

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
REGULAR MEETING
BVRTSC CUSTOMER SERVICE CENTRE – BOARD ROOM
(221 BEAVER ST. BANFF)**

AGENDA

September 10, 2014: 2:00pm – 4:00pm

- 1.** Call to Order
- 2.** Approval of the Agenda
- 3.** Approval of the August 21, 2014 Regular Meeting Minutes
- 4.** Old Business (Standing Items)
 - a. General Manager/ CAO's Monthly report
2014 Bring Forward List of Pending items.
 - b. Transit Service Monthly Statistics (July already provided at the August meeting)
 - c. 2015-2017 Draft Operating Budget
- 5.** New Business
 - a. 2015 Capital Budget
 - b. Annual Organizational Meeting Date
 - c. Quarterly Performance Update (time permitting)
- 6.** Adjournment

BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
REGULAR MEETING
BVRTSC CUSTOMER SERVICE CENTRE – BOARD ROOM
(221 BEAVER ST. BANFF)
August 21, 2014: 2:00pm – 4:00pm

MINUTES

BOARD MEMBERS PRESENT

Sean Krausert, Town of Canmore - Chair
Davina Bernard, ID#9
Grant Canning, Town of Banff
Stavros Karlos, Town of Banff – Vice Chair
Joanna McCallum, Town of Canmore

BOARD MEMBERS ABSENT

Dave Schebek, ID #9

BOARD ADMINISTRATION PRESENT

Koji Miyaji, General Manager / Chief Administrative Officer
Steve Nelson, Manager of Operations / Meeting Recorder

BOARD ADMINISTRATION ABSENT

ADMINISTRATION PRESENT

Adrian Field, Manager of Engineering, Town of Banff
Jacob Johnson, Acting Manager of Engineering, Town of Canmore
Ethan Gorner, ID #9

ADMINISTRATION ABSENT

Alex Kolesch, Parks Canada

1. Call to Order 2:10PM
2. Approval of the Agenda

BVRTSC14-73 Sean Krausert moves to approve the agenda. **CARRIED UNANIMOUSLY**

3. Approval of the July 23, 2014 Regular Meeting Minutes

BVRTSC14-74 Sean Krausert moves to approve the minutes of the July 23, 2014 Regular Meeting minutes **CARRIED UNANIMOUSLY**

4. Old Business (Standing Items)

- a. General Manager/ CAO's Monthly report
2014 Bring Forward List of Pending items.

- b. Transit Service Monthly Statistics (June/ July)

Discussions regarding providing estimates for doubling of service (all day, split, peaks,etc).

- c. Regional Direct Service Report (Request for Decision) 2014-11 Tabled from July meeting.

BVRTSC14-75 Sean Krausert moves that the Commission approve administration to pursue operating the Canmore-Banff service directly commencing December 2, 2014.

CARRIED UNANIMOUSLY

5. New Business

- a. Report 2014-12: TS1 Banff Local Service Review Work

BVRTSC14-76 Sean Krausert moves for the Commission to receive this report for information. **CARRIED UNANIMOUSLY**

- b. Report 2014-13: Request for Customer Service Attendant (Request for Decision)

BVRTSC14-77 Sean Krausert moves for the Commission to receive this report for information. **CARRIED UNANIMOUSLY**

- c. 2015-2017 Draft Operating Budget discussions

BVRTSC14-78 Sean Krausert moves to approve a Proposed Operating Budget as amended in the package.

MOTION DEFEATED (Karlos, Canning
OPPOSED).

BVRTSC14-79 Stavros Karlos moves to have a 5% increase to the Banff local farebox revenue for 2015. **CARRIED UNANIMOUSLY**

BVRTSC14-80 Stavros Karlos moves to have an 8% increase over 2014 projected year end, 2016 and 2017 at 2% increases. **CARRIED UNANIMOUSLY**

BVRTSC14-81 Sean Krausert moves that prior to final approval of operating budget would like admin to prepare a breakdown of current year's mileage expenses. **CARRIED UNANIMOUSLY**

BVRTSC14-82 Stavros Karlos moves to reduce the amount from \$30,000 to \$22,000 of line 5611 – Accounting Support. **CARRIED UNANIMOUSLY**

BVRTSC14-84 Stavros Karlos moves to remove Customer Centre Support line completely. **MOTION DEFEATED** (Krausert, Bernard, McCallum OPPOSED)

BVRTSC14-85 Stavros Karlos moves to amend the customer service support line from \$29,000 to \$8,755.

BVRTSC14-86 Sean Krausert moves to amend the amendment to say instead of \$8,755 to \$22,000.

AMENDMENT MOTION BVRTSC14-86 DEFEATED (Stavros and Canning OPPOSED)

MAIN MOTION BVRTSC14-85 DEFEATED (Krausert, Bernard, McCallum OPPOSED)

BVRTSC14-86 Sean Krausert moves to table passing of the 2015 Operating budget to the September 10, 2014 regular meeting. **CARRIED UNANIMOUSLY**

- d. Next steps re capital budget – GM/CAO to provide Capital Plan to the Board as soon as it is prepared. Discussion and perhaps decision for next meeting.
- e. Date for September, October and Annual Meeting – AGM date to be discussed and set at the next Board meeting.

BVRTSC14-87 Sean Krausert moves to adjourn

CARRIED UNANIMOUSLY

Meeting adjourned – 4:44pm

GM/CAO Monthly Business Plan Progress Update Sept 2014

Business Plan Goals First and Second Quarter Timelines

Category	Goal No.	Description	1st Quarter	2nd Quarter	3rd Quarter	Comments
Governance	GOV1	Review and Approve the Business Plan			30-Aug	
Governance	GOV2	Review and Approve the Operating and Capital budgets			30-Aug	
	TS1	Banff local Service Review	on going			Should be clarified. This item is a general performance review of the existing service to see that there are no major issues with the service as whole
Marketing	MCS4	review the use of "On It" Brand			30-Aug	Not currently being used yet on any services in the Region. Admin suggests to hold off until other CRP marketing information is made available.
Marketing	MCS5	review the use of Roam Brand Standards with the ToFB			30-Aug	received comments back from ToFB. Making some tweaks to complete conceptual layout for wrap execution
Infrastructure	INF5	Develop Bus facility Plan			30-Aug	Elements of the Canmore local service work, Parks project, Greentrip 2 application. CRP consultant assisting on developing information
Financial	FIN4	Develop an Operating and Capital Budget Reserve Policy			30-Aug	
Financial	FIN5	Develop and Excess Operating Revenue Policy			30-Aug	
Financial	FIN6	Establish a 10 year Capital Program			30-Aug	Tweaking what has been developed. Update 2015 capital plan document provided.
	PM2	Develop a Transit Route and System Performance Methodology.				
		Quarterly schedule adherence	Apr 30 2014	June 30 2014		Second Quarter to be reported
		Monthly ridership by fare category	Apr 30 2014	June 30 2014		Second Quarter to be reported
		Monthly revenues by fare category	Apr 30 2014	June 30 2014		provided already at monthly meetings
		Monthly ridership per hour	Apr 30 2014	June 30 2014		
		Monthly ridership per stop	Apr 30 2014	June 30 2014		
		Monthly ridership per route	Apr 30 2014	June 30 2014		provided already at monthly meetings
		Monthly fuel consumption	Apr 30 2014	June 30 2014		done and currently reporting, doing a hybrid to biodiesel fuel consumption testing
	PM3	Quarterly report individual Route Performance to the Commission.	Apr 30 2014	June 30 2014		will report second quarter in Sept meeting

	PM4	Semi-annually report Transit System performance measures (Balanced Scorecard) to the Commission.		June 30 2014		should have info for Oct meeting
	PM9	Municipal Benchmarking Alberta project measures		year end		Steve trying to prepare for September meeting for all items below as requested
		Operating Expense Per Vehicle Hour		year end		
		Revenue Hours per Capita		year end		
		Operating Revenue per direct operating expense		year end		
		Fuel consumed per kilometre		year end		
		Cost per capita		year end		
		Ridership per revenue hour		year end		
		Boardings per revenue hour		year end		
		Ridership per revenue hour		year end		
		Ratio cash to pass fare		year end		

Bring Forward List of Pending Items (as of Sept 10 2014)

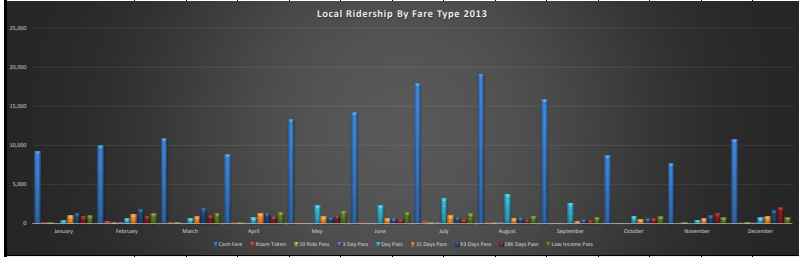
Item	Date Initiated	Pending Date	Comments
BVRTSC14-9 Create an Emergency Protocol before the end of 2013 In this protocol, communication steps should be identified where Board member are consulted or notified before involvement in emergency situations and deployment of services. Any decision to be made should be brought forth to the Commission.		Oct 2014	Will be delayed to Oct 2014 meeting due to 2015 budget process
BVRTSC13-38 Overload policy – Moved by Sean Krausert to request the administration to bring back an overload policy which will include information where it can authorize the GM to make a decision on how to deal with overload situations as they arise. BVRTSC14-35 Moved by Sean Krausert to reprioritize identified tasks as presented so that administration may have the capacity to produce the required information for the proposed Parks Canada project. From Report 2014-6 “Recommended to be brought back no later than the September 2014 Board meeting” was carried	2013	Oct 2014	Will be delayed to Oct 2014 due to 2015 budget process
BVRTSC13-46- ...Customer Service Center Office Space as outlined in the report 2013-19 with the following additional items; Negotiate a reduced lease rate the Town of Banff for the current office space in the industrial compound when its lease is expired.	Aug 2013	Sept 2014	Awaiting confirmation on discussed cost.
BVRTSC13-90e Moved by Stavros Karlos to direct administration to report back in September 2014 on the progress of Customer Service Centre to include the stats of number of clients serve, phone calls, walk in and on line inquiries including the number of lost and found inquiries.	January 2014	Sept 2014	Completed
BVRTSC14-31 Follow up motion . . . Moved by Stavros Karlos to direct administration to draft a municipal capital allocation policy prior to the end of 2014.		No later than Dec 2014	
BVRTSC14-41 Moved by Joanna McCallum to approve the 2013 Audited Financial Statements as presented. 2013 Management recommendations from the auditor <ol style="list-style-type: none"> 1. Capital budget be approved which includes the capital expenses and capital revenues as well as an amount for amortization (annual process during budget approval process) 2. Board approved Tangible Capital Asset policy be followed. If there are concerns with the current policy, the Board should review the policy and amend it as necessary. 3. Board review its policy for emptying the fare boxes and counting the coins from the fare box to ensure that a clean month end cutoff results. This is especially important at Dec 31 year end. 	April 2014	All items to be completed promptly and by no later than February 2015	Administration will bring all items in report form to advise the Board of the progress made in all areas. Some items have been implemented already. Other items will result in new or modification of existing policies, other items will be updates to or creation of processes and procedures.

