\$ 0 \$ 0	\$ 6,896	\$ 6,171	111.75%	\$ 6,896	\$ 6,171	111.75%	\$ 13,792	\$ 12,342	111.75%	\$ 46,199	\$ 27,000	171.11%	\$ 0 \$ 0			\$ 29,787	\$ 0		\$ 89,779	\$ 39,342	228.20%			
4200 Advertising & Marketing Revenue		9,072	3,501	259.12%	9,072	3,500	259.19%	18,143	7,001	259.16%	4,109	4,500	91.30%	0	0		6,227	3,750	166.06%	28,479	15,251	186.74%			
4300 Partner Programs		82,648	82,647	100.00%	18,701	16,854	110.96%	101,349	99,501	101.86%		3,000	0.00%						1,250	0.00%	101,349	103,751	97.68%		
1-4301 Extra Guest/Staff Pass Charge		209			198			407	0											407	0				
Total 4300 Partner Programs	\$ 0 \$ 0	\$ 82,856	\$ 82,647	100.25%	\$ 18,899	\$ 16,854	112.13%	\$ 101,756	\$ 99,501	102.27%	\$ 0 \$ 0	3,000	0.00%	\$ 0 \$ 0			\$ 0 \$ 1,250	0.00%	\$ 101,756	\$ 103,751	98.08%				
4400 Requisition Recoveries								0	0													0	0		
1-4400 Town of Banff								0	0													0	0		
1-4420 TOB - Operating		37,708	37,707	100.00%	20,028	20,030	99.99%	77,951	77,947	100.01%	97,979	97,977	100.00%	24,588	24,587	100.00%							160,275	160,271	100.00%
Total 1-4400 Town of Banff	\$ 37,708	\$ 37,707	100.00%	\$ 20,028	\$ 20,030	99.99%	\$ 77,951	\$ 77,947	100.01%	\$ 97,979	\$ 97,977	100.00%	\$ 24,588	\$ 24,587	100.00%	\$ 0 \$ 0			\$ 0 \$ 0			\$ 160,275	\$ 160,271	100.00%	
2-4400 Town of Canmore		25,139	25,140	99.99%							0	0		24,588	24,587	100.00%				90,352	90,352	100.00%	140,078	140,079	100.00%
2-4420 TOC - Operating		25,139	25,140	99.99%							0	0										90,352	90,352	100.00%	
Total 2-4400 Town of Canmore	\$ 25,139	\$ 25,140	99.99%	\$ 0 \$ 0				\$ 0 \$ 0			\$ 0 \$ 0			\$ 0 \$ 0			\$ 0 \$ 0			\$ 90,352	\$ 90,352	100.00%	\$ 140,078	\$ 140,079	100.00%
5-4400 ID 9		5,000	5,000	100.00%							0	0										0	0		
5-4420 ID 9 - Operating		5,000	5,000	100.00%							0	0									5,000	5,000	100.00%		
Total 5-4400 ID 9	\$ 5,000	\$ 5,000	100.00%	\$ 0 \$ 0				\$ 0 \$ 0			\$ 0 \$ 0			\$ 0 \$ 0			\$ 0 \$ 0			\$ 0 \$ 0			\$ 5,000	\$ 5,000	100.00%
Total 4400 Requisition Recoveries	\$ 67,847	\$ 67,847	100.00%	\$ 20,028	\$ 20,030	99.99%	\$ 77,951	\$ 77,947	100.01%	\$ 97,979	\$ 97,977	100.00%	\$ 49,176	\$ 49,174	100.00%	\$ 0 \$ 0			\$ 90,352	\$ 90,352	100.00%	\$ 305,354	\$ 305,350	100.00%	
4500 Other Recoveries		21,802								0	0								7,015			28,817	0	includ	
4700 Charter Sales		190	438	43.38%	190	437	43.48%	380	875	43.43%												380	875	43.43%	
4800 Route Detour Fee		63	0.00%		62	0.00%		0	125	0.00%												0	125	0.00%	
4900 Grant Income		8,474			8,474			16,947	0		16,947										800		34,695	0	Includ
7600 Other Income		10,000	0.00%					0	0												275		275	0	
7601 Billable Expense Income								0	0																
Total 7600 Other Income	\$ 0 \$ 10,000	0.00%	\$ 0 \$ 0		\$ 0 \$ 0		\$ 0 \$ 0			\$ 0 \$ 0			\$ 0 \$ 0			\$ 0 \$ 0			\$ 275	\$ 0		\$ 275	\$ 10,000	2.75%	
Total Income	\$ 89,649	\$ 77,847	115.16%	\$ 164,170	\$ 144,534	113.59%	\$ 159,598	\$ 130,897	121.93%	\$ 323,768	\$ 275,431	117.55%	\$ 195,530	\$ 153,674	127.24%	\$ 0 \$ 0			\$ 149,109	\$ 134,552	110.82%	\$ 758,057	\$ 641,504	118.17%	
Cost of Goods Sold										0	0										125		125	0	
5714 Bus advertising costs																									
5715 Commission		884	699	126.53%	884	700	126.35%	1,769	1,399	126.44%	443	900	49.22%							1,776	750	236.78%	3,988	3,049	130.79%
Total Cost of Goods Sold	\$ 0 \$ 0	\$ 884	\$ 699	126.53%	\$ 884	\$ 700	126.35%	\$ 1,769	\$ 1,399	126.44%	\$ 443	\$ 900	49.22%	\$ 0 \$ 0			\$ 1,901	\$ 750	253.45%	\$ 4,113	\$ 3,049	134.89%			
Gross Profit	\$ 89,649	\$ 77,847	115.16%	\$ 163,285	\$ 143,835	113.52%	\$ 158,714	\$ 130,197	121.90%	\$ 321,999	\$ 274,032	117.50%	\$ 195,087	\$ 152,774	127.70%	\$ 0 \$ 0			\$ 147,208	\$ 133,802	110.02%	\$ 753,944	\$ 638,455	118.09%</td	

es the following:

Parks Canada Capital Requisition of \$570,000
Parks Canada Operating Requisition of \$30,000
ID9 bill for Lake Louise to Banff Service - \$21,802.41.

es remainder of green trip grant

Bow Valley Regional Transit Services Commission
Budget vs. Actuals: FY2017 - FY17 P&L Classes (Excludes Lake Minnewanka - Route 6)
January - March, 2017

	Administrative			Route 1			Route 2			Total Banff Local (Routes 1 & 2)			CB Regional (Route 3)			Cave and Basin (Route 4)			Canmore Local (Route 5)			TOTAL						
	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget	Actual	Budget	% of Budget				
Total 5240 Maintenance	\$ 317	\$ 0		\$ 24,210	\$ 21,446	112.89%	\$ 24,210	\$ 21,447	112.89%	\$ 48,421	\$ 42,893	112.89%	\$ 25,166	\$ 30,748	81.85%	\$ 0	\$ 0	0	\$ 30,100	\$ 11,472	262.38%	\$ 104,003	\$ 85,113	122.19%				
Total 5200 Operating Contracts	\$ 382	\$ 0		\$ 92,331	\$ 93,011	99.27%	\$ 92,331	\$ 93,015	99.26%	\$ 184,661	\$ 186,026	99.27%	\$ 108,527	\$ 115,043	94.34%	\$ 0	\$ 0	0	\$ 111,353	\$ 99,847	111.52%	\$ 404,923	\$ 400,916	101.00%				
5270 Fuel	139			8,818	17,595	50.11%	8,818	17,595	50.11%	17,635	35,190	50.11%	17,249	28,248	61.06%				31,870	16,725	190.55%	66,893	80,163	83.45%				
5300 Insurance Expense										0	0		0	0							0	0						
5310 General Liability Insurance	937	970	96.59%																		937	970	96.59%					
5320 Fleet insurance	200	187	107.04%	1,468	1,374	106.83%	1,201	1,125	106.75%	2,669	2,499	106.80%	1,761	1,650	106.75%	0	0	0	1,174	1,098	106.95%	5,805	5,434	106.82%				
Total 5300 Insurance Expense	\$ 1,137	\$ 1,157	98.27%	\$ 1,468	\$ 1,374	106.83%	\$ 1,201	\$ 1,125	106.75%	\$ 2,669	\$ 2,499	106.80%	\$ 1,761	\$ 1,650	106.75%	\$ 0	\$ 0	0	\$ 1,174	\$ 1,098	106.95%	\$ 6,742	\$ 6,404	105.27%				
5350 General Operating Expenses		75	0.00%							0	0										0	75	0.00%					
5351 Office Supplies	1,120	1,186	94.41%	258	274	94.01%	258	275	93.67%	515	549	93.84%	517	549	94.17%				484	515	93.97%	2,636	2,799	94.17%				
5352 Bank Service Charges	796	625	127.30%	124	124	100.00%	125	125	100.00%	249	249	100.00%	249	249	100.00%				250	250	100.00%	1,544	1,373	112.43%				
5353 Janitorial Supplies & Services	14	300	4.66%	46	27	170.30%	46	27	170.26%	92	54	170.28%	49	0	0.00%							106	403	26.29%				
5354 Postage and Delivery	229	25	917.96%	16	48	33.33%	16	50	32.00%	32	98	32.65%	33	99	33.33%				21	63	33.33%	315	285	110.70%				
5355 Miscellaneous Expense	-30	257	-11.67%	10	61	16.39%	10	62	16.13%	20	123	16.26%	24	124	19.27%	0						14	504	2.76%				
5356 Memberships	2,414	901	267.87%	0			0														2,414	901	267.87%	CUTA annual fee posted in March 2017.				
5357 Cell Phone	-108	250	-43.19%	167	250	66.80%	168	251	66.93%	335	501	66.87%	333	499	66.73%				348	522	66.67%	908	1,772	51.24%				
5358 Office Phone	1,467	875	167.64%	187	187	100.00%	186	186	100.00%	373	373	100.00%	375	375	100.00%				249	249	100.00%	2,464	1,872	131.62%				
5359 Board meeting expense	136	309	43.99%							0	0		0								136	309	43.99%					
5360 Cash over/short	3									0	0										3	0						
5362 Software and License Fees	244	250	97.49%	125	125	100.00%	125	125	100.00%	250	250	100.00%	197	249	79.04%				249	249	100.00%	940	998	94.14%				
5364 Brinks service fees				220	268	82.05%	220	269	81.74%	440	537	81.90%	440	537	81.90%				155	324	47.70%	1,034	1,398	73.97%				
Total 5350 General Operating Expenses	\$ 6,284	\$ 5,053	124.36%	\$ 1,152	\$ 1,364	84.49%	\$ 1,153	\$ 1,370	84.19%	\$ 2,306	\$ 2,734	84.34%	\$ 2,168	\$ 2,730	79.40%	\$ 0	\$ 0	0	\$ 1,756	\$ 2,172	80.82%	\$ 12,513	\$ 12,689	98.61%				
5391 Interest & Penalties	710						0			0	0										710	0		LAPP penalties				
5400 Lease Expense				0			0			0	0										0	0						
5410 Bus Lease		7,407	7,406	100.01%	7,407	7,406	100.01%	14,814	14,812	100.01%											14,814	14,812	100.01%					
5420 Bus Storage	2,880	2,882	99.93%	2,880	2,881	99.97%	5,760	5,763	99.95%				2,880	0.00%							2,125	0.00%	5,760	10,768	53.49%			
5430 Parks Canada Land Rent		34	0.00%		33	0.00%	0	67	0.00%												0	67	0.00%					
Total 5400 Lease Expense	\$ 0	\$ 0		\$ 10,287	\$ 10,322	99.66%	\$ 10,287	\$ 10,320	99.68%	\$ 20,574	\$ 20,642	99.67%	\$ 0	\$ 0	0.00%	\$ 0	\$ 0	0	\$ 0	\$ 2,125	0.00%	\$ 20,574	\$ 25,647	80.22%				
5600 Professional/contractual fees							0			0	0										0	0						
5611 Accounting Fees	12,855	5,000	257.10%	637	637	100.00%	638	638	100.00%	1,275	1,275	100.00%	1,275	1,275	100.00%	0			1,275	1,275	100.00%	16,680	8,825	189.01%	Audit fees of \$7k in here			
5612 Payroll service fee		127	136	93.29%	127	135	93.96%	254	271	93.62%	229	237	96.64%				210	257	81.68%	693	765	90.55%						
5615 Legal Fees	288			21	61	34.43%	21	61	34.43%	42	122	34.43%	42	124	33.87%				85	257	33.07%	457	503	90.77%				
5616 Recruitment Costs		125	0.00%	189	0.00%		190	0.00%	0	379	0.00%		335	0.00%							0	839	0.00%					
5617 Website	100	750	13.33%	21	61	34.43%	21	61	34.43%	42	122	34.43%	42	125</														

Bow Valley Regional Transit Services Commission



KPI Follow Up

Report to the Bow Valley Regional Transit Services Commission

Report 2017-03.02(a) – Update to KPI Report and Meeting

May 1, 2017

SUMMARY/ ISSUE

KPI meeting was held on March 8 and resulted in some questions requiring further clarification. This report is following up using an email from Mayor Karen Sorensen as a template:

Follow Up:

Hi Martin,

I am sending along these notes in advance of our Board meeting on May 10. No surprise that I, on behalf of Town of Banff, am very engaged in the KPI discussion. In an effort to not have to dominate the room during this discussion, I wanted to send along what I expect we will see at the next meeting.

The most common theme in our requests are KPIs are shown by route by month. (including Park's routes)

- *KPIs are being split by route. We are establishing baseline KPIs by route and allocating costs by service hours per route. Revenues are being calculated by fares per route.*

We are also keenly interested in the new KPIs suggested and hoping they will have been added:

- Municipal Transit financial contribution/capita
 - *Will be added once final format is determined. I would see this as an annual KPI, as it would not change from month to month.*
- Municipal service hours/capita
 - *Will be added; can do monthly although may make more sense to review this as an annual KPI*
- Litres of fuel consumed/operating hour
 - *Will be added; Fuel is invoiced on a monthly basis from Parks Canada and Fas Gas in Canmore.*
- Mechanic hours/bus service hour/bus
 - *Can be added with extra time required to calculate the number of service hours operated by each bus. Will ask TOB for a summary report of number of mechanic hours per bus on a monthly basis.*

We also want to understand and establish peak period KPIs on bus occupancy and are looking for an update on this. Will the hourly data be available?

- *We are currently in the process of procuring software from our farebox vendor that is intended to run reports such as hourly data. Currently the hourly data is compiled*

Report to the Bow Valley Regional Transit Services Commission

Report 2017-03.02(a) – Update to KPI Report and Meeting

May 1, 2017

manually and would take a significant amount of time to run regularly. For further discussion at meeting.