BVRTSC14-61	Moved by Sean Krausert that the Commission approve Administration to undertake the work required (within the specified timelines) as requested by the Town of Canmore to investigate the feasibility of operating a local transit service in Canmore.	June 2014	September 2014	Spoke with Jacob. Will have final report completed for October 2014.
BVRTSC14-63	Moved by Sean Krausert to name boardroom the Ian Mackie Boardroom at the BVRTSC Customer Service Centre. Direct admin to purchase a jacket for him, both of which will be presented to him at a date to be determined.	June 2014	August 2014	Completed
BVRTSC14-36	Moved by Sean Krausert that prior to providing any services to Parks Canada with respect to producing the information required for the proposed project, the GM/CAO will either (i) enter into a written agreement on behalf of BVRTSC whereby Parks Canada commits to covering all of the costs of BVRTSC preparing the information, including any out of pocket expenses; or (ii) not provide said services until a sufficient retainer is received from Parks Canada to cover the expected costs	April 2014	September	Parks has approval to have the Commission as a sole source entity. Draft work plan completed. Still working on contract draft.



BANFF LOCAL TRANSIT REVENUE BREAKDOWN						
2014 Actual						
Month	Fares	Passes	Other	Total	Budget	Column1
January	\$20,289	\$8,580		\$28,869	\$23,853.33	
February	\$20,788	\$3,036		\$23,824	\$23,853.33	
March	\$20,683	\$3,771		\$24,454	\$23,853.34	
April	\$18,812	\$4,049		\$22,861	\$29,500.00	
May	\$29,459	\$3,344	\$5,250	\$38,052	\$29,500.00	
June	\$35,714			\$35,714	\$29,500.00	*Waiting for Pass Sales Invoices
July	\$48,321			\$48,321	\$44,433.33	*Waiting for Pass Sales Invoices
August				\$0	\$44,433.33	
September				\$0	\$44,433.34	
October				\$0	\$25,400.00	
November				\$0	\$25,400.00	
December				\$0	\$25,400.00	
Totals:	\$194,067	\$22,779	\$5,250	\$222,095	\$369,560	
BANFF LOCAL TRANSIT REVENUE BREAKDOWN						
2013 Actual						
Month	Fares (what has been deposited)	Passes	Other	Total	Budget	
January	\$23,131	\$2,581		\$25,711	\$28,333.33	
February	\$26,436	\$1,453	\$70	\$27,959	\$28,333.33	
March	\$22,022	\$4,116		\$26,138	\$28,333.33	
April	\$20,093	\$6,443		\$26,536	\$28,333.33	
May	\$28,994	\$2,726	\$2,000	\$33,720	\$28,333.33	
June	\$26,473	\$3,561		\$30,034	\$28,333.33	June month end is 27th due to the weekend.
July	\$41,683	\$2,537		\$44,220	\$28,333.33	
August	\$38,856	\$1,269		\$40,125	\$28,333.33	August month end is 29th due to the weekend
September	\$34,131	\$2,540		\$36,670	\$28,333.33	September contains August 30, 31st revenue.
October	\$18,653	\$4,414		\$23,066	\$28,333.33	
November	\$16,090	\$3,598	\$400	\$20,087	\$28,333.33	Month end is 28th due to the weekend.
December	\$23,786	\$6,009		\$29,795	\$28,333.33	Month end is 30th due to the weekend.
Totals:	\$320,346	\$41,245	\$2,470	\$364,062	\$340,000	
BANFF LOCAL TRANSIT REVENUE BREAKDOWN						
2012 Actual						
Month	Fares	Passes	Other	Total		
January	\$21,203	\$1,881	\$20	\$23,104		
February	\$19,032	\$4,643	\$20	\$23,695		
March	\$23,926	\$3,110	\$20	\$27,056		
April	\$17,508	\$1,168	\$25	\$18,700		
May	\$25,940	\$1,979	\$305	\$28,224		
June	\$31,994	\$2,697	\$15	\$34,706		
July	\$35,012	\$1,515	\$600	\$37,127		
August	\$46,229	\$1,961	\$0	\$48,190		
September	\$31,502	\$1,617	\$0	\$33,119		
October	\$23,298	\$3,281	\$0	\$26,578		
November	\$13,202	\$617	\$300	\$14,119		
December	\$27,532	\$4,755	\$0	\$32,287		
Totals:	\$316,377	\$29,222	\$1,305	\$346,904		

Banff Local Service Ridership By Fare Type													
Fare Type	2013												
	January	February	March	April	May	June	July	August	September	October	November	December	Total
Cash Fare	8,819	9,479	10,130	8,065	10,713	10,660	13,734	14,867	11,651	7,739	7,284	9,808	122,929
Adult	275	405	529	585	2,412	3,411	3,059	3,521	2,074	755	289	475	20,791
Senior	109	105	129	223	161	168	65	104	255	108	107	114	1,099
Child	9	10	10	10	10	10	10	10	10	10	10	10	100
Cash Fare Total	9,253	10,019	10,834	8,813	13,271	14,139	17,921	18,104	15,889	8,641	7,689	10,687	146,319
Region Taken	117	219	141	115	86	120	105	114	47	26	18	58	1,236
All Categories	117	219	141	115	86	120	105	114	47	26	18	58	1,236
10 Ride Pass	75	108	96	62	24	42	92	67	47	25	92	120	840
All Categories	75	108	96	62	24	42	92	67	47	25	92	120	840
3 Day Pass	29	164	23	40	25	64	157	172	13	18	0	52	787
All Categories	29	164	23	40	25	64	157	172	13	18	0	52	787
Day Pass	375	658	677	705	2,208	2,286	3,146	3,641	2,542	914	411	699	18,322
All Categories	375	658	677	705	2,208	2,286	3,146	3,641	2,542	914	411	699	18,322
51 Days Pass	934	1,089	872	1,283	802	600	871	544	770	654	641	832	9,292
Adult	23	16	16	21	16	16	16	16	16	16	16	16	160
Senior	0	0	0	0	0	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0	0	0	0	0	0
51 Days Pass Total	963	1,099	884	1,298	824	616	887	564	796	670	657	848	9,452
91 Days Pass	1,228	1,201	1,670	1,202	807	591	398	308	529	652	933	1,658	12,803
Adult	56	18	26	21	0	14	13	12	0	0	0	0	179
Senior	0	0	0	0	0	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0	0	0	0	0	0
91 Days Pass Total	1,291	1,229	1,696	1,223	807	605	409	318	529	652	939	1,658	12,982
186 Days Pass	891	879	1,006	850	945	498	498	527	405	622	1,091	1,933	10,154
Adult	18	16	31	6	16	16	16	6	6	28	102	109	379
Senior	0	0	0	0	0	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0	0	0	0	0	0
186 Days Pass Total	910	895	1,037	856	961	508	510	533	407	650	1,223	2,039	10,533
Low Income Pass	1,007	1,351	1,288	1,343	1,557	1,359	1,415	924	815	877	706	771	13,191
All Categories	1,007	1,351	1,288	1,343	1,557	1,359	1,415	924	815	877	706	771	13,191
Low Income Pass Total	1,007	1,351	1,288	1,343	1,557	1,359	1,415	924	815	877	706	771	13,191
Regional Ride - Park Holder	35	34	38	37	35	36	36	108	21	35	28	42	518
All Categories	35	34	38	37	35	36	36	108	21	35	28	42	518
Regional Ride - Cash	149	161	166	164	191	205	177	119	320	116	111	87	1,562
Adult	21,080	22,853	27,289	21,411	36,491	30,040	36,550	28,525	21,473	19,817	23,913	315,188	
Transit - Local	149	161	166	164	191	205	177	119	320	116	111	87	1,562
Transit - Local to Regional	101	167	147	181	173	69	114	12	32	35	19	29	241
Inter-Transit	334	281	417	245	86	87	153	227	193	79	56	203	2,401
Accessories													
Total Ridership	36,302	39,738	45,039	36,510	46,739	50,287	62,089	63,224	49,512	34,244	30,911	41,493	535,978



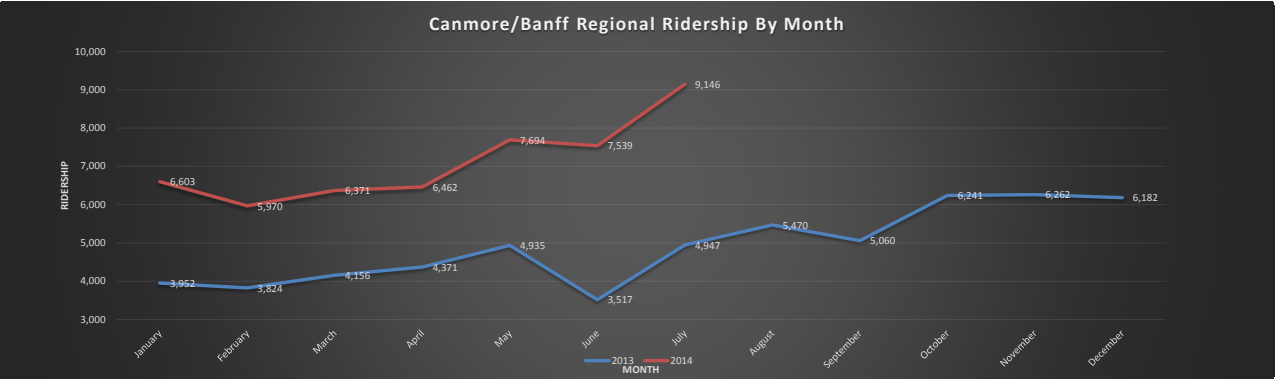
Banff Local Service Ridership by Fare Type													
2014													
Fare Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
Cash Fare	8,854	8,889	8,539	7,812	10,487	10,876	15,771	0	0	0	0	0	71,411
Adult	352	398	656	658	2,184	2,876	3,136	0	0	0	0	0	9,841
Senior	114	884	214	487	268	191	109	0	0	0	0	0	2,708
Child	9	10	10	10	10	10	10	0	0	0	0	0	100
Cash Fare Total	9,598	9,459	9,314	8,572	12,887	14,162	19,966	0	0	0	0	0	83,958
Region Taken	74	72	50	32	83	127	157	0	0	0	0	0	598
All Categories	74	72	50	32	83	127	157	0	0	0	0	0	598
10 Ride Pass	63	72	63	58	71	75	63	0	0	0	0	0	508
All Categories	63	72	63	58	71	75	63	0	0	0	0	0	508
3 Day Pass	55	24	57	12	169	156	215	0	0	0	0	0	688
All Categories	55	24	57	12	169	156	215	0	0	0	0	0	688
Day Pass	554	640	560	812	1,815	2,244	3,959	0	0	0	0	0	10,584
All Categories	554	640	560	812	1,815	2,244	3,959	0	0	0	0	0	10,584
51 Days Pass	790	911	1,027	820	557	581	545	0	0	0	0	0	5,931
Adult	58	0	1	16	0	1	26	0	0	0	0	0	134
Senior	2	0	0	0	0	0	0	0	0	0	0	0	2
Child	0	0	0	0	0	0	0	0	0	0	0	0	0
51 Days Pass Total	846	911	1,028	836	557	582	572	0	0	0	0	0	6,185
91 Days Pass	3,316	3,286	3,841	1,988	1,557	1,045	896	0	0	0	0	0	15,882
All Categories	3,316	3,286	3,841	1,988	1,557	1,045	896	0	0	0	0	0	15,882
186 Days Pass	2,344	2,144	2,493	1,873	1,541	1,045	896	0	0	0	0	0	12,338
Adult	97	101	118	43	16	1	6	0	0	0	0	0	281
Senior	0	0	0	0	0	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0	0	0	0	0	0
186 Days Pass Total	2,441	2,245	2,611	1,917	1,557	1,046	902	0	0	0	0	0	12,619
Low Income Pass	1,214	1,207	1,580	1,625	1,775	1,359	1,247	0	0	0	0	0	10,029
All Categories	1,214	1,207	1,580	1,625	1,775	1,359	1,247	0	0	0	0	0	10,029
Low Income Pass Total	1,214	1,207	1,580	1,625	1,775	1,359	1,247	0	0	0	0	0	10,029
Regional Ride - Park Holder	105	99	91	85	84	91	190	0	0	0	0	0	701
All Categories	105	99	91	85	84	91	190	0	0	0	0	0	701
Regional Ride - Cash	26	16	16	16	16	16	16	0	0	0	0	0	128
Adult	20,328	20,168	22,235	20,392	27,180	31,795	38,034	0	0	0	0	0	180,620
Transfers - Local	109	115	139	124	124	157	142	0	0	0	0	0	859
Transfers - Local to Regional	25	21	29	28	35	46	68	0	0	0	0	0	238
Inter-Transit	423	437	479	427	577	593	595	0	0	0	0	0	2,520
Accessories	234	189	154	189	117	186	293	0	0	0	0	0	1,312
Other (Special Events (unprogrammed))	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Ridership	38,621	39,363	41,887	38,565	47,451	55,372	67,843	0	0	0	0	0	347,287



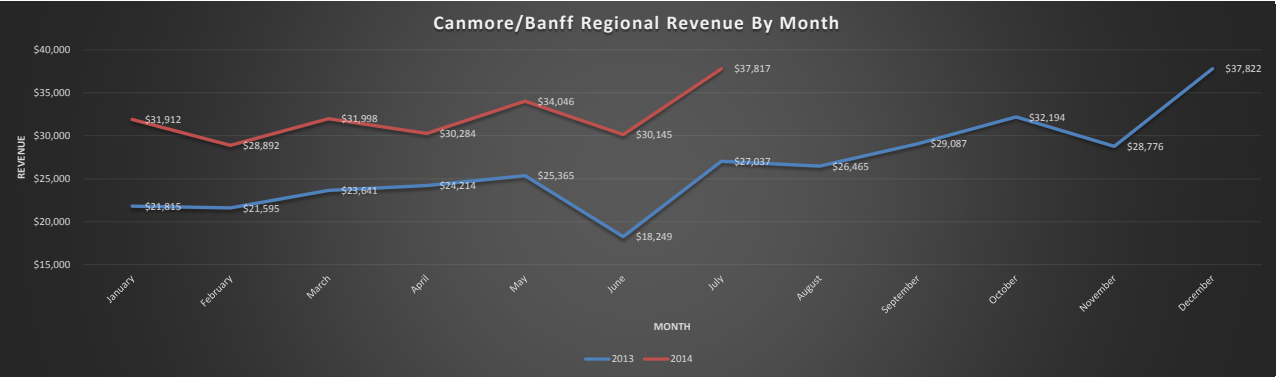
Banff Local Ridership By Fare Type Sulphur Mountain Route (Route 1)													
Fare Type	2013												
	January	February	March	April	May	June	July	August	September	October	November	December	Total
Cash Fare	3,710	3,709	4,052	3,159	4,118	4,024	5,253	5,713	4,564	3,319	3,000	3,671	48,292
Adult	95	195	234	222	850	1,126	1,062	1,208	1,333	293	146	211	6,975
Senior	105	52	69	137	57	56	164	223	76	147	62	169	1,307
Child	3,910	3,955	4,355	3,518	5,025	5,296	6,469	7,144	5,973	3,759	3,208	4,051	56,574
Cash Fare Total													
Roam Token													
All Categories	56	80	49	36	32	40	102	38	15	22	13	5	488
Roam Token Total:	56	80	49	36	32	40	102	38	15	22	13	5	488
10 Ride Pass													
All Categories	36	37	44	42	4	27	38	19	11	16	41	29	344
10 Ride Total:	36	37	44	42	4	27	38	19	11	16	41	29	344
3 Day Pass													
All Categories	5	17	4	13	9	12	71	33	9	8	0	29	210
3 Day Pass Total:	5	17	4	13	9	12	71	33	9	8	0	29	210
Day Pass													
All Categories	184	346	327	402	1,191	869	1,398	1,452	1,071	463	224	475	8,402
Day Pass Total:	184	346	327	402	1,191	869	1,398	1,452	1,071	463	224	475	8,402
31 Days Pass													
All Categories	333	296	356	371	248	263	180	47	22	172	184	152	2,624
Adult	0	0	0	0	2	7	36	12	8	0	0	0	65
Senior	0	0	0	0	0	0	2	0	0	0	0	4	6
Child	0	0	0	0	0	0	0	0	0	0	0	0	0
31 Days Pass Total:	333	296	356	371	250	270	218	59	30	172	184	156	2,695
93 Days Pass													
Adult	467	397	434	246	148	84	132	136	107	205	393	512	3,261
Senior	3	22	26	21	0	0	0	0	0	0	0	0	72
Child	0	0	0	0	0	0	0	0	0	0	0	0	0
93 Days Pass Total:	470	419	460	267	148	84	132	136	107	205	393	512	3,333
186 Days Pass													
Adult	396	295	390	337	359	190	200	235	183	286	485	639	3,995
Senior	19	14	30	4	16	8	11	6	2	52	29	191	377
Child	0	0	0	0	0	0	0	0	0	0	0	0	0
186 Days Pass Total:	415	309	420	341	375	198	211	241	185	286	537	668	4,186
Low Income Pass													
All Categories	798	951	874	875	960	739	595	461	453	554	421	467	8,148
Low Income Pass Total:	798	951	874	875	960	739	595	461	453	554	421	467	8,148
Regional Ride - Pass Holder	15	23	21	14	26	27	27	38	9	23	21	29	297
Regional Ride - Cash													
Hotel Partners	11,715	12,970	15,616	13,774	18,701	19,666	25,337	24,425	19,603	13,712	11,738	14,623	201,880
Transfers - Local	84	84	126	100	92	91	68	32	102	74	52	76	977
Transfers - Regional to Local													
Infant Free Ride	40	55	83	107	93	40	38	51	45	26	41	44	663
Accessories	40	32	44	45	49	23	87	107	67	31	35	42	593
Total Ridership	18,101	19,575	22,779	19,905	26,946	27,292	34,816	34,318	27,695	19,379	16,899	21,219	288,924
Banff Local Ridership By Fare Type Sulphur Mountain Route (Route 1)													
Fare Type	2014												
	January Column2	February Column3	March Column4	April Column5	May Column6	June Column7	July Column8	August Column9	September Column10	October Column11	November Column12	December Column13	Total Column14
Cash Fare	3,515	3,577	3,548	3,626	4,451	5,290	6,186	0	0	0	0	0	30,193
Adult	103	143	225	272	813	1,111	1,150	0	0	0	0	0	3,767
Senior	209	129	131	139	137	175	436	0	0	0	0	0	1,356
Child	3,827	3,799	3,904	4,637	5,401	6,576	7,772	0	0	0	0	0	35,516
Cash Fare Total	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11	Column12	Column13	Column14
Roam Token													
All Categories	16	36	4	26	15	84	125	0	0	0	0	0	306
Roam Token Total:	16	36	4	26	15	84	125	0	0	0	0	0	306
Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11	Column12	Column13	Column14
10 Ride Pass													
All Categories	47	36	40	17	37	29	42	0	0	0	0	0	248
10 Ride Total:	47	36	40	17	37	29	42	0	0	0	0	0	248
Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11	Column12	Column13	Column14
3 Day Pass													
All Categories	28	0	10	6	51	59	59	0	0	0	0	0	213
3 Day Pass Total:	28	0	10	6	51	59	59	0	0	0	0	0	213
Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11	Column12	Column13	Column14
Day Pass													
All Categories	252	361	326	435	894	1,184	1,697	0	0	0	0	0	5,149
Day Pass Total:	252	361	326	435	894	1,184	1,697	0	0	0	0	0	5,149
Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11	Column12	Column13	Column14
31 Days Pass													
Adult	177	203	248	128	153	232	136	0	0	0	0	0	1,275
Senior	2	0	25	0	0	1	0	0	0	0	0	0	37
Child	0	0	0	18	0	0	0	0	0	0	0	0	18
31 Days Pass Total:	179	203	273	144	153	233	145	0	0	0	0	0	1,330
Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11	Column12	Column13	Column14
93 Days Pass													
Adult	567	441	419	310	352	342	379	0	0	0	0	0	2,800
Senior	0	0	0	0	0	3	26	0	0	0	0	0	29
Child	0	0	0	15	20	27	14	0	0	0	0	0	86
93 Days Pass Total:	567	441	419	315	372	372	419	0	0	0	0	0	2,895
Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11	Column12	Column13	Column14
186 Days Pass													
Adult	556	583	786	660	705	465	376	0	0	0	0	0	4,131
Senior	34	36	54	5	15	0	5	0	0	0	0	0	138
Child	0	0	0	41	0	0	0	0	0	0	0	0	41
186 Days Pass Total:	590	619	840	702	713	465	382	0	0	0	0	0	4,311
Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11	Column12	Column13	Column14
Low Income Pass													
All Categories	609	654	765	810	843	537	427	0	0	0	0	0	4,645
Low Income Pass Total:	609	654	765	810	843	537	427	0	0	0	0	0	4,645
Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11	Column12	Column13	Column14
Regional Ride - Pass Holder	44	38	37	36	36	59	93	0	0	0	0	0	343
Regional Ride - Cash	4	3	4	4	4	4	0	0	0	0	0	0	28
Hotel Partners	12,049	12,841	13,708	13,416	19,011	22,590	27,386	0	0	0	0	0	121,001
Transfers - Local	48	71	88	74	65	69	52	0	0	0	0	0	467
Transfers - Regional to Local	17	6	17	17	22	25	20	0	0	0	0	0	125
Infant Free Ride	20	82	28	17	6	97	6	0	0	0	0	0	286
Accessories	50	38	51	75	57	109	184	0	0	0	0	0	564
Special (TMC Free Trip)						18	1						19
Total Ridership	18,342	19,230	20,593	20,131	27,679	32,449	38,911	0	0	0	0	0	177,245