The questions that arose out of our KPI workshop and am expecting answers on are:

- getting clarity on how the CUTA are calculated. As noted, there were problems with the numbers presented and the question is around the integrity of the data being entered. If the formula is not consistent or the data being input is not consistent then the CUTA numbers are useless.
 - *CUTA statistics are accurate for the majority of the statistics however agencies do not all treat their financial allocations the same. A number of agencies do not account for administration and some do not include amortization.*
 - *I believe we need to be aware that there may be some discrepancy in the data reported.*
 - *Lease/Amortization appears to have the greatest variance.*
- If using Alberta CPI as the targeted rate of change, is workable in terms of setting KPI targets for Gross Cost Per Service Hour (currently the budget numbers are much higher than CPI) and Direct Cost Per Service Hour (currently far above Alberta CPI). Banff believes the Alberta CPI is a good formula for growth in these two categories.
 - *I believe this is for discussion when deciding the budget process that the Commission will be using going forward. Currently our budget process includes new items, initiatives and technology approved throughout the year as well as asks for the upcoming year. Banff starts with a baseline budget which would allow for the CPI increase to be set and additional items are treated as New Service Level requests.*

Looking at each existing KPI one by one:

Revenue Per Service Hour

- Monthly KPI targets per route
 - *See KPI worksheets*
- When routes are split can we allocate partnership to the appropriate route?
 - *We have split partner revenue per route.*
- When routes are split will advertising and pass revenue be allocated per route?

Report to the Bow Valley Regional Transit Services Commission

Report 2017-03.02(a) – Update to KPI Report and Meeting

May 1, 2017

- Advertising is not sold per route as buses are not dedicated to a route. Would be split based on service hours.
- Pass revenue is not set up to be split per route. Pass revenue is currently allocated in the month that the pass is sold, not when the pass is used. Could base revenue on number of pass riders each month

Gross Cost Per Service Hour

- Monthly KPI targets per route
 - done
- the annual rate of change should be limited to Alberta CPI (currently costs climbing higher than Ab. CPI)
 - see above comments

Direct Operating Costs Per Service Hour

- the annual rate of change should be limited to Alberta CPI
 - see above comments

Overhead Per Service Hour

- Monthly KPI targets per route
 - See above comments
- Need allocation of labour stabilized so it does not change over time
 - Correct; this will be consistent
- Overhead per service hour should be declining with addition of service hours and routes and this should be reflected in KPI targets
 - Overhead per service hour was considerably below budget in 2016 and will continue to decrease as noted as more service is introduced.
- Since Parks Canada can pay for overhead if included in cost of service, our overhead should decrease
 - A portion of Parks service is attributed to overhead and will be allocated to reduce the overall overhead expense to partners.

Lease/amortization Costs Per Service Hour

- this should be relatively flat. Given straight line amortization, changes should only occur with new rolling stock additions.

Report to the Bow Valley Regional Transit Services Commission

Report 2017-03.02(a) – Update to KPI Report and Meeting

May 1, 2017

- *Correct. Will be reduced if we increase service hours by extending the season on additional routes.*

Net Cost Per Service Hour

- Monthly KPI targets per route
 - *Done, as above*

Cost Recovery Percentage

Monthly KPI targets per route

- *See KPI worksheet*

Both the CUTA (not including amortization), and the non CUTA (with amortization) should be established as targets.

- *Need more discussion as this will affect fleet purchases. Ie. If we are not meeting amortization target we may be forced not to replace fleet and need to be comfortable with that.*

Ridership

- Monthly targets per route
- Banff is seeking significant increases in the months of May – Oct. on Banff Local Routes 1 & 2 and this should be reflected in KPI targets
- I am left with the impression that we are OK with budgeting to increase costs, but hesitant to target increases in ridership. Ridership numbers should obviously increase based on the marketing efforts (and costs) of BVRT and TOB. The return on investment has to be presumed and achievable.
 - *Target with additional marketing was revised to 711,000 on Banff local routes from 651,000 on the original approved budget. Banff has since suggested increasing to 780,000 and this needs further discussion.*

Ridership By Service Hour

- Monthly targets per route

Report to the Bow Valley Regional Transit Services Commission

Report 2017-03.02(a) – Update to KPI Report and Meeting

May 1, 2017

- Banff expects that there may be declining ridership/service hour impacts on Routes 1 & 2 as we add service hours, and this should be reflected in the monthly KPI targets.
 - *Need to adjust 2018 and 2019 ridership per service hour*

In closing, I continue to look at the “KPIs” provided to date for 2017/18/19. I think these numbers have been presented by using our budget. Budget and KPI targets are different.

I understand it was suggested we would work on KPIs for 2018 and 2019 during our pre-budget meetings. That said, I expect to see new KPIs based on the KPI formulas and all points above for May – Dec 2017, by month, by route.

I know, you know, these were to be done in 4th quarter of last year. I am pleased with the work being done, but I need updated KPIs for 2017. To assist, I have asked Adrian to send you a demonstration of the KPIs for 2017 (and future) in the form we would like to see it.

- *Done and included in the package for discussion.*

Bow Valley Regional Transit Services Commission**Banff Local Service - Route 1**

2017 Monthly Budget/Actual KPIs with 2016 Actuals

KPI	2017 Jan	2017 Jan	Jan	2017 Feb	2017 Feb	Feb	2017 Mar	2017 Mar	Mar	2017 Q1	2017 Q1	Q1	2016 Q1
	ACTUAL	Budget	COMP	ACTUAL	Budget	COMP	ACTUAL	Budget	COMP	ACTUAL	Budget	COMP	ACTUAL
			%			%			%			%	
Revenue per Service Hour	\$ 93.02	\$ 78.65	18.3%	\$ 82.76	\$ 78.66	5.2%	\$ 81.11	\$ 78.66	3.1%	\$ 85.63	\$ 78.66	8.9%	\$ 54.85
Gross Cost per Service Hour	\$ 96.09	\$ 104.49	-8.0%	\$ 95.63	\$ 104.50	-8.5%	\$ 98.28	\$ 104.50	-6.0%	\$ 96.66	\$ 104.50	-7.5%	\$ 92.49
Direct Operating Cost per Service Hour	\$ 79.61	\$ 87.42	-8.9%	\$ 76.95	\$ 87.43	-12.0%	\$ 76.62	\$ 87.43	-12.4%	\$ 77.73	\$ 87.43	-11.1%	\$ 75.40
Overhead per Service Hour	\$ 8.58	\$ 9.18	-6.5%	\$ 10.78	\$ 9.18	17.4%	\$ 13.77	\$ 9.18	50.0%	\$ 11.04	\$ 9.18	20.3%	\$ 8.60
Lease/Amortization per Service Hour	\$ 7.90	\$ 7.89	0.0%	\$ 7.90	\$ 7.89	0.0%	\$ 7.90	\$ 7.89	0.0%	\$ 7.90	\$ 7.89	0.0%	\$ 8.48
Net Cost per Service Hour (CUTA)	\$ (4.83)	\$ 17.94	-126.9%	\$ 4.97	\$ 17.95	-72.3%	\$ 9.27	\$ 17.95	-48.4%	\$ 3.14	\$ 17.95	-82.5%	\$ 29.15
% Cost Recovery (CUTA)	105%	81%		94%	81%		90%	81%		96%	81%		65%
Ridership	23,495	19,000	23.7%	27,693	19,000	45.8%	31,779	21,844	45.5%	82,967	59,844	38.6%	133,335
Service Hours	525	525	0.0%	525	525	0.0%	525	525	0.0%	1,574	1,574	0.0%	3,148
Ridership per Service Hour	45	36	23.7%	53	36	45.8%	61	42	45.5%	53	38	38.6%	42

Bow Valley Regional Transit Services Commission
Banff Local Service - Route 1
2017 INPUTS

BUDGET	January	February	March	Q1 2017	April	May	June	Q2 2017	July	August	September	Q3 2017	October	November	December	Q4 2017	Total
Route 1 Total Revenue after COGS deduct Requisitions and recoveries	\$ 41,267	\$ 41,269	\$ 41,269	\$ 123,805	\$ 43,718	\$ 47,016	\$ 48,663	\$ 139,397	\$ 59,420	\$ 59,421	\$ 59,421	\$ 178,262	\$ 41,680	\$ 41,680	\$ 41,680	\$ 125,040	\$ 566,504
Total Admin Expenses (Class Admin, total Expenses)	\$ 25,945	\$ 25,948	\$ 25,950	\$ 77,843	\$ 25,949	\$ 25,948	\$ 25,950	\$ 77,847	\$ 25,949	\$ 25,950	\$ 25,951	\$ 77,850	\$ 25,949	\$ 25,949	\$ 25,950	\$ 77,848	\$ 311,388
Admin Other Recoveries (Class Admin, 7600)	\$ 3,333	\$ 3,333	\$ 3,334	\$ 10,000	\$ 3,333	\$ 3,333	\$ 3,334	\$ 10,000	\$ 3,333	\$ 3,333	\$ 3,334	\$ 10,000	\$ 3,333	\$ 3,333	\$ 3,334	\$ 10,000	\$ 40,000
Requisition from ID9 for admin (5-4420)	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,666	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 20,000
Requisition from Banff for admin (1-4420)	\$ 12,569	\$ 12,569	\$ 12,569	\$ 37,707	\$ 12,569	\$ 12,569	\$ 12,570	\$ 37,708	\$ 12,570	\$ 12,570	\$ 12,570	\$ 37,710	\$ 12,570	\$ 12,569	\$ 12,569	\$ 37,708	\$ 150,833
Requisition from Canmore for admin (2-4420)	\$ 8,380	\$ 8,380	\$ 8,380	\$ 25,140	\$ 8,379	\$ 8,379	\$ 8,379	\$ 25,137	\$ 8,379	\$ 8,379	\$ 8,380	\$ 25,138	\$ 8,380	\$ 8,380	\$ 8,380	\$ 25,140	\$ 100,555
Service Hours Percentage (from Service Hours tab)	23%	23%	23%	23%	24%	24%	24%	24%	24%	24%	24%	33%	33%	33%	33%	23%	27%
Route 1 Operating Expenses (total expenses)	\$ 48,335	\$ 48,338	\$ 48,340	\$ 145,013	\$ 48,345	\$ 48,348	\$ 48,348	\$ 145,033	\$ 73,287	\$ 73,291	\$ 73,289	\$ 219,867	\$ 45,577	\$ 45,571	\$ 45,575	\$ 136,723	\$ 646,636
Route 1 Bus Lease Costs (5410)	\$ 2,468	\$ 2,468	\$ 2,469	\$ 7,405	\$ 2,468	\$ 2,469	\$ 2,469	\$ 7,406	\$ 2,469	\$ 2,469	\$ 2,469	\$ 7,407	\$ 2,469	\$ 2,469	\$ 2,469	\$ 7,407	\$ 29,625
Route 1 Operating Expenses covered with Capital Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Route 1 Amortization (5900)	\$ 1,041	\$ 1,041	\$ 1,041	\$ 3,123	\$ 1,041	\$ 1,042	\$ 1,042	\$ 3,125	\$ 1,042	\$ 1,042	\$ 1,042	\$ 3,126	\$ 1,042	\$ 1,042	\$ 1,042	\$ 3,126	\$ 12,500
Admin Amortization (5900)	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 33,000
Route 1 Ridership	19,000	19,000	21,844	59,844	21,745	33,900	43,249	98,894	62,700	65,100	46,496	174,296	25,600	21,000	29,165	75,765	408,799
Route 1 Service Hours	525	525	525	1,574	559	559	559	1,677	950	950	950	2,851	525	525	525	1,574	7,676

Actual	January	February	March	Q1 2017	April	May	June	Q2 2017	July	August	September	Q3 2017	October	November	December	Q4 2017	Total
Route 1 Total Revenue after COGS deduct Requisitions and recoveries	\$ 48,804	\$ 43,421	\$ 42,558	\$ 134,783				\$ -				\$ -				\$ -	\$ 134,783
Total Admin Expenses (Class Admin, total Expenses)	\$ 21,256	\$ 26,261	\$ 33,084	\$ 80,602				\$ -				\$ -				\$ -	\$ 80,602
Admin Other Recoveries (Class Admin, 7600)	\$ -	\$ -	\$ -	\$ -				\$ -				\$ -				\$ -	\$ -
Requisition from ID9 for admin (5-4420)	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 20,000
Requisition from Banff for admin (1-4420)	\$ 12,569	\$ 12,569	\$ 12,569	\$ 37,707	\$ 12,569	\$ 12,569	\$ 12,570	\$ 37,708	\$ 12,570	\$ 12,570	\$ 12,570	\$ 37,710	\$ 12,570	\$ 12,569	\$ 12,569	\$ 37,708	\$ 150,833
Requisition from Canmore for admin (2-4420)	\$ 8,380	\$ 8,380	\$ 8,380	\$ 25,140	\$ 8,379	\$ 8,379	\$ 8,379	\$ 25,137	\$ 8,379	\$ 8,379	\$ 8,380	\$ 25,138	\$ 8,380	\$ 8,380	\$ 8,380	\$ 25,140	\$ 100,555
Service Hours Percentage (from Service Hours tab)	23%	23%	23%	23%	24%	24%	24%	24%	24%	24%	24%	33%	33%	33%	33%	23%	27%
Route 1 Operating Expenses (total expenses)	\$ 44,236	\$ 42,844	\$ 42,668	\$ 129,748				\$ -				\$ -				\$ -	\$ 129,748
Route 1 Bus Lease Costs (5410)	\$ 2,469	\$ 2,469	\$ 2,469	\$ 7,407				\$ -				\$ -				\$ -	\$ 7,407
Route 1 Operating Expenses covered with Capital Funds	\$ -	\$ -	\$ -	\$ -				\$ -				\$ -				\$ -	\$ -
Route 1 Amortization (5900)	\$ 1,042	\$ 1,042	\$ 1,042	\$ 3,125	\$ 1,042	\$ 1,042	\$ 1,042	\$ 3,125	\$ 1,042	\$ 1,042	\$ 1,042	\$ 3,125	\$ 1,042	\$ 1,042	\$ 1,042	\$ 3,125	\$ 12,498
Admin Amortization (5900)	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 33,000
Route 1 Ridership (from Steve's reports)	23,495	27,693	31,779	82,967				\$ -				\$ -				-	82,967
Route 1 Service Hours	525	525	525	1,574	559	559	559	1,677	950	950	950	2,851	525	525	525	1,574	7,676