Regional Ridership/Revenue Analysis

RIDERSHIP							
Month	2013	2014	2013 Running Total	2014 Running Total	Running Total Difference	2013 to 2014 Monthly Comparison2	2013 to 2014 Monthly % Difference
January	3,952	6,603	3,952	6,603	2,651	2,651	40.1%
February	3,824	5,970	7,776	12,573	4,797	2,146	35.9%
March	4,156	6,371	11,932	18,944	7,012	2,215	34.8%
April	4,371	6,462	16,303	25,406	9,103	2,091	32.4%
May	4,935	7,694	21,238	33,100	11,862	2,759	35.9%
June	3,517	7,539	24,755	40,639	15,884	4,022	53.3%
July	4,947	9,146	29,702	49,785	20,083	4,199	45.9%
August	5,470		35,172				
September	5,060		40,232				
October	6,241		46,473				
November	6,262		52,735				
December	6,182		58,917				
Grand Total:	58,917	49,785	349,187				



REVENUE							
Month	2013	2014	2013 Running Total	2014 Running Total	Running Total Difference	2013 to 2014 Monthly Comparison	2013 to 2014 Monthly % Difference
January	\$ 21,815	\$ 31,912	\$21,815	\$31,912	\$10,097	10,097	31.6%
February	\$ 21,595	\$ 28,892	\$43,410	\$60,803	\$17,394	7,297	25.3%
March	\$ 23,641	\$ 31,998	\$67,050	\$92,801	\$25,751	8,357	26.1%
April	\$ 24,214	\$ 30,284	\$91,264	\$123,085	\$31,821	6,070	20.0%
May	\$ 25,365	\$ 34,046	\$116,630	\$157,131	\$40,502	8,681	25.5%
June	\$ 18,249	\$ 30,145	\$134,879	\$187,276	\$52,397	11,895	39.5%
July	\$ 27,037	\$ 37,817	\$161,916	\$225,093	\$63,177	10,780	28.5%
August	\$ 26,465		\$188,382				
September	\$ 29,087		\$217,469				
October	\$ 32,194		\$249,663				
November	\$ 28,776		\$278,439				
December	\$ 37,822		\$316,260				
Grand Total:	\$ 316,260	\$ 225,093					



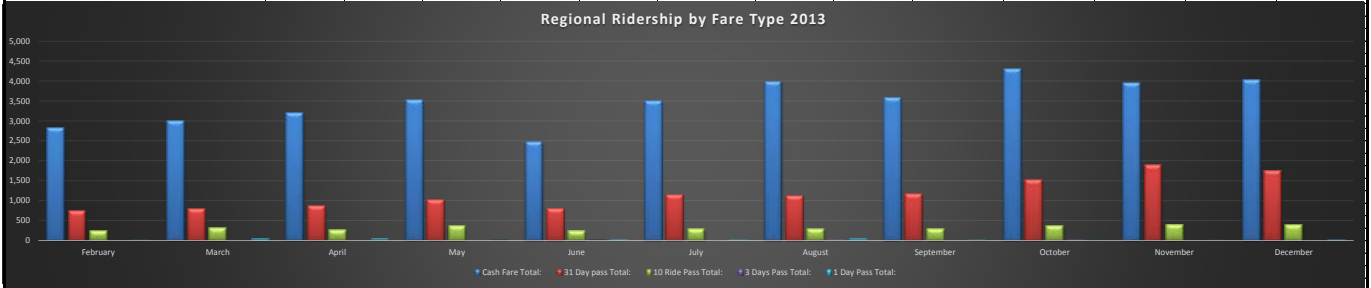
CANMORE/BANFF REGIONAL TRANSIT REVENUE BREAKDOWN
2014 Actual

Month	Fares	Passes	Other	Total	Budget	Column1
January	\$23,616	\$8,296		\$31,912	\$21,683.33	
February	\$20,707	\$8,185		\$28,892	\$21,683.33	
March	\$21,635	\$10,363		\$31,998	\$21,683.34	
April	\$24,809	\$5,475		\$30,284	\$22,550.00	
May	\$29,214	\$4,832		\$34,046	\$22,550.00	
June	\$30,145			\$30,145	\$22,550.00	*Waiting on Pass Sales Invoice
July	\$37,817			\$37,817	\$33,516.66	*Waiting on Pass Sales Invoice
August				\$0	\$33,516.66	
September				\$0	\$33,516.68	
October				\$0	\$23,916.66	
November				\$0	\$23,916.66	
December				\$0	\$23,916.68	
Totals:	\$187,942	\$37,151	\$0	\$225,093	\$305,000	

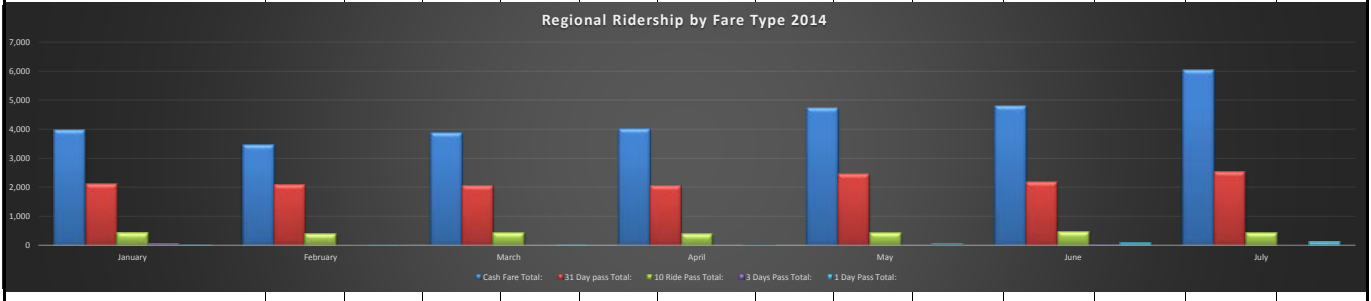
CANMORE/BANFF REGIONAL TRANSIT REVENUE BREAKDOWN
2013 Actual

Month	Fares (what has been deposited)	Passes	Other	Total	Budget	
January	\$17,470	\$4,345		\$21,815	\$13,333.33	
February	\$17,693	\$3,902		\$21,595	\$13,333.33	
March	\$18,981	\$4,660		\$23,641	\$13,333.33	
April	\$19,343	\$4,872		\$24,214	\$13,333.33	
May	\$20,513	\$4,852		\$25,365	\$13,333.33	
June	\$13,682	\$4,568		\$18,249	\$13,333.33	June month-end is 27th due to the we
July	\$23,855	\$3,182		\$27,037	\$13,333.33	
August	\$21,927	\$4,538		\$26,465	\$13,333.33	Aug month-end is 29th due to the we
September	\$23,387	\$5,700		\$29,087	\$13,333.33	contains August 30 & 31 revenue.
October	\$26,245	\$5,949		\$32,194	\$13,333.33	
November	\$21,645	\$7,131		\$28,776	\$13,333.33	Month end is Nov 28th due to the we
December	\$25,049	\$12,773		\$37,822	\$13,333.33	Month end is Dec 30 dut to the holid
Totals:	\$249,790	\$66,471	\$0	\$316,260	\$160,000	

	Regional Ridership By Fare Type												
	2013												
Fare Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
Cash Fare													
Adult	2,809	2,701	2,843	3,108	3,307	2,298	3,222	3,762	3,295	4,044	3,743	3,748	38,880
Child	52	48	76	51	100	96	113	109	64	60	37	81	887
Senior	80	66	91	51	111	74	165	124	221	207	172	194	1,556
Cash Fare Total:	2,941	2,815	3,010	3,210	3,518	2,468	3,500	3,995	3,580	4,311	3,952	4,023	41,323
31 Day Pass													
Adult	732	734	788	850	1,018	776	1,075	1,105	1,134	1,489	1,848	1,691	13,240
Child	14	0	0	0	0	0	19	2	24	40	12	10	121
Senior	0	10	15	17	13	11	48	24	2	0	40	46	224
31 Day pass Total:	746	744	803	867	1,031	787	1,140	1,131	1,160	1,529	1,900	1,747	13,585
10 Ride Pass													
Adult	220	236	292	248	349	220	273	254	254	341	349	355	3,391
Child	11	5	8	7	0	1	2	3	9	13	11	9	79
Senior	8	8	6	11	22	12	16	28	30	28	39	39	247
10 Ride Pass Total:	239	249	306	266	371	233	291	285	293	382	399	403	3,717
3 Days Pass													
Adult	19	0	2	0	0	0	1	23	2	4	0	0	51
Child	0	0	0	0	0	6	0	0	0	0	0	0	6
Senior	0	0	0	0	2	0	0	0	0	4	0	0	6
3 Days Pass Total:	19	0	2	0	2	6	1	23	2	8	0	0	63
1 Day Pass													
Adult	7	16	35	28	11	22	14	36	24	11	9	7	220
Child	0	0	0	0	1	0	0	0	0	0	0	0	1
Senior	0	0	0	0	1	1	1	0	1	0	2	2	8
1 Day Pass Total:	7	16	35	28	13	23	15	36	25	11	11	9	229
Total Ridership	3,952	3,624	4,156	4,371	4,935	3,517	4,947	5,470	5,060	6,241	6,262	6,182	58,517
Bicycle	4	0	0	3	18	184	158	32	162	144	38	5	754
Regional Transfer from Banff Local Service	5	1	4	0	1	0	1	7	4	6	4	7	40



	Regional Ridership By Fare Type												
	2014												
Fare Type	January	February	March	April	May	June	July	August	September	October	November	December	Total
Cash Fare													
Adult	3,752	3,274	3,666	3,829	4,499	4,456	5,641						29,117
Child	100	50	53	63	86	123	170						645
Senior	135	127	160	112	171	217	246						1,168
Cash Fare Total:	3,987	3,451	3,879	4,004	4,756	4,796	6,057	0	0	0	0	0	30,930
31 Day Pass													
Adult	2,103	2,005	1,995	1,938	2,381	2,140	2,462						15,024
Child	20	13	11	23	24	17	1						109
Senior		70	43	92	62	41	70						378
31 Day pass Total:	2,123	2,088	2,049	2,053	2,467	2,198	2,533	0	0	0	0	0	15,511
10 Ride Pass													
Adult	345	377	361	365	392	414	369						2,623
Child	29	9	45	5	14	23	28						153
Senior	36	19	23	17	28	27	45						195
10 Ride Pass Total:	410	405	429	387	434	464	442	0	0	0	0	0	2,971
3 Days Pass													
Adult	4	2	0	0	0	12	7						25
Child	0	0	0	0	0	0	0						0
Senior	60	0	0	0	0	0	0						60
3 Days Pass Total:	64	2	0	0	0	12	7	0	0	0	0	0	85
1 Day Pass													
Adult	19	24	10	18	35	65	88						259
Child	0	0	4	0	0	0	3						7
Senior	0	0	0	0	2	4	18						22
1 Day Pass Total:	19	24	14	18	37	69	107	0	0	0	0	0	288
Total Ridership	6,603	5,970	6,371	6,462	7,684	7,539	9,146	0	0	0	0	0	49,785
Bicycle	19	14	17	100	304	577	986						2017
Regional Transfer from Banff Local Service	20	4	10	9	20	12	7						82