BUDGET - RIDERSHIP CALCULATIONS	January	February	March	Q1 2017	April	May	June	Q2 2017	July	August	September	Q3 2017	October	November	December	Q4 2017	Total
Cash and other revenue (\$)	\$ 10,560	\$ 10,562	\$ 10,562	\$ 31,684	\$ 13,093	\$ 16,393	\$ 18,042	\$ 47,528	\$ 29,045	\$ 29,045	\$ 29,044	\$ 87,134	\$ 10,562	\$ 10,562	\$ 10,562	\$ 31,686	\$ 198,032
Passes (\$)	\$ 2,057	\$ 2,057	\$ 2,057	\$ 6,171	\$ 1,975	\$ 1,975	\$ 1,975	\$ 5,925	\$ 1,728	\$ 1,728	\$ 1,728	\$ 5,184	\$ 2,468	\$ 2,468	\$ 2,468	\$ 7,404	\$ 24,684
Partners (\$)	\$ 27,549	\$ 27,549	\$ 27,549	\$ 82,647	\$ 27,549	\$ 27,549	\$ 27,549	\$ 82,647	\$ 27,549	\$ 27,549	\$ 27,549	\$ 82,647	\$ 27,549	\$ 27,549	\$ 27,549	\$ 82,647	\$ 330,588
Cash and other revenue (riders)	6,230	6,232	6,232	18,694	7,725	9,672	10,645	28,042	17,137	17,137	17,136	51,410	6,232	6,232	6,232	18,695	116,840
Passes (riders)	2,685	2,685	2,685	8,054	2,578	2,578	2,578	7,733	2,255	2,255	2,255	6,766	3,221	3,221	3,221	9,663	32,214
Partners (riders)	20,937	20,937	20,937	62,810	20,937	20,937	20,937	62,810	20,937	20,937	20,937						

Bow Valley Regional Transit Services Commission**Banff Local Service - Route 2**

2017 Monthly Budget/Actual KPIs with 2016 Actuals

KPI	2017 Jan	2017 Jan	Jan	2017 Feb	2017 Feb	Feb	2017 Mar	2017 Mar	Mar	2017 Q1	2017 Q1	Q1	2016 Q1
	ACTUAL	Budget	COMP	ACTUAL									
			%			%			%			%	
Revenue per Service Hour	\$ 55.17	\$ 33.20	66.2%	\$ 42.13	\$ 33.19	26.9%	\$ 40.48	\$ 33.19	21.9%	\$ 45.93	\$ 33.20	38.3%	\$ 54.85
Gross Cost per Service Hour	\$ 95.92	\$ 104.34	-8.1%	\$ 95.46	\$ 104.35	-8.5%	\$ 98.11	\$ 104.34	-6.0%	\$ 96.50	\$ 104.35	-7.5%	\$ 92.49
Direct Operating Cost per Service Hour	\$ 79.44	\$ 87.27	-9.0%	\$ 76.79	\$ 87.28	-12.0%	\$ 76.45	\$ 87.27	-12.4%	\$ 77.56	\$ 87.27	-11.1%	\$ 75.40
Overhead per Service Hour	\$ 8.58	\$ 9.18	-6.5%	\$ 10.78	\$ 9.18	17.4%	\$ 13.77	\$ 9.18	50.0%	\$ 11.04	\$ 9.18	20.3%	\$ 8.60
Lease/Amortization per Service Hour	\$ 7.90	\$ 7.89	0.0%	\$ 7.90	\$ 7.89	0.0%	\$ 7.90	\$ 7.89	0.0%	\$ 7.90	\$ 7.89	0.0%	\$ 8.48
Net Cost per Service Hour (CUTA)	\$ 32.85	\$ 63.25	-48.1%	\$ 45.43	\$ 63.26	-28.2%	\$ 49.74	\$ 63.26	-21.4%	\$ 42.67	\$ 63.26	-32.5%	\$ 29.15
% Cost Recovery (CUTA)	63%	34%		48%	34%		45%	34%		52%	34%		65%
Ridership	23,694	21,750	8.9%	24,453	21,750	12.4%	24,496	21,750	12.6%	72,643	65,250	11.3%	133,335
Service Hours	525	525	0.0%	525	525	0.0%	525	525	0.0%	1,574	1,574	0.0%	3,148
Ridership per Service Hour	45	41	8.9%	47	41	12.4%	47	41	12.6%	46	41	11.3%	42

Bow Valley Regional Transit Services Commission
Banff Local Service - Route 2
2017 INPUTS

BUDGET	January	February	March	Q1 2017	April	May	June	Q2 2017	July	August	September	Q3 2017	October	November	December	Q4 2017	Total
Route 2 Total Revenue after COGS deduct Requisitions and recoveries	\$ 17,420	\$ 17,416	\$ 17,415	\$ 52,251	\$ 19,404	\$ 22,104	\$ 23,456	\$ 64,964	\$ 32,211	\$ 32,209	\$ 32,211	\$ 96,631	\$ 17,828	\$ 17,826	\$ 17,829	\$ 53,483	\$ 267,329
Total Admin Expenses (Class Admin, total Expenses)	\$ 25,945	\$ 25,948	\$ 25,950	\$ 77,843	\$ 25,949	\$ 25,948	\$ 25,950	\$ 77,847	\$ 25,949	\$ 25,950	\$ 25,951	\$ 77,850	\$ 25,949	\$ 25,949	\$ 25,950	\$ 77,848	\$ 311,388
Admin Other Recoveries (Class Admin, 7600)	\$ 3,333	\$ 3,333	\$ 3,334	\$ 10,000	\$ 3,333	\$ 3,333	\$ 3,334	\$ 10,000	\$ 3,333	\$ 3,333	\$ 3,334	\$ 10,000	\$ 3,333	\$ 3,333	\$ 3,334	\$ 10,000	\$ 40,000
Requisition from ID9 for admin (5-4420)	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,666	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 20,000
Requisition from Banff for admin (1-4420)	\$ 12,569	\$ 12,569	\$ 12,569	\$ 37,707	\$ 12,569	\$ 12,569	\$ 12,570	\$ 37,708	\$ 12,570	\$ 12,570	\$ 12,570	\$ 37,710	\$ 12,570	\$ 12,569	\$ 12,569	\$ 37,708	\$ 150,833
Requisition from Canmore for admin (2-4420)	\$ 8,380	\$ 8,380	\$ 8,380	\$ 25,140	\$ 8,379	\$ 8,379	\$ 8,379	\$ 25,137	\$ 8,379	\$ 8,379	\$ 8,380	\$ 25,138	\$ 8,380	\$ 8,380	\$ 8,380	\$ 25,140	\$ 100,555
Service Hours Percentage (from Service Hours tab)	23%	23%	23%	23%	22%	22%	22%	22%	18%	18%	18%	18%	23%	23%	23%	23%	23%
Route 2 Operating Expenses (total expenses)	\$ 48,258	\$ 48,260	\$ 48,256	\$ 144,774	\$ 48,265	\$ 48,258	\$ 48,260	\$ 144,783	\$ 48,262	\$ 48,259	\$ 48,256	\$ 144,777	\$ 48,261	\$ 48,259	\$ 48,259	\$ 144,779	\$ 579,113
Route 2 Bus Lease Costs (5410)	\$ 2,468	\$ 2,468	\$ 2,469	\$ 7,405	\$ 2,468	\$ 2,469	\$ 2,469	\$ 7,406	\$ 2,469	\$ 2,469	\$ 2,469	\$ 7,407	\$ 2,469	\$ 2,469	\$ 2,469	\$ 7,407	\$ 29,625
Route 2 Operating Expenses covered with Capital Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Route 2 Amortization (5900)	\$ 1,041	\$ 1,041	\$ 1,041	\$ 3,123	\$ 1,041	\$ 1,042	\$ 1,042	\$ 3,125	\$ 1,042	\$ 1,042	\$ 1,042	\$ 3,126	\$ 1,042	\$ 1,042	\$ 1,042	\$ 3,126	\$ 12,500
Admin Amortization (5900)	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 33,000
Route 2 Ridership	21,750	21,750	21,750	65,250	18,200	24,800	28,300	71,300	39,700	39,000	29,300	108,000	16,100	17,500	25,200	58,800	303,350
Route 2 Service Hours	525	525	525	1,574	525	525	525	1,574	525	525	525	1,574	525	525	525	1,574	6,296

Actual	January	February	March	Q1 2017	April	May	June	Q2 2017	July	August	September	Q3 2017	October	November	December	Q4 2017	Total
Route 2 Total Revenue after COGS deduct Requisitions and recoveries	\$ 28,946	\$ 22,107	\$ 21,236	\$ 72,288				\$ -				\$ -				\$ -	\$ 72,288
Total Admin Expenses (Class Admin, total Expenses)	\$ 21,256	\$ 26,261	\$ 33,084	\$ 80,602				\$ -				\$ -				\$ -	\$ 80,602
Admin Other Recoveries (Class Admin, 7600)	\$ -	\$ -	\$ -	\$ -				\$ -				\$ -				\$ -	\$ -
Requisition from ID9 for admin (5-4420)	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 20,000
Requisition from Banff for admin (1-4420)	\$ 12,569	\$ 12,569	\$ 12,569	\$ 37,707	\$ 12,569	\$ 12,569	\$ 12,570	\$ 37,708	\$ 12,570	\$ 12,570	\$ 12,570	\$ 37,710	\$ 12,570	\$ 12,569	\$ 12,569	\$ 37,708	\$ 150,833
Requisition from Canmore for admin (2-4420)	\$ 8,380	\$ 8,380	\$ 8,380	\$ 25,140	\$ 8,379	\$ 8,379	\$ 8,379	\$ 25,137	\$ 8,379	\$ 8,379	\$ 8,380	\$ 25,138	\$ 8,380	\$ 8,380	\$ 8,380	\$ 25,140	\$ 100,555
Service Hours Percentage (from Service Hours tab)	23%	23%	23%	23%	22%	22%	22%	22%	18%	18%	18%	18%	23%	23%	23%	23%	23%
Route 2 Operating Expenses (total expenses)	\$ 44,149	\$ 42,757	\$ 42,579	\$ 129,484				\$ -				\$ -				\$ -	\$ 129,484
Route 2 Bus Lease Costs (5410)	\$ 2,469	\$ 2,469	\$ 2,469	\$ 7,407				\$ -				\$ -				\$ -	\$ 7,407
Route 2 Operating Expenses covered with Capital Funds	\$ -	\$ -	\$ -	\$ -				\$ -				\$ -				\$ -	\$ -
Route 2 Amortization (5900)	\$ 1,042	\$ 1,042	\$ 1,042	\$ 3,125	\$ 1,042	\$ 1,042	\$ 1,042	\$ 3,125	\$ 1,042	\$ 1,042	\$ 1,042	\$ 3,125	\$ 1,042	\$ 1,042	\$ 1,042	\$ 3,125	\$ 12,498
Admin Amortization (5900)	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 33,000
Route 2 Ridership (from Steve's reports)	23,694	24,453	24,496	72,643				-				-				-	72,643
Route 2 Service Hours	525	525	525	1,574	525	525	525	1,574	525	525	525	1,574	525	525	525	1,574	6,296

BUDGET - RIDERSHIP CALCULATIONS	January	February	March	Q1 2017	April	May	June	Q2 2017	July	August	September	Q3 2017	October	November	December	Q4 2017	Total
Cash and other revenue (\$)	\$ 8,643	\$ 8,641	\$ 8,642	\$ 25,926	\$ 10,712	\$ 13,412	\$ 14,762	\$ 38,886	\$ 23,764	\$ 23,764	\$ 23,764	\$ 71,292	\$ 8,641	\$ 8,641	\$ 8,642	\$ 25,924	\$ 162,028
Passes (\$)	\$ 2,057	\$ 2,057	\$ 2,057	\$ 6,171	\$ 1,975	\$ 1,975	\$ 1,975	\$ 5,925	\$ 1,728	\$ 1,728	\$ 1,728	\$ 5,184	\$ 2,468	\$ 2,468	\$ 2,468	\$ 7,404	\$ 24,684
Partners (\$)	\$ 5,618	\$ 5,618	\$ 5,618	\$ 16,854	\$ 5,618	\$ 5,618	\$ 5,618	\$ 16,854	\$ 5,618	\$ 5,618	\$ 5,618	\$ 16,854	\$ 5,618	\$ 5,618	\$ 5,618	\$ 16,854	\$ 67,416
Cash and other revenue (riders)	5,099	5,098	5,099	15,297	6,320	7,913	8,710	22,943	14,021	14,021	14,021	42,063	5,098	5,098	5,098	15,295	95,598
Passes (riders)	2,685	2,685	2,685	8,054	2,578	2,578	2,578	7,733	2,255	2,255	2,255	6,766	3,221	3,221	3,221	9,663	32,214
Partners (riders)	10,312	10,312	10,312	30,937	10,312	10,312	10,312	30,937	10,312	10,312	10,312	30,937	10,312	10,312</			

Bow Valley Regional Transit Services Commission**CB Regional Service - Route 3**

2017 Monthly Budget/Actual KPIs with 2016 Actuals

KPI	2017 Jan	2017 Jan	Jan	2017 Feb	2017 Feb	Feb	2017 Mar	2017 Mar	Mar	2017 Q1	2017 Q1	Q1	2016 Q1
	ACTUAL	Budget	COMP	ACTUAL									
			%			%			%			%	
Revenue per Service Hour	\$ 71.69	\$ 56.76	26.3%	\$ 66.72	\$ 56.77	17.5%	\$ 73.58	\$ 56.77	29.6%	\$ 70.67	\$ 56.77	24.5%	\$ 76.15
Gross Cost per Service Hour	\$ 104.69	\$ 120.23	-12.9%	\$ 103.47	\$ 120.24	-14.0%	\$ 112.01	\$ 120.26	-6.9%	\$ 106.72	\$ 120.25	-11.2%	\$ 98.75
Direct Operating Cost per Service Hr	\$ 84.08	\$ 99.03	-15.1%	\$ 80.67	\$ 99.04	-18.6%	\$ 86.22	\$ 99.05	-13.0%	\$ 83.65	\$ 99.04	-15.5%	\$ 74.70
Overhead per Service Hour	\$ 8.58	\$ 9.18	-6.5%	\$ 10.78	\$ 9.18	17.4%	\$ 13.77	\$ 9.18	50.0%	\$ 11.04	\$ 9.18	20.3%	\$ 9.52
Lease/Amortization per Service Hou	\$ 12.03	\$ 12.03	0.0%	\$ 12.03	\$ 12.03	0.0%	\$ 12.03	\$ 12.03	0.0%	\$ 12.03	\$ 12.03	0.0%	\$ 14.54
Net Cost per Service Hour (CUTA)	\$ 20.97	\$ 51.45	-59.2%	\$ 24.72	\$ 51.45	-52.0%	\$ 26.40	\$ 51.46	-48.7%	\$ 24.03	\$ 51.45	-53.3%	\$ 8.07
% Cost Recovery (CUTA)	77%	52%		73%	52%		74%	52%		75%	52%		90%
Ridership	9,503	8,240	15.3%	9,300	8,240	12.9%	11,052	8,240	34.1%	29,855	24,720	20.8%	24,720
Service Hours	608	608	0.0%	608	608	0.0%	608	608	0.0%	1,825	1,825	0.0%	1,362
Ridership per Service Hour	16	14	15.3%	15	14	12.9%	18	14	34.1%	16	14	20.8%	18

Bow Valley Regional Transit Services Commission
CB Regional Service - Route 3
2017 INPUTS