Aug 15, 2014 version		2013 Actuals	2014 projected year end	2014 Approved Budget	Proposed 2015 Budget	2015 presented last year	Projected 2016	2016 presented last year	Projected 2017	
Ordinary Income/Expense										
Income										
4100 - Farebox										
1-4100 - Banff Local	320346	335000	334560	351750	341251	358785	348076	365961	adjusted 5% in 2015, 2% in 2016, 2017	
2-4100 - Canmore Banff Regional	249789	265000	255000	286200	260000	291924	268000	\$297,762	Adjusted 8% in 2015, 2% in 2016, 2017	
4100 - Farebox - Other Cave and Basin	5954			6100		6200		6300	Cave and Basin revenue 2% increase. PC interested for 2015. Not guaranteed for 16 and 17.	
Total 4100 - Farebox	576089	600000	589560	644050	601251	656909	616076	670023		
4200 - Advertising & Marketing Revenue										
1-4200 - Banff Local	27785	30000	35000	36000	37000	39000	39000	40000	Ad sales is 3rd party outsourced already.	
2-4200-Canmore Banff Regional	5812	6000	12500	12700	12700	12900	12900	13100	Adjusting to the 2014 PYE maybe the more reasonable direction. Previous figures were likely a bit too aggressive yet. However, we can try to reach for the higher figures as projected before for this account.	
Total 4200 - Advertising & Marketing Revenue	33597	36000	47500	48700	49700	51900	51900	53100		
4300 - Partner Programs										
1-4300 - Banff Local	368171	375270	375270	382775	382775	390431	390431	398240	We are always looking for other partner hotels. Rather than projecting a budget figure for potential partners, I think it would be better to add any new partners as they come on board.	
2-4300 - Canmore Banff Regional	0	2000	22500	0	23000	0	23690	0	Realistically, I concur that perhaps we zero out this account line until the Canmore local service is approved and implemented.	
Total 4300 - Partner Programs	368171	377270	397770	382775	405775	390431	414121	398240		
4400 - Requisition Recoveries										
1-4400 - Banff										
1-4420 - TOB - Operating	671000	661519	660219	549000	553669	594000	585551	608000	FYI line ...what was requested in previous version. Will be removed in final version	
Total 1-4400 - Banff	671000	661519	660219	526119	553669	552594	585551	574767	Annual requisition is reduced from previous verion of the budget and reduced from last year's proejected figures. Despite the lower requisition figure, administration is able to add improved customer service elements and sustain existing levels of service. Note this figure will likely reduce even further assuming Canmore local service and Parks service will reduce Banff commission admin contribution. Factored in projected Cave and Basin revenue in 2016 and 17	
2-4400 - Canmore										
2-4420 - TOC - Operating	124000	152500	149500	137421	131483	142503	138952	144171	FYI line ...what was requested in previous version. Will be removed in final version	
Total 2-4400 - Canmore	124000	152500	149500	119753	131483	132988	138952	141075	what is currently requested. 2017 slightly higher due to increase in fuel estimates. These costs will likley increase for Canmore, if local service component is added in.	
5-4400 - ID 9										
5-4420 - ID 9 - Operating	20000	20000	20000	20000	20000	20000	20000	20000		
Total 5-4400 - ID 9	20000	20000	20000	20000	20000	20000	20000	20000	ID 9 operating contributions may need to be renegotiated once Parks Canada service comes into play and ID 9 starts to get service hours	
Total 4400 - Requisition Recoveries										
4500 - Other Recoveries - C&B, charters, sp sales	52637	68000		35000		35000		36000	This account row represents unbudgeted revenues such as Cave and Basin (in 2013 and 2014 PYE, special charter requests, special bulk pass sales) all which are not guaranteed to occur from year to year, hence not a budget item. However, since Cave and Basin route is identified for 2015, we can show that figure in the budget with some certainty. In the projected years, it (Cave and Basin) could be shown over the other charters and special one off pass sales. Canmore local service study (\$30,000) work recoveries should be indicated in the 2014 PYE. Was not included intially. It is added in there now.	
4600 - Passes										
1-4600 - Banff Local Pass	42432	40000	35000	45000	36750	45900	38587	46818	Calculated at 2% growth. It will likley start to flatten out. We had good pas sales response given the new smartcard system introduced mid way in 2012 to minimize the fare evasion.	
2-4600 - Canmore Regional Bus passes	67965	65000	50000	70000	52500	71400	55125	73000	Good response to pass sales in the first 2 years. It will likely start to flatten out with the same service hours.	
Total 4600 - Passes	110397	105000	85000	115000	89250	117300	93712	119818		
Gross Income	1955891	2020289	1949549	1891397	1851129	1957122	1920312	2013023		
Expense										

5100 - Salary	213929	227000	227000	237000	233810	245000	240824	251000	Covers GM/CAO and Logistics Coordinator. The salary range for the LC has not changed. This figure is based on 2.5% estimated cost of living increase plus negotiated starting salary in the for the new incumbent within the existing pay band of the LC position.
5170 - Training, Conferences, related expenses	6890	13000	13000	15000	15000	15300	15450	15606	Previous year did not reflect full usage due to cancelled course previledges and conference attendance for one of the staff. This amount covers costs for three staff (used to be 2 staff) which includes travel, meals, conference fees, courses
5180 - Mileage Expense	6968	8000	8000	8160	8500	8323.2	8755	8490	We use the mileage allocation provided by the provincail guideline of \$0.51 per km. Covers mileage for four staff for the year. 12 months usage summary will be provided prior to next meeting
5190 -									
5200 - Operating Costs, Contracts									
5210									
1-5210 - Banff Local - direct	701132	668000	668000	572000	572000	595000	599000	615000	break out into sub accounts for next year
Cave and Basin				17000		17000		17000	Cave and Basin costs seperated out from Banff local.
2-5210 - Canmore Banff Regional	261530	277000	277000	204000	204000	213000	213000	221000	break out into sub accounts for next year
5210 - service - Other Brewster C&B	27358	17000							2013 Actuals reflect the one time Brewsters charges for the Cave and Basin driver costs. These costs will not exist in 2014 and on.
Total 5210	990020	962000	945000	793000	776000	825000	812000	853000	
5250 - Parts									
1-5250 - Banff Local	51110	55000	55000	60000	56650	61200	58350	62424	
2-5250 - Canmore Regional	16728	25000	25000	30000	25750	30600	26522	31212	
5250 - Parts - Other -C&B	540								
Total 5250 - Parts				90000		91800		93636	
5260 - Maintenance									
1-5260 - Banff Mechanic	67098	70000	70000	72000	72100	74263	74263	75748	The increase in the years ahead accounts for an estimate of possibly more repairs as the Banff fleet ages more. We can lower to match the previous projected and adjust if there are more repairs. Aproximately a 3% increase per year.
2-5260 - Canmore Regional - Mechanic	29628	30000	30000	30900	30900	31827	31827	32464	3% increase as well a vehicles and kilometers accumulate
5260 - Maintenance - Other	8000			102900		106090		108212	
Total 5260 - Maintenance	173104	180000	180000	192900	185400	197890	190962	201,848	
Total 5200 - Operating Contracts									
5300 - Insurance Expense									
5310 - General Liability Insurance	7141	8000	8000	8500	8240	8670	8487	8843	
5320 - Banff build & fleet insurance	9000	9000	9000	9190	9190	9548	9548	9739	
Total 5300 - Insurance Expense	16141	17000	17000	17690	17430	18218	18035	18582	
5350 - General Operating Expenses									
5351 - Office Supplies and equipment	10916	10000	10000	10000	12000	10000	13000	11000	Office supplies and equipment is what this account covers. Office stationary is one component only. This is a catch all account. We get items like, Business cards, name tags, copier toners, coin rolls, plastic boxes for smart cards, all the cash handling supplies, cheap rubbermaid shelving units for lost and found, toliet paper, paper towels, office and shop cleaning equipment, staff event equipment and supplies, small office furniture, small fixes in the office, white boards, binders, day timers, calendars, securoty equipment, office blinds, shelving units for storage rooms, bill counters, computer accessories, computer repairs, air conditioning, HVAC repairs, furnace filters, kitchen equipment and supplies, vacumme cleaner (one time pruchase), snow shovels, sidewalk salt, light bulbs, wi-fi modem (one time) etc as we discover things that we need in order to function since we started with virtually zero items.
5352 - Bank Service Charges	2238	3000	1600	3000	1649	3100	1697	3200	5. see notes
5353 - Janitorial Supplies & Services	190	5200	5200	5356	5356	5517	5516	5682	
5354 - Postage and Delivery	698	1000	1000	700	1030	714	1061	735	
5355 - volunteer recognition	4773	4800	4800	4935	4935	5092	5092	5245	We do have situations in the course of the year that require volunteers to help out in things like surveys, passenger counts, special arrangements with University students to do projects, help in odd jobs where this account helps to provide honoraiums and recognition items for their work.
5356 - Memberships	2233	4000	4000	2500	4500	2500	5000	2500	Currently - CUTA, APTA (American Public Transportation Assoc,) , Workers Compensation, Safety Council. Future groups : GIS related, . 2013 and part of 2014 was an Alberta Accounting Assoc membership for rone staff in order for her to take their classes. This part was elimiated when she left. This probably can be reduced to \$2,500