BUDGET	January	February	March	Q1 2017	April	May	June	Q2 2017	July	August	September	Q3 2017	October	November	December	Q4 2017	Total
Route 3 Total Revenue after COGS deduct Requisitions and recoveries	\$ 34,531	\$ 34,533	\$ 34,534	\$ 103,598	\$ 44,367	\$ 44,366	\$ 44,367	\$ 133,100	\$ 53,367	\$ 53,367	\$ 53,367	\$ 160,101	\$ 43,200	\$ 43,200	\$ 43,201	\$ 129,601	\$ 526,400
Total Admin Expenses (Class Admin, total Expenses)	\$ 25,945	\$ 25,948	\$ 25,950	\$ 77,843	\$ 25,949	\$ 25,948	\$ 25,950	\$ 77,847	\$ 25,949	\$ 25,950	\$ 25,951	\$ 77,850	\$ 25,949	\$ 25,949	\$ 25,950	\$ 77,848	\$ 311,388
Admin Other Recoveries (Class Admin, 7600)	\$ 3,333	\$ 3,333	\$ 3,334	\$ 10,000	\$ 3,333	\$ 3,333	\$ 3,334	\$ 10,000	\$ 3,333	\$ 3,333	\$ 3,334	\$ 10,000	\$ 3,333	\$ 3,333	\$ 3,334	\$ 10,000	\$ 40,000
Requisition from ID9 for admin (5-4420)	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,666	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 20,000
Requisition from Banff for admin (1-4420)	\$ 12,569	\$ 12,569	\$ 12,569	\$ 37,707	\$ 12,569	\$ 12,569	\$ 12,570	\$ 37,708	\$ 12,570	\$ 12,570	\$ 12,570	\$ 37,710	\$ 12,570	\$ 12,569	\$ 12,569	\$ 37,708	\$ 150,833
Requisition from Canmore for admin (2-4420)	\$ 8,380	\$ 8,380	\$ 8,380	\$ 25,140	\$ 8,379	\$ 8,379	\$ 8,379	\$ 25,137	\$ 8,379	\$ 8,379	\$ 8,380	\$ 25,138	\$ 8,380	\$ 8,380	\$ 8,380	\$ 25,140	\$ 100,555
Service Hours Percentage (from Service Hours tab)	27%	27%	27%	27%	26%	26%	26%	26%	21%	21%	21%	21%	21%	21%	21%	27%	27%
Route 3 Operating Expenses (total expenses)	\$ 60,244	\$ 60,249	\$ 60,257	\$ 180,750	\$ 60,253	\$ 60,269	\$ 60,273	\$ 180,795	\$ 60,266	\$ 60,271	\$ 60,262	\$ 180,799	\$ 60,255	\$ 60,252	\$ 60,251	\$ 180,758	\$ 723,102
Route 3 Bus Lease Costs (5410)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Route 3 Operating Expenses covered with Capital Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Route 3 Amortization (5900)	\$ 6,583	\$ 6,583	\$ 6,584	\$ 19,750	\$ 6,583	\$ 6,583	\$ 6,584	\$ 19,750	\$ 6,583	\$ 6,583	\$ 6,584	\$ 19,750	\$ 6,583	\$ 6,583	\$ 6,584	\$ 19,750	\$ 79,000
Admin Amortization (5900)	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 33,000
Route 3 Ridership	8,240	8,240	8,240	24,720	9,432	9,432	9,613	28,477	11,500	11,500	11,319	34,318	9,230	9,230	9,230	27,690	115,205
Route 3 Service Hours	608	608	608	1,825	608	608	608	1,825	608	608	608	1,825	608	608	608	1,825	7,300

Actual	January	February	March	Q1 2017	April	May	June	Q2 2017	July	August	September	Q3 2017	October	November	December	Q4 2017	Total
Route 3 Total Revenue after COGS deduct Requisitions and recoveries	\$ 43,611	\$ 40,591	\$ 44,763	\$ 128,964				\$ -				\$ -				\$ -	\$ 128,964
Total Admin Expenses (Class Admin, total Expenses)	\$ 21,256	\$ 26,261	\$ 33,084	\$ 80,602				\$ -				\$ -				\$ -	\$ 80,602
Admin Other Recoveries (Class Admin, 7600)	\$ -	\$ -	\$ -	\$ -				\$ -				\$ -				\$ -	\$ -
Requisition from ID9 for admin (5-4420)	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 20,000
Requisition from Banff for admin (1-4420)	\$ 12,569	\$ 12,569	\$ 12,569	\$ 37,707	\$ 12,569	\$ 12,569	\$ 12,570	\$ 37,708	\$ 12,570	\$ 12,570	\$ 12,570	\$ 37,710	\$ 12,570	\$ 12,569	\$ 12,569	\$ 37,708	\$ 150,833
Requisition from Canmore for admin (2-4420)	\$ 8,380	\$ 8,380	\$ 8,380	\$ 25,140	\$ 8,379	\$ 8,379	\$ 8,379	\$ 25,137	\$ 8,379	\$ 8,379	\$ 8,380	\$ 25,138	\$ 8,380	\$ 8,380	\$ 8,380	\$ 25,140	\$ 100,555
Service Hours Percentage (from Service Hours tab)	27%	27%	27%	27%	26%	26%	26%	26%	21%	21%	21%	21%	21%	21%	21%	27%	27%
Route 3 Operating Expenses (total expenses)	\$ 51,146	\$ 49,072	\$ 52,449	\$ 152,668				\$ -				\$ -				\$ -	\$ 152,668
Route 3 Bus Lease Costs (5410)	\$ -	\$ -	\$ -	\$ -				\$ -				\$ -				\$ -	\$ -
Route 3 Operating Expenses covered with Capital Funds	\$ -	\$ -	\$ -	\$ -				\$ -				\$ -				\$ -	\$ -
Route 3 Amortization (5900)	\$ 6,583	\$ 6,583	\$ 6,583	\$ 19,749	\$ 6,583	\$ 6,583	\$ 6,583	\$ 19,749	\$ 6,583	\$ 6,583	\$ 6,583	\$ 19,749	\$ 6,583	\$ 6,583	\$ 6,583	\$ 19,749	\$ 78,996
Admin Amortization (5900)	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 33,000
Route 3 Ridership (from Steve's reports)	9,503	9,300	11,052	29,855				-				-				-	29,855
Route 3 Service Hours	608	608	608	1,825	608	608	608	1,825	608	608	608	1,825	608	608	608	1,825	7,300

Bow Valley Regional Transit Services Commission**Canmore Local Service - Route 5**

2017 Monthly Budget/Actual KPIs with 2016 Actuals

KPI	2017 Jan	2017 Jan	Jan	2017 Feb	2017 Feb	Feb	2017 Mar	2017 Mar	Mar	2017 Q1	2017 Q1	Q1	2016 Q1
	ACTUAL	Budget	COMP	ACTUAL									
			%			%			%			%	
Revenue per Service Hour	\$ 55.18	\$ 23.19	138.0%	\$ 10.25	\$ 23.19	-55.8%	\$ 13.08	\$ 23.19	-43.6%	\$ 26.17	\$ 23.19	12.9%	
Gross Cost per Service Hour	\$ 109.13	\$ 96.88	12.6%	\$ 101.69	\$ 96.88	5.0%	\$ 110.93	\$ 96.87	14.5%	\$ 107.25	\$ 96.88	10.7%	
Direct Operating Cost per Service Hr	\$ 89.46	\$ 76.62	16.8%	\$ 79.84	\$ 76.62	4.2%	\$ 86.09	\$ 76.62	12.4%	\$ 85.13	\$ 76.62	11.1%	
Overhead per Service Hour	\$ 8.58	\$ 9.18	-6.5%	\$ 10.78	\$ 9.18	17.4%	\$ 13.77	\$ 9.18	50.0%	\$ 11.04	\$ 9.18	20.3%	
Lease/Amortization per Service Hou	\$ 11.08	\$ 11.08	0.0%	\$ 11.08	\$ 11.08	0.0%	\$ 11.08	\$ 11.08	0.0%	\$ 11.08	\$ 11.08	0.0%	
Net Cost per Service Hour (CUTA)	\$ 42.87	\$ 62.62	-31.5%	\$ 80.36	\$ 62.61	28.3%	\$ 86.78	\$ 62.61	38.6%	\$ 70.00	\$ 62.61	11.8%	
% Cost Recovery (CUTA)	56%	27%		11%	27%		13%	27%		27%	27%		
Ridership	6,571	7,467	-12.0%	6,028	7,467	-19.3%	7,291	7,467	-2.4%	19,890	22,400	-11.2%	
Service Hours	625	625	0.0%	625	625	0.0%	625	625	0.0%	1,874	1,874	0.0%	
Ridership per Service Hour	11	12	-12.0%	10	12	-19.3%	12	12	-2.4%	11	12	-11.2%	

Bow Valley Regional Transit Services Commission
Canmore Local Service - Route 5
2017 INPUTS

BUDGET	January	February	March	Q1 2017	April	May	June	Q2 2017	July	August	September	Q3 2017	October	November	December	Q4 2017	Total
Route 5 Total Revenue after COGS deduct Requisitions and recoveries	\$ 14,483	\$ 14,484	\$ 14,483	\$ 43,450	\$ 17,749	\$ 17,750	\$ 17,751	\$ 53,250	\$ 21,669	\$ 21,670	\$ 21,671	\$ 65,010	\$ 17,096	\$ 17,097	\$ 17,097	\$ 51,290	\$ 213,000
Total Admin Expenses (Class Admin, total Expenses)	\$ 25,945	\$ 25,948	\$ 25,950	\$ 77,843	\$ 25,949	\$ 25,948	\$ 25,950	\$ 77,847	\$ 25,949	\$ 25,950	\$ 25,951	\$ 77,850	\$ 25,949	\$ 25,950	\$ 77,848	\$ 311,388	
Admin Other Recoveries (Class Admin, 7600)	\$ 3,333	\$ 3,333	\$ 3,334	\$ 10,000	\$ 3,333	\$ 3,333	\$ 3,334	\$ 10,000	\$ 3,333	\$ 3,333	\$ 3,334	\$ 10,000	\$ 3,333	\$ 3,333	\$ 3,334	\$ 10,000	\$ 40,000
Requisition from ID9 for admin (5-4420)	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 5,000	\$ 20,000	
Requisition from Banff for admin (1-4420)	\$ 12,569	\$ 12,569	\$ 12,569	\$ 37,707	\$ 12,569	\$ 12,569	\$ 12,570	\$ 37,708	\$ 12,570	\$ 12,570	\$ 12,570	\$ 37,710	\$ 12,570	\$ 12,569	\$ 12,569	\$ 37,708	\$ 150,833
Requisition from Canmore for admin (2-4420)	\$ 8,380	\$ 8,380	\$ 8,380	\$ 25,140	\$ 8,379	\$ 8,379	\$ 8,379	\$ 25,137	\$ 8,379	\$ 8,379	\$ 8,380	\$ 25,138	\$ 8,380	\$ 8,380	\$ 8,380	\$ 25,140	\$ 100,555
Service Hours Percentage (from Service Hours tab)	27%	27%	27%	27%	26%	26%	26%	26%	22%	22%	22%	22%	27%	27%	27%	27%	
Route 5 Operating Expenses (total expenses)	\$ 47,864	\$ 47,864	\$ 47,859	\$ 143,587	\$ 47,866	\$ 47,866	\$ 47,865	\$ 143,597	\$ 47,877	\$ 47,880	\$ 47,870	\$ 143,627	\$ 47,869	\$ 47,866	\$ 47,862	\$ 143,597	\$ 574,408
Route 5 Bus Lease Costs (5410)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Route 5 Operating Expenses covered with Capital Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Route 5 Amortization (5900)	\$ 6,167	\$ 6,167	\$ 6,166	\$ 18,500	\$ 6,167	\$ 6,167	\$ 6,166	\$ 18,500	\$ 6,167	\$ 6,167	\$ 6,166	\$ 18,500	\$ 6,167	\$ 6,167	\$ 6,166	\$ 18,500	\$ 74,000
Admin Amortization (5900)	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 33,000
Route 5 Ridership	7,467	7,467	7,467	22,400	9,333	9,333	9,333	28,000	11,573	11,573	11,573	34,720	8,960	8,960	8,960	26,880	112,000
Route 5 Service Hours	625	625	625	1,874	625	625	625	1,874	625	625	625	1,874	625	625	625	1,874	7,496

Actual	January	February	March	Q1 2017	April	May	June	Q2 2017	July	August	September	Q3 2017	October	November	December	Q4 2017	Total
Route 5 Total Revenue after COGS deduct Requisitions and recoveries	\$ 34,468	\$ 6,404	\$ 8,170	\$ 49,043				\$ -				\$ -				\$ -	\$ 49,043
Total Admin Expenses (Class Admin, total Expenses)	\$ 21,256	\$ 26,261	\$ 33,084	\$ 80,602				\$ -				\$ -				\$ -	\$ 80,602
Admin Other Recoveries (Class Admin, 7600)	\$ -	\$ -	\$ -	\$ -				\$ -				\$ -				\$ -	\$ -
Requisition from ID9 for admin (5-4420)	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 1,667	\$ 5,000	\$ 1,666	\$ 1,667	\$ 5,000	\$ 20,000	
Requisition from Banff for admin (1-4420)	\$ 12,569	\$ 12,569	\$ 12,569	\$ 37,707	\$ 12,569	\$ 12,569	\$ 12,570	\$ 37,708	\$ 12,570	\$ 12,570	\$ 12,570	\$ 37,710	\$ 12,570	\$ 12,569	\$ 12,569	\$ 37,708	\$ 150,833
Requisition from Canmore for admin (2-4420)	\$ 8,380	\$ 8,380	\$ 8,380	\$ 25,140	\$ 8,379	\$ 8,379	\$ 8,379	\$ 25,137	\$ 8,379	\$ 8,379	\$ 8,380	\$ 25,138	\$ 8,380	\$ 8,380	\$ 8,380	\$ 25,140	\$ 100,555
Service Hours Percentage (from Service Hours tab)	27%	27%	27%	27%	26%	26%	26%	26%	22%	22%	22%	22%	22%	22%	27%	27%	
Route 5 Operating Expenses (total expenses)	\$ 55,885	\$ 49,874	\$ 53,779	\$ 159,538				\$ -				\$ -				\$ -	\$ 159,538
Route 5 Bus Lease Costs (5410)	\$ -	\$ -	\$ -	\$ -				\$ -				\$ -				\$ -	\$ -
Route 5 Operating Expenses covered with Capital Funds	\$ -	\$ -	\$ -	\$ -				\$ -				\$ -				\$ -	\$ -
Route 5 Amortization (5900)	\$ 6,167	\$ 6,167	\$ 6,167	\$ 18,501	\$ 6,167	\$ 6,167	\$ 6,167	\$ 18,501	\$ 6,167	\$ 6,167	\$ 6,167	\$ 18,501	\$ 6,167	\$ 6,167	\$ 6,167	\$ 18,501	\$ 74,004
Admin Amortization (5900)	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250	\$ 33,000
Route 5 Ridership (from Steve's reports)	6,571	6,028	7,291	19,890												-	19,890
Route 5 Service Hours	625	625	625	1,874	625	625	625	1,874	625	625	625	1,874	625	625	625	1,874	7,496

Town of Banff Proposed Ridership KPI

Route Number	Day of Week	Date	Total Riders	2016 Ridership by Week (Mon-Sun)	Forecasted Increase due to Roam Marketing	Forecasted Increase due to ToB Marketing	Total Forecasted Increase	Additional riders per bus (26 trips)	Forecasted increase by Week (Mon-Sun)	Total Forecasted Riders	Daily Forecasted Riders by Week (Mon-Sun)	Forecasted Riders by Week (Mon-Sun)	Actual ridership 2017	Actual by Week
2	Fri	1/1/2016	710		15	-	15	1		725				
	Sat	1/2/2016	813		17	-	17	1		830				
	Sun	1/3/2016	673	2,195	14	-	14	1	46	687				
	Mon	1/4/2016	736		16	-	16	1		752		785		
	Tue	1/5/2016	784		17	-	17	1		800		916		
	Wed	1/6/2016	766		16	-	16	1		783		973		
	Thu	1/7/2016	748		16	-	16	1		764		758		
	Fri	1/8/2016	882		19	-	19	1		900		795		
	Sat	1/9/2016	989		21	-	21	1		1,010		829		
	Sun	1/10/2016	646	5,551	14	-	14	1	117	659	5668	850	5,906	
	Mon	1/11/2016	551		12	-	12	0		563		538		
	Tue	1/12/2016	719		15	-	15	1		734		749		
	Wed	1/13/2016	720		15	-	15	1		735		781		
	Thu	1/14/2016	714		15	-	15	1		729		785		
	Fri	1/15/2016	817		17	-	17	1		834		801		
	Sat	1/16/2016	959		20	-	20	1		979		999		
	Sun	1/17/2016	715	5,194	15	-	15	1	110	730	5304	1009	5,662	
	Mon	1/18/2016	710		15	-	15	1		725		592		
	Tue	1/19/2016	699		15	-	15	1		714		725		
	Wed	1/20/2016	822		17	-	17	1		839		818		
	Thu	1/21/2016	715		15	-	15	1		730		704		
	Fri	1/22/2016	834		18	-	18	1		852		818		
	Sat	1/23/2016	1009		21	-	21	1		1,031		1106		
	Sun	1/24/2016	782	5,571	17	-	17	1	118	798	5689	878	5,641	
	Mon	1/25/2016	754		16	-	16	1		770		751		
	Tue	1/26/2016	592		13	-	13	0		605		842		
	Wed	1/27/2016	698		15	-	15	1		713		903		
	Thu	1/28/2016	817		17	-	17	1		834		808		
	Fri	1/29/2016	870		18	-	18	1		889		874		
	Sat	1/30/2016	1132		24	-	24	1		1,156		1087		
	Sun	1/31/2016	757	5,621	16	-	16	1	119	773	5740	886	6,151	
	Mon	2/1/2016	689		15	-	15	1		704		596		
	Tue	2/2/2016	679		14	-	14	1		693		686		
	Wed	2/3/2016	754		16	-	16	1		770		695		
	Thu	2/4/2016	676		14	-	14	1		690		682		
	Fri	2/5/2016	781		17	-	17	1		797		826		
	Sat	2/6/2016	1133		24	-	24	1		1,157		1020		
	Sun	2/7/2016	812	5,523	17	-	17	1	117	829	5640	951	5,456	
	Mon	2/8/2016	627		13	-	13	1		641		912		
	Tue	2/9/2016	670		14	-	14	1		684		914		
	Wed	2/10/2016	708		15	-	15	1		723		896		
	Thu	2/11/2016	857		18	-	18	1		875		1093		
	Fri	2/12/2016	893		19	-	19	1		912		1075		
	Sat	2/13/2016	1056		22	-	22	1		1,078		1108		
	Sun	2/14/2016	781	5,591	17	-	17	1	118	797	5709	877	6,875	
	Mon	2/15/2016	879		19	-	19	1		897		827		
	Tue	2/16/2016	1070		23	-	23	1		1,093		862		
	Wed	2/17/2016	1051		22	-	22	1		1,073		983		
	Thu	2/18/2016	1030		22	-	22	1		1,052		742		
	Fri	2/19/2016	896		19	-	19	1		915		855		
	Sat	2/20/2016	949		20	-	20	1		969		967		
	Sun	2/21/2016	811	6,685	17	-	17	1	141	828	6826	1081	6,317	
	Mon	2/22/2016	684		14	-	14	1		698		797		
	Tue	2/23/2016	676		14	-	14	1		690		836		
	Wed	2/24/2016	705		15	-	15	1		719		864		
	Thu	2/25/2016	922		19	-	19	1		941		928		
	Fri	2/26/2016	825		17	-	17	1		842		984		
	Sat	2/27/2016	1105		23	-	23	1		1,129		1184		
	Sun	2/28/2016	806	5,723	17	-	17	1	121	824	5844	1122	6,715	#REF!
	Mon	2/29/2016	835		18	-	18	1		853		1107		
	Tue	3/1/2016	825		17	-	17	1		842		362		
	Wed	3/2/2016	858		18	-	18	1		876		731		
	Thu	3/3/2016	736		16	-	16	1		752		651		
	Fri	3/4/2016	963		20	-	20	1		983		864		
	Sat	3/5/2016	1242		26	-	26	1		1,268		1116		
	Sun	3/6/2016	975	6,435	21	-	21	1	136	996	6572	971	5,802	
	Mon	3/7/2016	858		18	-	18	1		876		731		
	Tue	3/8/2016	774		16	-	16	1		790		819		
	Wed	3/9/2016	713		15	-	15	1		728		954		
	Thu	3/10/2016	821		17	-	17	1		838		822		
	Fri	3/11/2016	922		19	-	19	1		941		1060		
	Sat	3/12/2016	997		21	-	21	1		1,018				

Wed	3/23/2016	888	19	-	19	1	907	778	
Thu	3/24/2016	895	19	-	19	1	914	755	
Fri	3/25/2016	812	17	-	17	1	829	711	
Sat	3/26/2016	1058	22	-	22	1	1,080	866	
Sun	3/27/2016	824	5,944	17	-	17	1	126	841
Mon	3/28/2016	632	13	-	13	1	646	662	
Tue	3/29/2016	759	16	-	16	1	775	932	
Wed	3/30/2016	886	19	-	19	1	905	787	
Thu	3/31/2016	754	16	-	16	1	770	701	
Fri	4/1/2016	690	15	-	15	1	705	873	
Sat	4/2/2016	886	19	-	19	1	905		
Sun	4/3/2016	505	5,112	11	-	11	0	108	515
Mon	4/4/2016	478	10	-	10	0	488		
Tue	4/5/2016	542	11	-	11	0	553		
Wed	4/6/2016	572	12	-	12	0	584		
Thu	4/7/2016	581	12	-	12	0	593		
Fri	4/8/2016	647	14	-	14	1	661		
Sat	4/9/2016	762	16	-	16	1	778		
Sun	4/10/2016	521	4,102	11	-	11	0	87	532
Mon	4/11/2016	476	10	-	10	0	486		
Tue	4/12/2016	451	10	-	10	0	461		
Wed	4/13/2016	490	10	-	10	0	501		
Thu	4/14/2016	456	10	-	10	0	466		
Fri	4/15/2016	600	13	-	13	0	613		
Sat	4/16/2016	670	14	-	14	1	684		
Sun	4/17/2016	594	3,738	13	-	13	0	79	607
Mon	4/18/2016	410	9	-	9	0	419		
Tue	4/19/2016	493	10	-	10	0	504		
Wed	4/20/2016	590	12	-	12	0	603		
Thu	4/21/2016	555	12	-	12	0	567		
Fri	4/22/2016	614	13	-	13	0	627		
Sat	4/23/2016	640	14	-	14	1	653		
Sun	4/24/2016	479	3,781	10	-	10	0	80	489
Mon	4/25/2016	499	11	-	11	0	509		
Tue	4/26/2016	608	13	-	13	0	621		
Wed	4/27/2016	502	11	-	11	0	512		
Thu	4/28/2016	490	10	-	10	0	501		
Fri	4/29/2016	525	11	-	11	0	536		
Sat	4/30/2016	634	13	-	13	1	648		
Sun	5/1/2016	521	3,779	11	-	11	0	80	532
Mon	5/2/2016	464	10	-	10	0	473		
Tue	5/3/2016	602	13	-	13	0	614		
Wed	5/4/2016	594	13	-	13	0	607		
Thu	5/5/2016	642	14	-	14	1	655		
Fri	5/6/2016	665	14	-	14	1	679		
Sat	5/7/2016	764	16	-	16	1	780		
Sun	5/8/2016	484	4,215	10	-	10	0	89	494
Mon	5/9/2016	542	11	-	11	0	553		
Tue	5/10/2016	615	13	-	13	1	628		
Wed	5/11/2016	650	14	-	14	1	664		
Thu	5/12/2016	511	11	-	11	0	522		
Fri	5/13/2016	894	19	-	19	1	913		
Sat	5/14/2016	1003	21	-	21	1	1,024		
Sun	5/15/2016	786	5,001	17	-	17	1	106	803
Mon	5/16/2016	709	15	-	15	1	724		
Tue	5/17/2016	705	15	-	15	1	719		
Wed	5/18/2016	695	15	-	15	1	710		
Thu	5/19/2016	662	14	-	14	1	676		
Fri	5/20/2016	688	15	172	187	7	875		
Sat	5/21/2016	1188	25	297	322	12	1,510		
Sun	5/22/2016	992	5,638	21	248	269	10	836	1,261
Mon	5/23/2016	664	14	166	180	7	844		
Tue	5/24/2016	553	12	138	150	6	703		
Wed	5/25/2016	784	17	196	213	8	996		
Thu	5/26/2016	837	18	209	227	9	1,064		
Fri	5/27/2016	908	19	227	246	9	1,155		
Sat	5/28/2016	900	19	225	244	9	1,144		
Sun	5/29/2016	877	5,524	19	219	238	9	1,498	1,114
Mon	5/30/2016	834	18	209	226	9	1,061		
Tue	5/31/2016	898	19	225	244	9	1,142		
Wed	6/1/2016	725	15	181	197	8	922		
Thu	6/2/2016	714	15	178	194	7	907		
Fri	6/3/2016	765	16	191	208	8	973		
Sat	6/4/2016	1083	23	271	294	11	1,376		
Sun	6/5/2016	849	5,868	18	212	230	9	1,591	1,079
Mon	6/6/2016	918	19	229	249	10	1,167		
Tue	6/7/2016	952	20	238	258	10	1,210		
Wed	6/8/2016	784	17	196	213	8	996		
Thu	6/9/2016	720	15	180	195	8	915		
Fri	6/10/2016	943	20	236	256	10	1,199		
Sat	6/11/2016	1063	22	266	288	11	1,351		
Sun	6/12/2016	1026	6,406	22	256	278	11	1,737	1,304
Mon	6/13/2016	721	15	180	195	8	916		
Tue	6/14/2016	942	20	236	256	10	1,198		
Wed	6/15/2016	835	18	209	226	9	1,062		
Thu	6/16/2016	969	20	242	263	10	1,232		
Fri	6/17/2016	837	18	209	227	9	1,064		

Sat	6/18/2016	1046		22	262	284	11	1,330		
Sun	6/19/2016	833	6,185	18	208	226	9	1,677	1,059	7862
Mon	6/20/2016	780		16	195	211	8		991	
Tue	6/21/2016	1052		22	263	285	11		1,337	
Wed	6/22/2016	784		17	196	213	8		996	
Thu	6/23/2016	853		18	213	231	9		1,084	
Fri	6/24/2016	781		17	195	212	8		992	
Sat	6/25/2016	998		21	250	271	10		1,269	
Sun	6/26/2016	791	6,038	17	198	214	8	1,637	1,006	7675
Mon	6/27/2016	1015		21	254	275	11		1,290	
Tue	6/28/2016	930		20	233	252	10		1,182	
Wed	6/29/2016	825		17	206	224	9		1,049	
Thu	6/30/2016	302		6	75	82	3		384	
Fri	7/1/2016	1424		30	356	386	15		1,811	
Sat	7/2/2016	976		21	244	265	10		1,241	
Sun	7/3/2016	845	6,317	18	211	229	9	1,713	1,074	8030
Mon	7/4/2016	1070		23	268	290	11		1,360	
Tue	7/5/2016	899		19	225	244	9		1,143	
Wed	7/6/2016	1196		25	299	324	12		1,520	
Thu	7/7/2016	871		18	218	236	9		1,108	
Fri	7/8/2016	1090		23	272	295	11		1,385	
Sat	7/9/2016	750		16	187	203	8		953	
Sun	7/10/2016	1210	7,086	26	303	328	13	1,921	1,538	9008
Mon	7/11/2016	1307		28	327	354	14		1,661	
Tue	7/12/2016	1083		23	271	294	11		1,376	
Wed	7/13/2016	1126		24	281	305	12		1,431	
Thu	7/14/2016	1009		21	252	274	11		1,283	
Fri	7/15/2016	825		17	206	224	9		1,049	
Sat	7/16/2016	909		19	227	247	9		1,156	
Sun	7/17/2016	1100	7,359	23	275	298	11	1,995	1,398	9355
Mon	7/18/2016	1262		27	315	342	13		1,604	
Tue	7/19/2016	1479		31	370	401	15		1,880	
Wed	7/20/2016	1201		25	300	326	13		1,527	
Thu	7/21/2016	961		20	240	261	10		1,222	
Fri	7/22/2016	1019		22	255	276	11		1,295	
Sat	7/23/2016	1074		23	269	291	11		1,366	
Sun	7/24/2016	668	7,664	14	167	181	7	2,078	850	9742
Mon	7/25/2016	993		21	248	269	10		1,262	
Tue	7/26/2016	866		18	217	235	9		1,101	
Wed	7/27/2016	980		21	245	266	10		1,245	
Thu	7/28/2016	945		20	236	256	10		1,201	
Fri	7/29/2016	1046		22	262	284	11		1,330	
Sat	7/30/2016	1179		25	295	320	12		1,499	
Sun	7/31/2016	993	7,002	21	248	269	10	1,899	1,262	8901
Mon	8/1/2016	986		21	246	267	10		1,253	
Tue	8/2/2016	1063		22	266	288	11		1,351	
Wed	8/3/2016	1149		24	287	312	12		1,461	
Thu	8/4/2016	974		21	244	264	10		1,239	
Fri	8/5/2016	960		20	240	260	10		1,220	
Sat	8/6/2016	918		19	229	249	10		1,167	
Sun	8/7/2016	963	7,013	20	241	261	10	1,902	1,224	8915
Mon	8/8/2016	1242		26	311	337	13		1,579	
Tue	8/9/2016	1045		22	261	283	11		1,329	
Wed	8/10/2016	1,265		27	316	343	13		1,608	
Thu	8/11/2016	1,141		24	285	309	12		1,451	
Fri	8/12/2016	1,104		23	276	299	12		1,404	
Sat	8/13/2016	1,283		27	321	348	13		1,631	
Sun	8/14/2016	1,161	8,242	25	290	315	12	2,235	1,476	10,477
Mon	8/15/2016	1,148		24	287	311	12		1,460	
Tue	8/16/2016	1,076		23	269	292	11		1,368	
Wed	8/17/2016	1,104		23	276	299	12		1,404	
Thu	8/18/2016	1,348		29	337	366	14		1,714	
Fri	8/19/2016	966		20	242	262	10		1,228	
Sat	8/20/2016	1,043		22	261	283	11		1,326	
Sun	8/21/2016	1,133	7,820	24	283	307	12	2,120	1,440	9,940
Mon	8/22/2016	1,033		22	258	280	11		1,313	
Tue	8/23/2016	973		21	243	264	10		1,237	
Wed	8/24/2016	1,003		21	251	272	10		1,275	
Thu	8/25/2016	929		20	232	252	10		1,181	
Fri	8/26/2016	890		19	222	241	9		1,131	
Sat	8/27/2016	1,034		22	259	280	11		1,315	
Sun	8/28/2016	970	6,833	21	243	263	10	1,853	1,233	8,686
Mon	8/29/2016	1,018		22	254	276	11		1,294	
Tue	8/30/2016	969		20	242	263	10		1,232	
Wed	8/31/2016	1,061		22	265	288	11		1,349	
Thu	9/1/2016	804		17	201	218	8		1,023	
Fri	9/2/2016	1,046		22	262	284	11		1,330	
Sat	9/3/2016	1,247		26	312	338	13		1,586	
Sun	9/4/2016	1,142	7,288	24	286	310	12	1,976	1,452	9,264
Mon	9/5/2016	923		20	231	250	10		1,173	
Tue	9/6/2016	343		7	86	93	4		436	
Wed	9/7/2016	854		18	213	232	9		1,085	
Thu	9/8/2016	789		17	197	214	8		1,003	
Fri	9/9/2016	351		7	88	95	4		446	
Sat	9/10/2016	1,033		22	258	280	11		1,313	
Sun	9/11/2016	786	5,079	17	196	213	8	1,377	999	6,456
Mon	9/12/2016	794		17</						