								We have three cell phones now. The 2016 should not have been a jump. This reflects the correct increases.
5357 - Cell Phone	2534	4200	4200	4500	4500	4845	4845	5000
5358 - Office Phone	3572	3400	3400	3502	3502	3600	3607	3700
								Covers board recognition items such as ie: plaques, cards, flowers. Functional item such as Board issued bus passes, any meeting related printing, AGM advertising, meeting refreshments (if required), any other incidentals. Perhaps leave a small amount annually.
5359 - Board meeting expense	1841	1200	1249	1000	1400	1000	1442	1000
5350 - General Operating Expenses - Other								
Total 5350 - General Operating Expenses	28995	36800	35449	35493	38872	36368	41261	38063
5390 - Interest Expense								
5391 - Interest & Penalties								
5400 - Lease Expense								
1-5400 - Banff Local								
1-5410 - Bus Lease	79000	79000	79000	79000	79000	79000	79000	79000
1-5420 - Bus Storage	24000	24000	24000	24000	24000	24000	24000	24000
Total 1-5400 - Banff Local	103000	103000	103000	103000	103000	103000	103000	103000
2-5400 - Canmore Banff Regional								
2-5420 - Regional - Bus Storage	9600	9600	9600	9600	9600	9600	9600	9600
Total 2-5400 - Canmore Regional			9600	9600	9600	9600	9600	9600
Total 5400 - Lease Expense	112600	112600	112600	112600	112600	112600	112600	112600
5600 - Professional/contractual fees	9990							
5611 - Accounting Fees	10729	14000	14000	22000	14420	22440	14853	22889
5612 - Payroll	2640	4000	4000	4120	4120	4300	4244	4500
5615 - Legal Fees	1815	1600	1600	1648	1648	1697	1697	1700
5616 - Recruitment Costs	1124	1600	1600	1000	1648	1000	1697	1000
								This is for any internal staff (not drivers) such as seasonal help. Could be reduced to \$1000 annual license, content adjustments, photos . Major upgrade to Website is budgeted in the capital budget for 2015. This is for maintenance only
5617 - Website		1200	1200	1236	1236	1273	1274	1300
5618 - Casual Services	9183	11000	11000	12700	12000	13000	12360	13200
								These are funds used to host business guests, clients on lunch meetings, refreshements for meetings with third party guests. Hosting to ask for favours from other transit authorities, extra work from consultants, working lunch meetings, pay for small christmas greetings and thank you gifts for clients, business people who we have helped us out throughout the year
5619 - Business Hosting Expenses	1827	3000	3000	3100	3090	3200	3182	3300
5621 - coin rolling fees	1138							
5622 - Nextbus Banff local	14891	17000	15000	18000	15000	18000	15000	19000
Next bus regional	4761	5000	4000	5000	4000	5000	4000	5000
								This is a mandatory service/ license fee for this company given the number of buses (1 to 10 buses) we have with the farebox equipment through the equipment provider. Fees are adjusted higher fo rmore buses. Next increment is over 10 - 20 buses I believe. To seek other options would mean to replace all the fareboxes and the entire farebox operating system and smart cards. A major undertaking at a cost of over likely \$300,000 or more to replace this system. Other options for this fee is not possible unless the entire system is replaced, and the annual service/ license cost may not be any less.
Fare logistics Banff		15000	3000	16000	6000	17000	6000	17000
Fare logistics regional		5000	1000	6000		7000		7000
5623 - Security Fee								

1-5623 · Banff Local Security shift	10542	20000	20000	20000	25000	20000	25000	21000	Not aware of over all crime decrease. This amount is for a proactive and preventative presence. Perhaps if the crime rate is reduced, it is partially due to this effort? Both peace officer and admin believe this weekly presence is making a difference in undesirable customer behavior for the Banff local service. Currently, we are still going through the Town of Banff Peace Officer staff at an over time rate. We are working towards getting the ability to hire peace officers directly with permission from the Solicitor General. However, this is still work under way. No other option which has the enforcement authority that carries respect from the general public. Reducing this budget would counter the progress we have made to date. Recommend to keep it at current level.
2-5623 · Canmore Regional Security	127	2000	2000	3000	10000	4000	10000	4000	We have spent security coverage time on the regional service to date. Once every two weeks or so. Recently (July) we had 2 incidents drunken behavior on the Regional service where police were contacted. Drivers report some drinking on the bus. We spend this budget carefully as there is not a lot allocated.
Total 5623 · Security Fee									
5624 · IT Support	4358	5200	5200	6000	7000	7000	9000	7000	Typical lifecycle of computers is 3 years. More computer equip and staff needs as business gets more complicated
cust centre support		8500	8500	29000	8755	29580	9018	30172	This item is a request for an increase based on the pilot approved in 2013. Report on this item was provided at the August Meeting for consideration. All existing staff are working at peak capacity. Very challenging to cover the customer facing work effectively without this position. It will be a challenge to properly manage the customer needs that contact our Centre. The amount of funding provided for this new position will directly impact the customer facing hours of the Customer Service Centre. Requested position will be hourly wage at \$15/hr no benefits overhead. Even with this position request, the 2015 budget is already a very efficiently reduced budget that has lowest the annual municipal contributions compared from 2013, 2014.
infrastructure maintenance		5000	5000	7000	5500	7000	6000	7000	This account line will be moved to an independent line. This item covers previously unbudgeted category of existing service infrastructure repairs and maintenance such as remote gate repair at Tunnel Mtn (eg. \$3000), temp signs created, sp event adjustments, damaged bus stop signs, replacement of sign poles, bus bench repair and maintenance, snow removal at inaccessible bus stops, nextbus sign repairs, adding new "do not park transit zone" signs,
5625 contracted services - banff local	973								
contracted services - regional	973								
5626 · Office rent	27250	42000	42000	36000	24000	36000	24000	36000	Compound office lease for 2015 and 16 left out last year as no discussions had taken place of a price at that time and did not want to forecast our amount or intentions. Some discussions had taken place now and a \$1000 per month may not be out of range.
5627 · Copier	269	800	600	600	600	600	600	700	
5628 · Bus wrap repair									
local wrap repair			2000	2000	12000	2000	12000	2000	
2-5628 · Regional - Bus wrap repair		2000	2000	2000	12000	2000	12000	2000	
Total 5628 · Bus wrap repair	450								
5630 Utilities		3000	3000	4000	5000	4000	6000	4000	
5629 · Professional/contractual fees	17835	17000	17000	20000	25000	20000	25000	20000	A more formal plan can follow. We hope to conduct the following work over the year for our performance measures and system feedback: rider surveys once a year, user non user survey once a year, intercept visitor survey in the summer. Operational based: HR policy framework, financial process documentation, records management framework, detailed driver training manual. More customer feedback work for overall system in 2015 and on .
1-5629 Special project costs - Canmore Local work	20000								2013 PYE one time cost
Total 5600 · Professional/contractual fees	140875	183900	166700	220404	198017	226091	202925	229760	
5700 · Advertising and Marketing									
1-5700 · Banff Local									
1-5710 · Banff Local Bulk Discount	483								
1-5700 · Banff Local - Other									
Total 1-5700 · Banff Local	18410	15000	15000	15500	15500	17500	17500	17500	2014 PYE adjusted to meet full budget expenditure to continually enhance the full promotional value of the Banff local service. Ridership numbers are good as the board will see over the summer with its numbers. We have set up good campaigns for 2014.

2-5700 - Canmore Regional										
2-5710 - Regional Bulk Pass Discount	2314									
2-5700 - Canmore Regional - Other										
										A lot of the efforts are combined campaigns. It cost a bit more here as we need to target two communities. We have been asked to continue to push for more riders for the regional service as well. Pays for brochure printing in both locations.
Total 2-5700 - Canmore Regional	16946	19800	19800	20000	20000	20000	21000	20000		
5700 - Advertising and Marketing - Other										
Total 5700 - Advertising and Marketing	38153	34800	34800	35500	35500	37500	38500	37500		
5800 - Fuel										
										Had included Cave and Basin amount for Banff local for 2015. Will separate our and add approximately a 5% increase. This is volatile as we have no indications as to how Parks budgets for their diesel fuel.
1-5800 - Banff Local	120429	130000	130000	136500	140000	143325	145000	150491		
2-5800 - Canmore Regional	82498	80000	80000	84000	90000	88200	94000	92610		5% inflationary increases
Parks C&B	2926	3000		3150		3308		3473		5% inflationary increases
Total 5800 - Fuel	205853	210000	210000	223650	230000	234833	239000	246574		
5900 - Amortization Expense										
Total 5900 - Amortization Expense	129728	141607	141607	141607		141607		141607		accounted adjusted 2014 Amortization Expense
5999 - Uncategorized Expenses										
Total Expense	1933528	1985100	1949549	1891397	1851129	1957122	1920312	2013023		
Net Ordinary Income	22363	35189	0	0	0	0	0	0		

Proposed Municipal Distributions for the Operating Budget

	Proposed 2015	Projected 2016	Projected 2017
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Town of Banff

Banff Local Service	\$245,793	\$265,715	\$280,377
Regional Service	\$39,389	\$39,428	\$41,937
Commission Admin	\$240,937	\$247,451	\$252,453
Total Operating Requisition	\$526,119	\$552,594	\$574,767

Town of Canmore

Regional Service	\$39,389	\$39,428	\$41,937
Commisson Admin	\$92,063	\$100,936	\$106,882
Total Operating Requisition	\$131,452	\$140,364	\$148,819

ID 9

Commission Admin	\$20,000	\$20,000	\$20,000
Total Operating Requisition	\$20,000	\$20,000	\$20,000

Banff Local	Service costs	2013 Actual	2014 PYE	2014 Local	2015 Local	2016 Local	2017 Local
	Revenue						
	Fare Revenue	\$320,346	\$335,000	\$334,560	\$351,750	\$358,785	\$365,961
	Advertising & Marketing Revenue	\$27,785	\$30,000	\$35,000	\$36,000	\$39,000	\$40,000
	Partner Programs	\$368,171	\$377,270	\$375,270	\$382,775	\$390,223	\$398,240
	Pass Rervue	\$42,432	\$40,000	\$35,000	\$45,000	\$45,900	\$46,818
	Cave and Basin	\$35,000	\$35,000		\$38,000	\$38,000	\$39,000
	Total Revenue	\$793,734	\$817,270	\$779,830	\$853,525	\$871,908	\$890,019
	Expenses						
	Driver Contract	\$701,132	\$248,000	\$248,000	\$0	\$0	0
	Direct Service component		\$420,000	\$420,049	\$572,000	\$595,000	\$615,000
	Cave and Basin driver	\$27,358	\$17,000		\$17,000	\$17,000	\$17,000
	Mechanics	\$67,000	\$70,000	\$70,000	\$72,000	\$74,263	\$75,748
	Parts	\$51,110	\$55,000	\$55,000	\$60,000	\$61,200	\$62,424
	Insurance	\$9,000	\$9,000	\$9,000	\$9,190	\$9,550	\$9,739
	supplies	\$2,000	\$2,000	\$2,000	\$2,060	\$2,122	\$2,185
	bank service	\$800	\$800	\$800	\$824	\$849	\$874
	training	\$3,000	\$3,000	\$3,000	\$3,090	\$3,183	\$3,278
	mileage	\$2,000	\$2,000	\$2,000	\$2,060	\$2,122	\$2,185
	postage and delivery	\$250	\$250	\$250	\$258	\$265	\$273
	phone/ radio	\$2,000	\$2,000	\$2,000	\$2,060	\$2,122	\$2,185
	accounting	\$4,000	\$4,000	\$4,000	\$4,120	\$4,244	\$4,371
	payroll	\$1,000	\$1,000	\$1,000	\$1,030	\$1,061	\$1,093
	legal fees	\$800	\$800	\$800	\$824	\$849	\$874
	recruitment	\$800	\$800	\$800	\$824	\$849	\$874
	web maintenance	\$0	\$600	\$600	\$618	\$637	\$656
	smart card processing	\$6,000	\$6,000	\$6,000	\$6,180	\$6,365	\$6,556
	next bus	\$14,891	\$17,000	\$13,000	\$18,000	\$18,000	\$18,000
	farelogistics	\$0	\$15,000	\$2,000	\$16,000	\$17,000	17000
	IT support	\$1,000	\$1,000	\$1,000	\$1,030	\$1,061	\$1,093
	Consultant, design, signs	\$13,000	\$13,000	\$13,000	\$10,000	\$10,300	\$10,609
	wrap maintenance	\$450	\$0	\$0	\$2,000	\$2,000	\$2,000
	Bus Lease	\$79,000	\$79,000	\$79,000	\$79,000	\$79,000	\$79,000
	Bus Storage	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000
	Customer Centre support	\$0	\$6,000	\$7,700	\$15,000	\$15,450	\$15,914
	Infrastructure maintenance	\$3,000	\$4,000	\$5,000	\$5,000	\$5,000	\$5,000
	Security Fee	\$10,542	\$20,000	\$20,000	\$20,000	\$20,000	\$21,000
	Advertising/Marketing	\$18,410	\$12,500	\$15,000	\$15,500	\$17,500	\$17,500