Tue	9/13/2016	915		19	229	248	10		1,163		
Wed	9/14/2016	786		17	196	213	8		999		
Thu	9/15/2016	896		19	224	243	9		1,139		
Fri	9/16/2016	749		16	187	203	8		952		
Sat	9/17/2016	901		19	225	244	9		1,146		
Sun	9/18/2016	825	5,866	17	206	224	9	1,591	1,049	7,456	-
Mon	9/19/2016	672		14	168	182	7		854		
Tue	9/20/2016	921		19	230	250	10		1,171		
Wed	9/21/2016	798		17	200	216	8		1,015		
Thu	9/22/2016	765		16	191	208	8		973		
Fri	9/23/2016	659		14	165	179	7		838		
Sat	9/24/2016	1,083		23	271	294	11		1,376		
Sun	9/25/2016	614	5,512	13	153	166	6	1,494	780	7,006	-
Mon	9/26/2016	694		15	174	188	7		882		
Tue	9/27/2016	685		14	171	186	7		871		
Wed	9/28/2016	602		13	150	163	6		765		
Thu	9/29/2016	526		11	132	143	5		669		
Fri	9/30/2016	694		15	174	188	7		882		
Sat	10/1/2016	724		15	181	196	8		920		
Sun	10/2/2016	421	4,347	9	105	114	4	1,179	535	5,525	-
Mon	10/3/2016	447		9	112	121	5		568		
Tue	10/4/2016	678		14	169	184	7		862		
Wed	10/5/2016	506		11	126	137	5		643		
Thu	10/6/2016	462		10	116	125	5		588		
Fri	10/7/2016	377		8	94	102	4		479		
Sat	10/8/2016	699		15	175	190	7		889		
Sun	10/9/2016	681	3,850	14	170	185	7	1,044	865	4,894	-
Mon	10/10/2016	455		10	114	123	5		579		
Tue	10/11/2016	410		9	102	111	4		521		
Wed	10/12/2016	493		10	123	134	5		627		
Thu	10/13/2016	479		10	120	130	5		609		
Fri	10/14/2016	552		12	138	150	6		702		
Sat	10/15/2016	734		16	184	199	8		934		
Sun	10/16/2016	471	3,595	10	118	128	5	975	598	4,569	-
Mon	10/17/2016	464		10	116	126	5		589		
Tue	10/18/2016	400		8	100	108	4		508		
Wed	10/19/2016	421		9	105	114	4		535		
Thu	10/20/2016	207		4	52	56	2		263		
Fri	10/21/2016	482		10	121	131	5		613		
Sat	10/22/2016	679		14	170	184	7		863		
Sun	10/23/2016	381	3,033	8	95	103	4	822	484	3,856	-
Mon	10/24/2016	401		8	100	109	4		509		
Tue	10/25/2016	421		9	105	114	4		535		
Wed	10/26/2016	505		11	126	137	5		642		
Thu	10/27/2016	484		10	121	131	5		615		
Fri	10/28/2016	508		11	127	138	5		645		
Sat	10/29/2016	796		17	199	216	8		1,012		
Sun	10/30/2016	497	3,612	11	124	135	5	979	632	4,592	-
Mon	10/31/2016	480		10	120	130	5		610		
Tue	11/1/2016	426		9	107	116	4		542		
Wed	11/2/2016	478		10	119	130	5		608		
Thu	11/3/2016	485		10	121	132	5		617		
Fri	11/4/2016	490		10	123	133	5		623		
Sat	11/5/2016	567		12	142	154	6		720		
Sun	11/6/2016	425	3,352	9	106	115	4	909	541	4,260	-
Mon	11/7/2016	488		10	122	132	5		621		
Tue	11/8/2016	472		10	118	128	5		600		
Wed	11/9/2016	461		10	115	125	5		587		
Thu	11/10/2016	548		12	137	149	6		697		
Fri	11/11/2016	702		15	176	190	7		893		
Sat	11/12/2016	778		16	194	211	8		989		
Sun	11/13/2016	536	3,985	11	134	145	6	1,081	681	5,066	-
Mon	11/14/2016	449		9	112	122	5		571		
Tue	11/15/2016	480		10	120	130	5		610		
Wed	11/16/2016	497		11	124	135	5		632		
Thu	11/17/2016	580		12	145	157	6		737		
Fri	11/18/2016	543		11	136	147	6		690		
Sat	11/19/2016	882		19	220	239	9		1,121		
Sun	11/20/2016	576	4,007	12	144	156	6	1,086	732	5,093	-
Mon	11/21/2016	495		10	124	134	5		630		
Tue	11/22/2016	579		12	145	157	6		736		
Wed	11/23/2016	600		13	150	163	6		763		
Thu	11/24/2016	622		13	156	169	6		791		
Fri	11/25/2016	803		17	201	218	8		1,021		
Sat	11/26/2016	816		17	204	221	9		1,037		
Sun	11/27/2016	645	4,561	14	161	175	7	1,237	820	5,798	-
Mon	11/28/2016	555		12	139	151	6		706		
Tue	11/29/2016	523		11	131	142	5		665		
Wed	11/30/2016	615		13	154	167	6		782		
Thu	12/1/2016	682		14	170	185	7		867		
Fri	12/2/2016	715		15	179	194	7		909		
Sat	12/3/2016	823		17	206	223	9		1,046		
Sun	12/4/2016	648	4,561	14	162	176	7	1,237	824	5,798	-
Mon	12/5/2016	671		14	168	182	7		852		
Tue	12/6/2016	671		14	168	182					

Fri	12/9/2016	759		16	190	206	8	965			
Sat	12/10/2016	800		17	200	217	8	1,017			
Sun	12/11/2016	631	4,959	13	158	171	7	1,345	803	6,304	-
Mon	12/12/2016	673		14	168	182	7		855		
Tue	12/13/2016	267		6	67	72	3		339		
Wed	12/14/2016	769		16	192	209	8		978		
Thu	12/15/2016	829		18	207	225	9		1,054		
Fri	12/16/2016	836		18	209	227	9		1,063		
Sat	12/17/2016	830		18	208	225	9		1,055		
Sun	12/18/2016	769	4,974	16	192	209	8	1,349	978	6,323	-
Mon	12/19/2016	676		14	169	183	7		859		
Tue	12/20/2016	801		17	200	217	8		1,019		
Wed	12/21/2016	922		19	230	250	10		1,172		
Thu	12/22/2016	970		21	243	263	10		1,233		
Fri	12/23/2016	938		20	235	254	10		1,193		
Sat	12/24/2016	864		18	216	234	9		1,098		
Sun	12/25/2016	507	5,678	11	127	137	5	1,540	644	7,218	-
Mon	12/26/2016	1,082		23	270	293	11		1,375		
Tue	12/27/2016	1,100		23	275	298	11		1,398		
Wed	12/28/2016	1,190		25	297	323	12		1,512		
Thu	12/29/2016	1,123		24	281	304	12		1,427		
Fri	12/30/2016	753		16	188	204	8		957		
Sat	12/31/2016	1,448	6,695	31	362	393	15	1,815	1,841	8,510	-
		286,935	286,935	6,069	45,795	51,863	5	51,863	338,799	336,557	75,480
											75,480

2016 ridership

Route 1	286,935	44%	Ridership Increase Factors	
Route 2	367,857	56%	Roam marketing ToB Marketing	
	654,793		2% 25%	

Route Number	Day of Week	Date	Total	Total Riders
			Riders	by Week
			2017	2017
	Sun	1/1/2017	496	496
1	Mon	1/2/2017	1254	
	Tue	1/3/2017	1068	
	Wed	1/4/2017	793	
	Thu	1/5/2017	922	
	Fri	1/6/2017	885	
	Sat	1/7/2017	894	
	Sun	1/8/2017	659	6475
	Mon	1/9/2017	658	
	Tue	1/10/2017	710	
	Wed	1/11/2017	694	
	Thu	1/12/2017	753	
	Fri	1/13/2017	587	
	Sat	1/14/2017	700	
	Sun	1/15/2017	538	4640
	Mon	1/16/2017	612	
	Tue	1/17/2017	793	
	Wed	1/18/2017	707	
	Thu	1/19/2017	682	
	Fri	1/20/2017	778	
	Sat	1/21/2017	984	
	Sun	1/22/2017	602	5156
	Mon	1/23/2017	682	
	Tue	1/24/2017	752	
	Wed	1/25/2017	675	
	Thu	1/26/2017	770	
	Fri	1/27/2017	696	
	Sat	1/28/2017	1025	
	Sun	1/29/2017	794	5394
	Mon	1/30/2017	887	
	Tue	1/31/2017	872	
	Wed	2/1/2017	921	
	Thu	2/2/2017	972	
	Fri	2/3/2017	955	
	Sat	2/4/2017	1070	
	Sun	2/5/2017	784	6461
	Mon	2/6/2017	977	
	Tue	2/7/2017	1061	
	Wed	2/8/2017	919	
	Thu	2/9/2017	988	
	Fri	2/10/2017	1085	
	Sat	2/11/2017	1156	

Sun	2/12/2017	872	7058
Mon	2/13/2017	1010	
Tue	2/14/2017	1089	
Wed	2/15/2017	1066	
Thu	2/16/2017	1226	
Fri	2/17/2017	1038	
Sat	2/18/2017	1162	
Sun	2/19/2017	917	7508
Mon	2/20/2017	957	
Tue	2/21/2017	1098	
Wed	2/22/2017	1147	
Thu	2/23/2017	1275	
Fri	2/24/2017	1137	
Sat	2/25/2017	1067	
Sun	2/26/2017	843	7524
Mon	2/27/2017	341	
Tue	2/28/2017	1007	
Wed	3/1/2017	985	
Thu	3/2/2017	1218	
Fri	3/3/2017	1113	
Sat	3/4/2017	1280	
Sun	3/5/2017	973	6919
Mon	3/6/2017	1004	
Tue	3/7/2017	1056	
Wed	3/8/2017	1045	
Thu	3/9/2017	931	
Fri	3/10/2017	1132	
Sat	3/11/2017	1112	
Sun	3/12/2017	867	7148
Mon	3/13/2017	1025	
Tue	3/14/2017	1118	
Wed	3/15/2017	1044	
Thu	3/16/2017	1218	
Fri	3/17/2017	986	
Sat	3/18/2017	1302	
Sun	3/19/2017	1003	7696
Mon	3/20/2017	883	
Tue	3/21/2017	815	
Wed	3/22/2017	906	
Thu	3/23/2017	968	
Fri	3/24/2017	915	
Sat	3/25/2017	956	
Sun	3/26/2017	899	6342
Mon	3/27/2017	1097	
Tue	3/28/2017	1108	
Wed	3/29/2017	990	
Thu	3/30/2017	1064	

Fri 3/31/2017 1118 5377
84193 78817

Route Number	Day of Week	Date	Total Riders		Total Riders by Week 2017
			Total Riders	2017	
2	Sun	1/1/2017	796	796	
	Mon	1/2/2017	785		
	Tue	1/3/2017	916		
	Wed	1/4/2017	973		
	Thu	1/5/2017	758		
	Fri	1/6/2017	795		
	Sat	1/7/2017	829		
	Sun	1/8/2017	850	5906	
	Mon	1/9/2017	538		
	Tue	1/10/2017	749		
	Wed	1/11/2017	781		
	Thu	1/12/2017	785		
	Fri	1/13/2017	801		
	Sat	1/14/2017	999		
	Sun	1/15/2017	1009	5662	
	Mon	1/16/2017	592		
	Tue	1/17/2017	725		
	Wed	1/18/2017	818		
	Thu	1/19/2017	704		
	Fri	1/20/2017	818		
	Sat	1/21/2017	1106		
	Sun	1/22/2017	878	5641	
	Mon	1/23/2017	751		
	Tue	1/24/2017	842		
	Wed	1/25/2017	903		
	Thu	1/26/2017	808		
	Fri	1/27/2017	874		
	Sat	1/28/2017	1087		
	Sun	1/29/2017	886	6151	
	Mon	1/30/2017	596		
	Tue	1/31/2017	686		
	Wed	2/1/2017	695		
	Thu	2/2/2017	682		
	Fri	2/3/2017	826		
	Sat	2/4/2017	1020		
	Sun	2/5/2017	951	5456	
	Mon	2/6/2017	912		
	Tue	2/7/2017	914		
	Wed	2/8/2017	896		
	Thu	2/9/2017	1093		
	Fri	2/10/2017	1075		
	Sat	2/11/2017	1108		

Sun	2/12/2017	877	6875
Mon	2/13/2017	827	
Tue	2/14/2017	862	
Wed	2/15/2017	983	
Thu	2/16/2017	742	
Fri	2/17/2017	855	
Sat	2/18/2017	967	
Sun	2/19/2017	1081	6317
Mon	2/20/2017	797	
Tue	2/21/2017	836	
Wed	2/22/2017	864	
Thu	2/23/2017	928	
Fri	2/24/2017	984	
Sat	2/25/2017	1184	
Sun	2/26/2017	1122	6715
Mon	2/27/2017	1107	
Tue	2/28/2017	362	
Wed	3/1/2017	731	
Thu	3/2/2017	651	
Fri	3/3/2017	864	
Sat	3/4/2017	1116	
Sun	3/5/2017	971	5802
Mon	3/6/2017	731	
Tue	3/7/2017	819	
Wed	3/8/2017	954	
Thu	3/9/2017	822	
Fri	3/10/2017	1060	
Sat	3/11/2017	1005	
Sun	3/12/2017	937	6328
Mon	3/13/2017	732	
Tue	3/14/2017	756	
Wed	3/15/2017	835	
Thu	3/16/2017	719	
Fri	3/17/2017	906	
Sat	3/18/2017	827	
Sun	3/19/2017	604	5379
Mon	3/20/2017	627	
Tue	3/21/2017	593	
Wed	3/22/2017	778	
Thu	3/23/2017	755	
Fri	3/24/2017	711	
Sat	3/25/2017	866	
Sun	3/26/2017	963	5293
Mon	3/27/2017	662	
Tue	3/28/2017	932	
Wed	3/29/2017	787	
Thu	3/30/2017	701	

Fri 3/31/2017 873 3955
76276

Route Number	Day of Week	Date	Total Riders	2016 Ridership by Week (Mon-Sun)	Forecasted Increase due to Roam Marketing	Forecasted Increase due to ToB Marketing	Total Forecasted Increase	Additional riders per bus (26 trips, 2 buses on rt 1 Jun 24 to Sep 10)	Forecasted Ridership increase by Week (Mon-Sun)	Total Daily Forecasted Riders	Forecasted Riders by Week (Mon-Sun)	Actual ridership 2017	Actual by Week
1	Fri	1/1/2016	985		21	-	21	1		1,006			
	Sat	1/2/2016	773		16	-	16	1		789			
	Sun	1/3/2016	569	2,326	12	-	12	0	49	581	2,375	496	
	Mon	1/4/2016	663		14	-	14	1		677		1254	
	Tue	1/5/2016	619		13	-	13	1		632		1068	
	Wed	1/6/2016	629		13	-	13	1		643		793	
	Thu	1/7/2016	585		12	-	12	0		597		922	
	Fri	1/8/2016	594		13	-	13	0		607		885	
	Sat	1/9/2016	623		13	-	13	1		636		894	
	Sun	1/10/2016	525	4,239	11	-	11	0	90	536	4,329	659	6,475
	Mon	1/11/2016	581		12	-	12	0		593		658	
	Tue	1/12/2016	581		12	-	12	0		593		710	
	Wed	1/13/2016	684		14	-	14	1		698		694	
	Thu	1/14/2016	512		11	-	11	0		523		753	
	Fri	1/15/2016	682		14	-	14	1		696		587	
	Sat	1/16/2016	751		16	-	16	1		767		700	
	Sun	1/17/2016	554	4,345	12	-	12	0	92	566	4,436	538	4,640
	Mon	1/18/2016	570		12	-	12	0		582		612	
	Tue	1/19/2016	548		12	-	12	0		560		793	
	Wed	1/20/2016	723		15	-	15	1		738		707	
	Thu	1/21/2016	668		14	-	14	1		683		682	
	Fri	1/22/2016	733		16	-	16	1		749		778	
	Sat	1/23/2016	877		19	-	19	1		895		984	
	Sun	1/24/2016	520	4,639	11	-	11	0	98	531	4,737	602	5,156
	Mon	1/25/2016	592		13	-	13	0		605		682	
	Tue	1/26/2016	547		12	-	12	0		558		752	
	Wed	1/27/2016	584		12	-	12	0		596		675	
	Thu	1/28/2016	587		12	-	12	0		600		770	
	Fri	1/29/2016	739		16	-	16	1		754		696	
	Sat	1/30/2016	785		17	-	17	1		801		1025	
	Sun	1/31/2016	499	4,332	11	-	11	0	92	509	4,424	794	5,394
	Mon	2/1/2016	538		11	-	11	0		549		887	
	Tue	2/2/2016	655		14	-	14	1		669		872	
	Wed	2/3/2016	613		13	-	13	0		626		921	
	Thu	2/4/2016	547		12	-	12	0		558		972	
	Fri	2/5/2016	690		15	-	15	1		705		955	
	Sat	2/6/2016	909		19	-	19	1		929		1070	
	Sun	2/7/2016	722	4,674	15	-	15	1	99	737	4,773	784	6,461
	Mon	2/8/2016	620		13	-	13	1		633		977	
	Tue	2/9/2016	831		18	-	18	1		849		1061	
	Wed	2/10/2016	699		15	-	15	1		714		919	
	Thu	2/11/2016	761		16	-	16	1		777		988	
	Fri	2/12/2016	783		17	-	17	1		799		1085	
	Sat	2/13/2016	949		20	-	20	1		969		1156	
	Sun	2/14/2016	832	5,475	18	-	18	1	116	850	5,591	872	7,058
	Mon	2/15/2016	782		17	-	17	1		798		1010	
	Tue	2/16/2016	827		17	-	17	1		845		1089	
	Wed	2/17/2016	919		19	-	19	1		938		1066	
	Thu	2/18/2016	902		19	-	19	1		921		1226	
	Fri	2/19/2016	987		21	-	21	1		1,008		1038	
	Sat	2/20/2016	837		18	-	18	1		855		1162	
	Sun	2/21/2016	627	5,881	13	-	13	1	124	641	6,006	917	7,508
	Mon	2/22/2016	607		13	-	13	0		620		957	
	Tue	2/23/2016	689		15	-	15	1		704		1098	
	Wed	2/24/2016	729		15	-	15	1		745		1147	
	Thu	2/25/2016	632		13	-	13	1		646		1275	
	Fri	2/26/2016	722		15	-	15	1		737		1137	
	Sat	2/27/2016	823		17	-	17	1		840		1067	
	Sun	2/28/2016	641	4,843	14	-	14	1	102	654	4,945	843	7,524
	Mon	2/29/2016	569		12	-	12	0		581		341	
	Tue	3/1/2016	694		15	-	15	1		709		1007	
	Wed	3/2/2016	643		14	-	14	1		656		985	
	Thu	3/3/2016	713		15	-	15	1		728		1218	
	Fri	3/4/2016	979		21	-	21	1		999		1113	
	Sat	3/5/2016	1007		21	-	21	1		1,029		1280	
	Sun	3/6/2016	648	5,252	14	-	14	1	111	662	5,363	973	6,919
	Mon	3/7/2016	612		13	-	13	0		625		1004	
	Tue	3/8/2016	895		19	-	19	1		914		1056	
	Wed	3/9/2016	719		15	-	15	1		734		1045	
	Thu	3/10/2016	825		17	-	17	1		842		931	
	Fri	3/11/2016	920		19	-	19	1		939		1132	
	Sat	3/12/2016	814		17	-	17	1		831		1112	
	Sun	3/13/2016	811	5,595	17	-	17	1	118	828	5,713	867	7,148
	Mon	3/14/2016	886		19	-	19	1		905		1025	
	Tue	3/15/2016	846		18	-	18	1		864		1118	

Sat	3/26/2016	1085		23	-	23	1	1,108	956		
Sun	3/27/2016	817	5,539	17	-	17	1	117	834	5,656	899
Mon	3/28/2016	640		14	-	14	1		653		1097
Tue	3/29/2016	970		21	-	21	1		991		1108
Wed	3/30/2016	757		16	-	16	1		773		990
Thu	3/31/2016	784		17	-	17	1		800		1064
Fri	4/1/2016	983		21	-	21	1		1,003		1118
Sat	4/2/2016	789		17	-	17	1		806		
Sun	4/3/2016	591	5,514	13	-	13	0	117	604	5,630	5,377
Mon	4/4/2016	605		13	-	13	0		617		
Tue	4/5/2016	662		14	-	14	1		676		
Wed	4/6/2016	588		12	-	12	0		601		
Thu	4/7/2016	571		12	-	12	0		583		
Fri	4/8/2016	616		13	-	13	1		629		
Sat	4/9/2016	731		15	-	15	1		747		
Sun	4/10/2016	476	4,249	10	-	10	0	90	486	4,339	-
Mon	4/11/2016	431		9	-	9	0		440		
Tue	4/12/2016	609		13	-	13	0		622		
Wed	4/13/2016	557		12	-	12	0		569		
Thu	4/14/2016	526		11	-	11	0		537		
Fri	4/15/2016	540		11	-	11	0		551		
Sat	4/16/2016	504		11	-	11	0		514		
Sun	4/17/2016	454	3,620	10	-	10	0	77	464	3,697	-
Mon	4/18/2016	443		9	-	9	0		452		
Tue	4/19/2016	447		9	-	9	0		456		
Wed	4/20/2016	543		11	-	11	0		554		
Thu	4/21/2016	493		10	-	10	0		504		
Fri	4/22/2016	749		16	-	16	1		765		
Sat	4/23/2016	878		19	-	19	1		896		
Sun	4/24/2016	520	4,073	11	-	11	0	86	531	4,159	-
Mon	4/25/2016	665		14	-	14	1		679		
Tue	4/26/2016	774		16	-	16	1		790		
Wed	4/27/2016	622		13	-	13	1		635		
Thu	4/28/2016	624		13	-	13	1		637		
Fri	4/29/2016	722		15	-	15	1		737		
Sat	4/30/2016	759		16	-	16	1		775		
Sun	5/1/2016	988	5,154	21	-	21	1	109	1,009	5,263	-
Mon	5/2/2016	956		20	-	20	1		976		
Tue	5/3/2016	825		17	-	17	1		842		
Wed	5/4/2016	950		20	-	20	1		970		
Thu	5/5/2016	838		18	-	18	1		856		
Fri	5/6/2016	924		20	-	20	1		943		
Sat	5/7/2016	1018		22	-	22	1		1,039		
Sun	5/8/2016	801	6,312	17	-	17	1	133	818	6,445	-
Mon	5/9/2016	758		16	-	16	1		774		
Tue	5/10/2016	891		19	-	19	1		910		
Wed	5/11/2016	1137		24	-	24	1		1,161		
Thu	5/12/2016	828		18	-	18	1		846		
Fri	5/13/2016	1195		25	-	25	1		1,220		
Sat	5/14/2016	1087		23	-	23	1		1,110		
Sun	5/15/2016	886	6,782	19	-	19	1	143	905	6,925	-
Mon	5/16/2016	1064		23	-	23	1		1,086		
Tue	5/17/2016	974		21	-	21	1		995		
Wed	5/18/2016	1311		28	-	28	1		1,339		
Thu	5/19/2016	823		17	-	17	1		840		
Fri	5/20/2016	896		19	224	243	9		1,139		
Sat	5/21/2016	1119		24	280	303	12		1,422		
Sun	5/22/2016	921	7,108	19	230	250	10	884	1,171	7,992	-
Mon	5/23/2016	861		18	215	233	9		1,095		
Tue	5/24/2016	1124		24	281	305	12		1,428		
Wed	5/25/2016	1130		24	282	306	12		1,436		
Thu	5/26/2016	1032		22	258	280	11		1,312		
Fri	5/27/2016	1106		23	277	300	12		1,406		
Sat	5/28/2016	1193		25	298	323	12		1,516		
Sun	5/29/2016	991	7,437	21	248	269	10	2,016	1,260	9,453	-
Mon	5/30/2016	1023		22	256	277	11		1,300		
Tue	5/31/2016	1173		25	293	318	12		1,491		
Wed	6/1/2016	1237		26	309	335	13		1,572		
Thu	6/2/2016	1031		22	258	280	11		1,311		
Fri	6/3/2016	1138		24	285	309	12		1,447		
Sat	6/4/2016	1501		32	375	407	16		1,908		
Sun	6/5/2016	1157	8,260	24	289	314	12	2,240	1,470	10,499	-
Mon	6/6/2016	1157		24	289	314	12		1,470		
Tue	6/7/2016	1064		23	266	289	11		1,352		
Wed	6/8/2016	1087		23	272	295	11		1,381		
Thu	6/9/2016	1189		25	297	322	12		1,511		
Fri	6/10/2016	915		19	229	248	10		1,163		
Sat	6/11/2016	1290		27	322	350	13		1,639		
Sun	6/12/2016	1071	7,771	23	268	290	11	2,107	1,362	9,879	-
Mon	6/13/2016	1142		24	286	310	12		1,452		
Tue	6/14/2016	1172		25	293	318	12		1,490		
Wed	6/15/2016	1416		30	354	384	15		1,800		
Thu	6/16/2016	1159		25	290	314	12		1,473		
Fri	6/17/2016	1140		24	285	309	12		1,449		
Sat	6/18/2016	1084		23	271	294	11		1,377		
Sun	6/19/2016	1207	8,320	26	302	327	13	2,256	1,534	10,576	-
Mon	6										