	Cave and Basin fuel	\$2,926	\$3,000		\$3,150	\$3,308	\$3,473
	Fuel	\$120,429	\$130,000	\$130,000	\$136,500	\$143,325	\$150,491

Total Expenses	\$1,165,898	\$1,166,750	\$1,134,999	\$1,099,318	\$1,137,623	\$1,170,396
Net	\$372,164	\$349,480	\$355,169	\$245,793	\$265,715	\$280,377
gross cost per service hour (13000)	\$89.68	\$89.75	\$87.31	\$84.56	\$87.51	\$90.03
net cost per service hour (13000)	\$28.63	\$26.88	\$27.32	\$18.91	\$20.44	\$21.57
gross cost per rider (535978 for 2013)	\$2.18					
net cost per rider (535978 for 2013)	\$0.69					

Regional Service Costs

2013 Actual

2014 PYE

2014 Regional

2015 Regional

2016 Regional

2017 Regional

Revenue

Fare Revenue	\$249,789	\$320,000	\$255,000	\$282,600	\$291,924	\$297,762
Advertising & Marketing Revenue	\$5,812	\$6,000	\$12,500	\$11,000	\$12,000	\$13,000
Partner Programs	\$0	\$0	\$22,500	\$5,000	\$10,000	\$12,000
Pass Rervenue	\$67,965	\$65,000	\$50,000	\$70,000	\$71,400	\$73,000

Total Revenue \$323,566 \$391,000 \$340,000 \$368,600 \$385,324 \$395,762

Expenses

Third party driver Contract	\$261,530	\$277,000	\$277,000	\$0	\$0	
Direct Service component	\$0	\$0	\$0	\$204,000	\$213,000	\$221,000
Mechanics	\$29,628	\$30,000	\$30,000	\$30,900	\$31,827	\$32,464
Parts	\$16,728	\$25,000	\$25,000	\$30,900	\$31,827	\$32,464
Insurance	\$4,000	\$4,000	\$4,000	\$4,120	\$4,244	\$4,371
supplies	\$2,000	\$2,000	\$2,000	\$2,060	\$2,122	\$2,185
bank service	\$800	\$800	\$800	\$824	\$849	\$874
training	\$3,000	\$3,000	\$3,000	\$3,090	\$3,183	\$3,278
mileage	\$2,000	\$2,000	\$2,000	\$2,060	\$2,122	\$2,185
postage and delivery	\$250	\$250	\$250	\$258	\$265	\$273
phone/ radio	\$2,000	\$2,000	\$2,000	\$2,060	\$2,122	\$2,185
accounting	\$4,000	\$4,000	\$4,000	\$4,120	\$4,244	\$4,371
payroll	\$1,000	\$1,000	\$1,000	\$1,030	\$1,061	\$1,093
legal fees	\$800	\$800	\$800	\$824	\$849	\$874
recruitment	\$800	\$800	\$800	\$824	\$849	\$874
web maintenance	\$600	\$600	\$600	\$618	\$637	\$656
smart card processing	\$2,000	\$2,000	\$2,000	\$2,060	\$2,122	\$2,185
next bus	\$4,761	\$2,000	\$2,000	\$5,000	\$5,000	\$5,000
farelogistics	\$0	\$5,000	\$1,000	\$6,000	\$7,000	7000
IT support	\$1,000	\$1,000	\$1,000	\$1,030	\$1,061	\$1,093
Consultant, design, signs, farebox	\$4,000	\$4,000	\$4,000	\$10,000	\$10,000	\$10,000
regional bus wrap maintenance	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Bus Storage	\$9,600	\$9,600	\$9,600	\$9,600	\$9,600	\$9,600
Customer Centre support	\$0	\$2,500	\$2,500	\$15,000	\$15,000	\$15,000
Infrastruture maintenance	\$1,500	\$1,000	\$1,000	\$2,000	\$2,000	\$2,000
Security Fee	\$127	\$2,000	\$2,000	\$3,000	\$3,000	\$4,000
Advertising/Marketing	\$16,946	\$19,800	\$19,800	\$20,000	\$20,000	\$20,000
Fuel	\$82,498	\$80,000	\$80,000	\$84,000	\$88,200	\$92,610

Total Expenses	\$453,568	\$484,150	\$480,150	\$447,378	\$464,181	\$479,637
Net	\$130,002	\$93,150	\$140,150	\$78,778	\$78,857	\$83,875
gross cost per service hour (3110)	\$145.84	\$155.68	\$154.39	\$143.85	\$149.25	\$154.22
net cost per service hour (3110)	\$41.80	\$7.17	\$10.78	\$6.06	\$6.07	\$6.45
gross cost per rider (349147 for 2013)	\$1.30					
net cost per rider (349147 for 2013)	\$0.37					

Mileage Summary August 2013 - August 2014 - Office Staff

Month	Staff Member	Job Title	Destination in Town	Destination (CAN-BNF)	Destination (To/From Calgary)	Destination Others (Cochrane, Lake Louise)
Aug. 2013	Koji Miyaji	GM	75	50	560	0
Sept. 2013	Koji Miyaji	GM	47	205	144	354
Oct. 2013	Koji Miyaji	GM	37	211	718	0
Nov. 2013	Koji Miyaji	GM	70	0	1366	0
Dec. 2013	Koji Miyaji	GM	48	354	260	95
Jan. 2014	Koji Miyaji	GM	19	157	625	0
Feb. 2014	Koji Miyaji	GM	20	208	525	0
Mar. 2014	Koji Miyaji	GM	5	51	525	115
Apr. 2014	Koji Miyaji	GM	21	51	265	460
May, 2014	Koji Miyaji	GM	51	179	245	156
June	Koji Miyaji	GM	6		505	771
July	Koji Miyaji	GM	28	100		
Aug	Koji Miyaji	GM			549	130
Total Mileage	Koji Miyaji		427	1466	5738	1951
Jan. 2014	Steve Nelson	Manager of Operations	64	0	0	0
Feb. 2014	Steve Nelson	Manager of Operations		124	0	0
May, 2014	Steve Nelson	Manager of Operations	38	85	0	0
July, 2014	Steve Nelson	Manager of Operations	0	200	0	0
Aug. 2014	Steve Nelson	Manager of Operations	30	60	0	0
Total Mileage	Steve Nelson		132	469	0	0
Dec. 31, 2013	Kazue Kano	Office Admin - Part Time	54.8			
Jan. 2014	Kazue Kano	Office Admin - Part Time	79.4			
Feb. 2014	Kazue Kano	Office Admin - Part Time	80			
Mar. 2014	Kazue Kano	Office Admin - Part Time	82			
Apr. 2014	Kazue Kano	Office Admin - Part Time	88.5			
Column1			Column4	Column5	Column6	Column7
May, 2014	Kazue Kano	Office Admin - Part Time	118.5			
June, 2014	Kazue Kano	Office Admin - Part Time	71			
July, 2014	Kazue Kano	Office Admin - Part Time	125.1			
Total Mileage	Kazue Kano		699.3		0	
Aug. 2013	Michiko Hutchinson	Logistics Coordinator	224			
Sept. 2013	Michiko Hutchinson	Logistics Coordinator	35	501		
Oct. 2013	Michiko Hutchinson	Logistics Coordinator		92		
Nov. 2013	Michiko Hutchinson	Logistics Coordinator	91	227	640	
Dec. 2013	Michiko Hutchinson	Logistics Coordinator	167	196		
Jan. 2014	Michiko Hutchinson	Logistics Coordinator	22	206		
Feb. 2014	Michiko Hutchinson	Logistics Coordinator	50	272		
Mar. 2014	Michiko Hutchinson	Logistics Coordinator	102	106		
Apr. 2014	Michiko Hutchinson	Logistics Coordinator	58	164		
May, 2014	Michiko Hutchinson	Logistics Coordinator	70	54		
June, 2014	Michiko Hutchinson	Logistics Coordinator	107	112		
Aug. 2014	Tomoe Yamagata	Logistics Coordinator	12	23	512	
Total Mileage	Michiko Hutchinson		938	1953	1152	0
Total KMs per Destination			2196.3	3888	6890	1951
Total KMs	14925.3					
Total Mileage Costs per Destination			\$ 1,120.11	\$ 1,982.88	\$ 3,513.90	\$ 995.01
Total Mileage Costs	\$ 7,611.90					
\$0.51 per KM						

Month	Staff Member	Job Title	Destination in Town	Destination (CAN-BNF)	Destination (To/From Calgary)	Destination Others (Cochrane, Lake Louise)
June 2014	Koji Miyaji	GM	6		505	771
July, 2014	Koji Miyaji	GM	28	100		
Aug. 2014	Koji Miyaji	GM			549	130
Jan. 2014	Koji Miyaji	GM	19	157	625	0
Feb. 2014	Koji Miyaji	GM	20	208	525	0
Mar. 2014	Koji Miyaji	GM	5	51	525	115
Apri.2014	Koji Miyaji	GM	21	51	265	460
May, 2014	Koji Miyaji	GM	51	179	245	156
Total Mileage	Koji Miyaji		150	746	3239	1632
Jan. 2014	Steve Nelson	Manager of Operations	64	0	0	0
Feb. 2014	Steve Nelson	Manager of Operations		124	0	0
May, 2014	Steve Nelson	Manager of Operations	38	85	0	0
July, 2014	Steve Nelson	Manager of Operations	0	200	0	0
Aug. 2014	Steve Nelson	Manager of Operations	30	60	0	0
Total Mileage	Steve Nelson		132	469	0	0
Jan. 2014	Kazue Kano	Office Admin - Part Time	79.4			
Feb. 2014	Kazue Kano	Office Admin - Part Time	80			
Mar. 2014	Kazue Kano	Office Admin - Part Time	82			
Apri.2014	Kazue Kano	Office Admin - Part Time	88.5			
Column1			Column4	Column5	Column6	Column7
May, 2014	Kazue Kano	Office Admin - Part Time	118.5			
June, 2014	Kazue Kano	Office Admin - Part Time	71			
July, 2014	Kazue Kano	Office Admin - Part Time	125.1			
Total Mileage	Kazue Kano		644.5		0	
Aug 2014	Tomoe Yamagata	Logistics Coordinator	12	23.5	513	
Jan. 2014	Michiko Hutchinson	Logistics Coordinator	22	206		
Feb. 2014	Michiko Hutchinson	Logistics Coordinator	50	272		
Mar. 2014	Michiko Hutchinson	Logistics Coordinator	102	106		
Apr.2014	Michiko Hutchinson	Logistics Coordinator	58	164		
May, 2014	Michiko Hutchinson	Logistics Coordinator	70	54		
June, 2014	Michiko Hutchinson	Logistics Coordinator	107	112		
Total Mileage	Michiko Hutchinson		421	937.5	513	
Total KMs per Destination			1347.5	2152.5	3752	1632
Total KMs	8884					
Total Mileage Costs per Destination			\$ 687.23	\$ 1,097.78	\$ 1,913.52	\$ 832.32
Total costs to date @.51/ km	\$ 4,530.84					