Sat	6/25/2016	1494		32	373	405	8		1,898		
Sun	6/26/2016	1335	9,263	28	334	362	7	2,512	1,697	11,774	-
Mon	6/27/2016	1434		30	358	389	7		1,823		
Tue	6/28/2016	1513		32	378	410	8		1,923		
Wed	6/29/2016	1520		32	380	412	8		1,933		
Thu	6/30/2016	1593		34	398	432	8		2,025		
Fri	7/1/2016	1892		40	473	513	10		2,405		
Sat	7/2/2016	1595		34	399	433	8		2,028		
Sun	7/3/2016	1639	11,187	35	410	444	9	3,033	2,083	14,220	-
Mon	7/4/2016	1449		31	362	393	8		1,842		
Tue	7/5/2016	1873		40	468	508	10		2,380		
Wed	7/6/2016	1836		39	459	498	10		2,334		
Thu	7/7/2016	1407		30	352	382	7		1,788		
Fri	7/8/2016	1495		32	374	405	8		1,900		
Sat	7/9/2016	1373		29	343	372	7		1,745		
Sun	7/10/2016	1496	10,928	32	374	406	8	2,963	1,901	13,892	-
Mon	7/11/2016	1686		36	422	457	9		2,143		
Tue	7/12/2016	1744		37	436	473	9		2,217		
Wed	7/13/2016	1796		38	449	487	9		2,283		
Thu	7/14/2016	1693		36	423	459	9		2,152		
Fri	7/15/2016	1394		29	348	378	7		1,771		
Sat	7/16/2016	1371		29	343	372	7		1,743		
Sun	7/17/2016	1477	11,161	31	369	400	8	3,026	1,878	14,187	-
Mon	7/18/2016	2132		45	533	578	11		2,710		
Tue	7/19/2016	1274		27	319	345	7		1,620		
Wed	7/20/2016	1735		37	434	470	9		2,205		
Thu	7/21/2016	1859		39	465	504	10		2,363		
Fri	7/22/2016	1638		35	409	444	9		2,082		
Sat	7/23/2016	1851		39	463	502	10		2,353		
Sun	7/24/2016	1701	12,189	36	425	461	9	3,305	2,162	15,494	-
Mon	7/25/2016	1571		33	393	426	8		1,997		
Tue	7/26/2016	1581		33	395	429	8		2,010		
Wed	7/27/2016	1902		40	476	516	10		2,418		
Thu	7/28/2016	1656		35	414	449	9		2,105		
Fri	7/29/2016	1623		34	406	440	8		2,063		
Sat	7/30/2016	1479		31	370	401	8		1,880		
Sun	7/31/2016	1624	11,437	34	406	440	8	3,101	2,065	14,538	-
Mon	8/1/2016	1826		39	457	495	10		2,321		
Tue	8/2/2016	1764		37	441	478	9		2,243		
Wed	8/3/2016	1738		37	434	471	9		2,209		
Thu	8/4/2016	1624		34	406	440	8		2,065		
Fri	8/5/2016	1626		34	407	441	8		2,067		
Sat	8/6/2016	1679		36	420	455	9		2,134		
Sun	8/7/2016	1594	11,852	34	399	432	8	3,214	2,027	15,066	-
Mon	8/8/2016	1855		39	464	503	10		2,358		
Tue	8/9/2016	1838		39	459	498	10		2,336		
Wed	8/10/2016	1875		40	469	508	10		2,383		
Thu	8/11/2016	1838		39	459	498	10		2,336		
Fri	8/12/2016	1655		35	414	449	9		2,104		
Sat	8/13/2016	1846		39	461	500	10		2,346		
Sun	8/14/2016	1763	12,669	37	441	478	9	3,435	2,241	16,104	-
Mon	8/15/2016	1766		37	442	479	9		2,245		
Tue	8/16/2016	2096		44	524	568	11		2,664		
Wed	8/17/2016	1907		40	477	517	10		2,423		
Thu	8/18/2016	1625		34	406	441	8		2,066		
Fri	8/19/2016	1619		34	405	439	8		2,058		
Sat	8/20/2016	1697		36	424	460	9		2,158		
Sun	8/21/2016	1530	12,241	32	382	415	8	3,319	1,944	15,560	-
Mon	8/22/2016	1411		30	353	383	7		1,794		
Tue	8/23/2016	1832		39	458	497	10		2,329		
Wed	8/24/2016	1731		37	433	469	9		2,201		
Thu	8/25/2016	1623		34	406	440	8		2,063		
Fri	8/26/2016	1545		33	386	419	8		1,964		
Sat	8/27/2016	1492		32	373	405	8		1,897		
Sun	8/28/2016	1703	11,338	36	426	462	9	3,074	2,164	14,413	-
Mon	8/29/2016	1710		36	427	464	9		2,173		
Tue	8/30/2016	1716		36	429	465	9		2,181		
Wed	8/31/2016	1690		36	423	458	9		2,149		
Thu	9/1/2016	1495		32	374	405	8		1,900		
Fri	9/2/2016	1434		30	358	389	7		1,823		
Sat	9/3/2016	1386		29	347	376	7		1,762		
Sun	9/4/2016	1361	10,791	29	340	369	7	2,926	1,730	13,717	-
Mon	9/5/2016	1280		27	320	347	7		1,627		
Tue	9/6/2016	1440		30	360	390	8		1,830		
Wed	9/7/2016	1638		35	409	444	9		2,082		
Thu	9/8/2016	1358		29	339	368	7		1,726		
Fri	9/9/2016	1851		39	463	502	10		2,353		
Sat	9/10/2016	1480		31	370	401	8		1,881		
Sun	9/11/2016	1066	10,113	23	267	289	11	2,742	1,355	12,855	-
Mon	9/12/2016	1236		26	309	335	13		1,571		
Tue	9/13/2016	1227		26	307	333	13		1,559		
Wed	9/14/2016	1537		33	384	417	16		1,953		
Thu	9/1										

Sat	9/24/2016	1381		29	345	375	14		1,756		
Sun	9/25/2016	880	7,725	19	220	239	9	2,095	1,118	9,820	-
Mon	9/26/2016	1095		23	274	297	11		1,392		
Tue	9/27/2016	1159		25	290	314	12		1,473		
Wed	9/28/2016	1178		25	295	320	12		1,498		
Thu	9/29/2016	950		20	237	258	10		1,207		
Fri	9/30/2016	1149		24	287	312	12		1,461		
Sat	10/1/2016	1024		22	256	278	11		1,301		
Sun	10/2/2016	817	7,372	17	204	221	9	1,999	1,038	9,371	-
Mon	10/3/2016	967		20	242	262	10		1,229		
Tue	10/4/2016	641		14	160	174	7		814		
Wed	10/5/2016	1169		25	292	317	12		1,486		
Thu	10/6/2016	888		19	222	241	9		1,129		
Fri	10/7/2016	1185		25	296	321	12		1,506		
Sat	10/8/2016	917		19	229	249	10		1,165		
Sun	10/9/2016	913	6,679	19	228	247	10	1,811	1,160	8,489	-
Mon	10/10/2016	746		16	186	202	8		948		
Tue	10/11/2016	896		19	224	243	9		1,139		
Wed	10/12/2016	982		21	245	266	10		1,248		
Thu	10/13/2016	974		21	244	264	10		1,239		
Fri	10/14/2016	775		16	194	210	8		985		
Sat	10/15/2016	929		20	232	252	10		1,181		
Sun	10/16/2016	791	6,092	17	198	214	8	1,652	1,006	7,744	-
Mon	10/17/2016	593		13	148	161	6		754		
Tue	10/18/2016	685		14	171	186	7		871		
Wed	10/19/2016	588		12	147	159	6		748		
Thu	10/20/2016	950		20	237	258	10		1,207		
Fri	10/21/2016	783		17	196	212	8		995		
Sat	10/22/2016	1097		23	274	297	11		1,394		
Sun	10/23/2016	627	5,323	13	157	170	7	1,443	797	6,766	-
Mon	10/24/2016	561		12	140	152	6		714		
Tue	10/25/2016	616		13	154	167	6		783		
Wed	10/26/2016	596		13	149	162	6		758		
Thu	10/27/2016	555		12	139	151	6		706		
Fri	10/28/2016	654		14	164	177	7		831		
Sat	10/29/2016	588		12	147	159	6		748		
Sun	10/30/2016	584	4,155	12	146	158	6	1,127	742	5,282	-
Mon	10/31/2016	714		15	178	194	7		907		
Tue	11/1/2016	534		11	133	145	6		678		
Wed	11/2/2016	597		13	149	162	6		759		
Thu	11/3/2016	750		16	187	203	8		953		
Fri	11/4/2016	837		18	209	227	9		1,064		
Sat	11/5/2016	762		16	191	207	8		969		
Sun	11/6/2016	551	4,745	12	138	149	6	1,287	700	6,032	-
Mon	11/7/2016	461		10	115	125	5		587		
Tue	11/8/2016	625		13	156	170	7		795		
Wed	11/9/2016	608		13	152	165	6		772		
Thu	11/10/2016	698		15	175	189	7		888		
Fri	11/11/2016	948		20	237	257	10		1,205		
Sat	11/12/2016	885		19	221	240	9		1,125		
Sun	11/13/2016	659	4,884	14	165	179	7	1,324	838	6,209	-
Mon	11/14/2016	490		10	123	133	5		623		
Tue	11/15/2016	526		11	132	143	5		669		
Wed	11/16/2016	627		13	157	170	7		797		
Thu	11/17/2016	641		14	160	174	7		814		
Fri	11/18/2016	663		14	166	180	7		843		
Sat	11/19/2016	960		20	240	260	10		1,220		
Sun	11/20/2016	577	4,485	12	144	156	6	1,216	733	5,701	-
Mon	11/21/2016	651		14	163	177	7		827		
Tue	11/22/2016	740		16	185	201	8		940		
Wed	11/23/2016	597		13	149	162	6		759		
Thu	11/24/2016	706		15	176	191	7		897		
Fri	11/25/2016	828		18	207	225	9		1,053		
Sat	11/26/2016	1025		22	256	278	11		1,303		
Sun	11/27/2016	603	5,149	13	151	163	6	1,396	766	6,545	-
Mon	11/28/2016	553		12	138	150	6		703		
Tue	11/29/2016	643		14	161	174	7		817		
Wed	11/30/2016	574		12	143	156	6		729		
Thu	12/1/2016	599		13	150	163	6		762		
Fri	12/2/2016	762		16	191	207	8		969		
Sat	12/3/2016	864		18	216	234	9		1,098		
Sun	12/4/2016	539	4,534	11	135	146	6	1,229	685	5,763	-
Mon	12/5/2016	553		12	138	150	6		703		
Tue	12/6/2016	786		17	196	213	8		999		
Wed	12/7/2016	817		17	204	221	9		1,038		
Thu	12/8/2016	734		16	184	199	8		934		
Fri	12/9/2016	773		16	193	209	8		982		
Sat	12/10/2016	719		15	180	195	7		914		
Sun	12/11/2016	583	4,965	12	146	158	6	1,346	741	6,311	-
Mon	12/12/2016	696		15	174	189	7		885		
Tue	12/13/2016	734		16	184	199	8		934		
Wed	12/14/2016	338		7	84	92	4		429		
Thu	12/15/2016	697		15	174	189	7		886		
Fri	12/16/2016	767		16	192	20					

Sat	12/24/2016	1004		21	251	272	10	1,277				
Sun	12/25/2016	1400	7,336	30	350	380	15	1,989	1,779	9,325	-	
Mon	12/26/2016	1599		34	400	433	17		2,032			
Tue	12/27/2016	1342		28	336	364	14		1,706			
Wed	12/28/2016	1293		27	323	351	13		1,643			
Thu	12/29/2016	1131		24	283	307	12		1,438			
Fri	12/30/2016	1899		40	475	515	20		2,414			
Sat	12/31/2016	1231	8,494	26	308	334	13	2,303	1,565	10,798	-	
		<u>367,857</u>	<u>367,857</u>	<u>7,780</u>	<u>66,348</u>	<u>74,128</u>	<u>6</u>	<u>74,128</u>	<u>441,986</u>	<u>441,986</u>	<u>83,697</u>	

2016 ridership

Route 1	367,857	56%	Ridership Increase Factors
Route 2	<u>286,935</u>	<u>44%</u>	Roam marketing ToB Marketing
	<u>654,793</u>		2% 25%

Bow Valley Regional Transit Services Commission



On-It Service

Report to the Bow Valley Regional Transit Services Commission

Report 2017.05.01 Onlt Calgary Service

May 3, 2017

SUMMARY/ ISSUE

Onlt is partnering with CRP and the Town of Banff, Parks Canada and potentially Canmore to provide service on weekends throughout the summer of 2017 from locations within Calgary to Cochrane, Canmore and Banff. Riders will be purchasing tickets for the trip to the Bow Valley and will need to transfer to Roam service to be able to conveniently travel within the communities.

PREVIOUS COMMISSION DIRECTION/POLICY

This is a new service and there has been no prior precedent set.

Administration Recommendation:

That the Commission

- Direct Administration to accept Onlt passes for the summer of 2017 as transfers onto either Banff or Canmore local transit services at no charge. Rides are to be tracked on Roam services to be documented and shared within a CRP report following the end of service.

INVESTIGATION

Meetings have been occurring throughout the Spring with the program partners and details are still being finalized. Currently the plan is to operate 26 days this summer on weekends and holidays and to gauge the interest in a service. Ridership from this service will give a strong indication of the potential success that would be seen in future years should an enhanced service be implemented. The Town of Banff and Parks Canada have both committed to contributing significant funding for this program with the intent of gaining knowledge and potentially reducing the impact of cars in the park this summer. Canmore will be looking at a contribution commensurate with its level of service as the intent is to only have a few of the schedules stop in Canmore.

Onlt buses will be using the Banff Train Station and a stop adjacent to the Roam stop at the Banff High School.

Report to the Bow Valley Regional Transit Services Commission

Report 2017.05.01 Onlt Calgary Service

May 3, 2017



IMPLICATIONS:

General

It is expected that an offering of complimentary transfers from the Onlt service will see at least 50% of the Onlt riders transferring to Roam services. The ridership is unknown at this point however 15 rides per direction has been suggested as reasonable.

BUSINESS PLAN/ BUDGET IMPLICATIONS

The number of schedules and ridership estimates are not complete; however, the current estimate is 13 trips each way per day. If the average number of riders is 15 on each trip, that equals 195 riders per day on the service. If 25% of those riders were to purchase one Roam ride, the potential loss in revenue would be \$100 per day. The net gain in ridership will come from riders that would not normally be riding on Roam, either those normally in cars or those without cars that would not typically be visiting the National Park.

As the Town of Banff is a major contributor to the Onlt program, being able to package Roam as an included part of the trip will further encourage Onlt ridership. This will result in a net gain to the Town of Banff as they will recover more funding from Onlt than would be lost in Roam revenue.

RISKS

None

ATTACHMENTS

Global News Onlt Service – April 27, 2017:

Report to the Bow Valley Regional Transit Services Commission

Report 2017.05.01 Onlt Calgary Service

May 3, 2017

5/3/2017

Banff to Calgary transit bus service fare price, start date confirmed | Globalnews.ca

Environment April 27, 2017 5:01 pm

Updated: April 28, 2017 11:41 am

Banff to Calgary transit bus service fare price, start date confirmed

By Mia Sosiak
Reporter Global News

WATCH ABOVE: You'll soon be able to leave your car at home for a daytrip to Banff. This June, a weekend and holiday transit service will link Calgary, Okotoks and Cochrane, with the townsite. Mia Sosiak has more details.

A pilot project to offer weekend and holiday transit bus service between Calgary and Banff is expected to start running on June 17 and continue through the Labour Day weekend, officials with the Calgary Regional Partnership (CRP) confirmed.

One way fares will cost \$10 per person, and further discounts still to be determined will be available for families.

Related

-  **New transit service between Calgary and Banff coming this summer**
- Regional transit buses to connect Calgary and Banff**

The new service is meant to ease high-traffic congestion expected this summer, both on the Trans-Canada Highway and in Banff, as visitors take advantage of free park passes offered as part of Canada 150 celebrations.

The CRP's transportation program manager said early response to the pilot project has been very positive.

"I think it's far surpassed anything I ever expected," Ettorre Iannacito said.

"I think as it gets closer to launch that it's going to get even better. I think it's going to be successful and people will use it like crazy."

The three 55-seat coaches will provide approximately 13 round trips a day, between 8:30 a.m. and 10:30 p.m.

Getting more people onto transit would also reduce parking challenges in the mountain community, officials with the CRP said.

It would also allow visitors the freedom to enjoy alcoholic beverages at Banff restaurants and bars, then catch a safe ride back to Calgary instead of getting behind the wheel.