--	--	--	--	--	--	--

			2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Note
Commission Capital Plan Partners																		
Project ID#	Banff																	
	Proposed Annual Banff Contributions		45,000	188,000	188,000	225,000	247,000	247,000	247,000	247,000	247,000	247,000	247,000	247,000	247,000	247,000	247,000	
	carry over from previous year			40,380	133,065	263,955	415,655	563,795	668,495	768,255	937,055	1,070,805	944,505	1,078,205	1,179,465	1,183,415	1,307,915	
	total unspent start of year			228,380	321,065	488,955	662,655	810,795	915,495	1,015,255	1,184,055	1,317,805	1,191,505	1,325,205	1,426,465	1,430,415	1,554,915	
	Banff Projects	Life Cycle																
B1	Banff Bus Replacement	22 yrs																Project planned for 2030. \$2174493 @83% grant funding see tab 2
	Banff Hybrid Bus Battery Pack replacement	11 yrs									80,000							
B2	Banff Smart Card Equipment	10years	0													100,000		
B3	Banff Next Bus Sign for Regional Service initial install	8years	0		4,000													
B4	Banff Next Bus Sign for Regional Service Replacement	8years	0										50,000					
B5	Banff Smart Card Upgrade phase1	4 years	0	40,000														
B7	Banff Smart Card Upgrade phase2	4 years	0									40,000						
B8	Banff Smart Card Stock phase 1	5years		40,000														
B9	Banff Smart Card Stock Phase 2	5years						50,000										
B10	Banff Smart Card Stock Phase 3	5years												50,000				
B11	Banff Transit Exchange - Initial Setup			1,000														
B12	New cedar Bus sign posts					60,000												This item will be reallocated in 2014 as a motion was passed to have municipalities fund their own specific infrastructure if it is unique to the municipality. A commission report in 2014 will be forth coming for rerallocation permission to be used for an engine replacement of the Elk bus.
B13	Hybrid bus three engine replacement	8 yrs					75,000			0					100,000			
B14	Banff Bus Zone Improvements - bus sign changes			0	10,000											10,000		
B15	Banff Bus Zone Improvements - Bench improvements			0			10,000											
B16	Bus security camera installs			0				25,000										
B17	Banff fare technology, related enhancement			0				40,000										
B20	Wrap replacement	5years	0		16,000													
B21	Wrap replacement 2	5years								60,000					60,000			
	General bus lifecycle refurbishment - outer skin repairs, seat replacements etc												60,000					
B22	Bus transmission replacement 2 per year	10 yrs	0					25,000	25,000									
	Banff Planned Expenditures		0	81,000	30,000	60,000	85,000	90,000	75,000	60,000	80,000	40,000	110,000	50,000	160,000	110,000	0	
	regional capital		0	12,500	5,000	10,000	0	32,500	30,000	5,000	25,000	0	0	70,000	55,000	12,500	163,000	
	Comission Capital		4,620	1,815	22,110	3,300	13,860	19,800	42,240	13,200	8,250	333,300	3,300	25,740	28,050	0	3,300	
	total annual capital commitment		4,620	95,315	57,110	73,300	98,860	142,300	147,240	78,200	113,250	373,300	113,300	145,740	243,050	122,500	166,300	
	remaining unspent end for year		40,380	133,065	263,955	415,655	563,795	668,495	768,255	937,055	1,070,805	944,505	1,078,205	1,179,465	1,183,415	1,307,915	1,388,615	
	Canmore																	
	Canmore Contributions		30,000	27,000	27,000	20,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	
	carryover from previous year			25,380	33,065	0	2,700	78,840	111,540	139,300	231,100	272,850	39,550	106,250	120,510	137,460	184,960	
	total unspent start of year			52,380	60,065	20,000	112,700	188,840	221,540	249,300	341,100	382,850	149,550	216,250	230,510	247,460	294,960	
	Canmore Projects																	
C1	Canmore local buses and equipment unbudgeted (pending Canmore approval)		0															

C2																		
C3	Canmore Next Bus Sign for Regional Service initial	8years	0		8,000													
C4	Canmore Next Bus Sign for Regional Service replacement	8years	0									30,000						
C5	Canmore Next Bus Install - Local						0											
C7	Canmore Bus Zones Phase 1		0	5,000														
C8	Canmore Bus Zones Phase 2		0			4,000												
C9	Canmore Bus Zones Phase 3		0				10,000											
C10	Canmore Bus Zones Phase 4		0						10,000									
C11	Canmore Bus Zones Phase 5		0							10,000								
C12	Canmore Bus Zones Phase 6		0									10,000						
C13	Canmore Bus Zones Phase 7		0												10,000			
C14	Canmore Smartcard stock - Phase 1						10,000											
C15	Canmore Smartcard stock - Phase 2											10,000						
C16	Canmore passenger shelters, benches Phase 1				25,000						25,000							
C17	Canmore passenger shelters, benches phase 2						0	25,000									50,000	
Canmore Planned Expenditures			0	5,000	33,000	4,000	20,000	25,000	10,000	0	35,000	10,000	40,000	0	10,000	50,000	0	
Regional Capital			0	12,500	5,000	10,000	0	32,500	30,000	5,000	25,000	0	0	70,000	55,000	12,500	163,000	
Commission Capital			4,620	1,815	22,110	3,300	13,860	19,800	42,240	13,200	8,250	333,300	3,300	25,740	28,050	0	3,300	
total annual commitment			4,620	19,315	60,110	17,300	33,860	77,300	82,240	18,200	68,250	343,300	43,300	95,740	93,050	62,500	166,300	
remaining unspent end of year			25,380	33,065	-45	2,700	78,840	111,540	139,300	231,100	272,850	39,550	106,250	120,510	137,460	184,960	128,660	
ID#9																		
ID#9 Contributions			40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	
carryover from previous year			0	35,380	73,565	91,455	128,155	154,295	174,495	172,255	199,055	230,805	-62,495	-25,795	-11,535	415	40,415	
Commission Capital			4,620	1,815	22,110	3,300	13,860	19,800	42,240	13,200	8,250	333,300	3,300	25,740	28,050	0	3,300	
remaining unspent end of year				35,380	73,565	91,455	128,155	154,295	174,495	172,255	199,055	230,805	-62,495	-25,795	-11,535	415	40,415	
Regional																		
Regional Projects																		
R1	Regional Bike Trailers - Initial	5 Years				20,000												
R2	Regional Bike Trailers - Replacement	5 Years														25,000		
R3	Regional Bus Wrap Replacement 1	5 Years								60,000								
R4	Regional Bus Wrap Replacement 2	5 Years												60,000				
R5	Regional Bus Replacement - Nova	22 yrs																
R6	Regional Bus Replacement - Cutaway	12 yrs															326,000	
R13	Regional Bus engine lifecycle replacement	7 yrs									50,000							
R14	Regional Bus transmission lifecycle replacement	10 yrs												50,000				
R15	General bus lifecycle interior, exterior refurbishment													30,000				
R7	Regional Smart Cards stock (initial)	5 Years		15,000														
R8	Regional Smart Cards stock - Replenish 1	5 Years			10,000													
R9	Regional Smart Cards stock - Replenish 2	5 Years								10,000								
R10	Regional Smart Cards stock - Replenish 3	5 Years													10,000			
R11	Regional Smartcard software, hardware install	initial		10,000														
	Regional QR code scanning fare technology	5 years						40,000										
	Regional Smartcard equipment replacement	10yrs													100,000			
R12	Regional bus security cameras	8 yrs						25,000										
Regional Planned Expenditures			0	25,000	10,000	20,000	0	65,000	60,000	10,000	50,000	0	0	140,000	110,000	25,000	326,000	
Proposed grants and other resources													0					
Net Commission related total after other resources			0	25,000	10,000	20,000	0	65,000	60,000	10,000	50,000	0	0	140,000	110,000	25,000	326,000	

local service capital not listed yet

need to look at readjusting after we know how much grant funding for major projects in 2020

2024 trailer replacement

Project planned for 2035. \$1,100,000 see tab 2

2025 \$326510 see tab 2

100K base cost, hoping to get 50% grant

Commission related																	
Proposed Capital Grants (ie GreenTrip, Build Canada Fund)			0				0	30,000	192,000		50,000	2,000,000					
			0			0	0	0	0	0	0	0	0	0	0	0	
proposed available funds			0	0	0	0	0	30,000	192,000	0	50,000	2,000,000	0	0	0	0	
G1	Commission - Office space reno, upgrading Phase 1				48,000												
G2	Commission - Office space reno, upgrading Phase 2								20,000								
G3	Commission - Office space reno, upgrading Phase 3													60,000			
G3	Commission - Office furniture & equipment Phase 1		1,000														
G4	Commission - Office furniture & equipment Phase 2				9,000												
G5	Commission - Office furniture & equipment Phase 3					10,000											
G6	Commission - Office furniture & equipment Phase 4						15,000										
G7	Commission - Office furniture & equipment Phase 5								10,000								
G8	Commission - Office furniture & equipment Phase 6										10,000		10,000				
G9	Main transit exchange (located in Banff) Engineering Study				0			30,000									
G10	Main transit exchange (located in Banff) construction								200,000								
G10	Bus Storage Facility - feasibility/ engineering study										50,000						
	Temp Bus storage facility/location								100,000								
G11	Bus Storage Facility - Permanent											3,000,000					
G12	Commission - Office IT, computers, wiring, telephones, etc.		1,000														
G13	Commission - Office IT, computers, wiring, telephones, etc. Phase 2				3,000												
G14	Commission - Office IT, computers, wiring, telephones, etc. Phase 3					10,000											
G15	Commission - Office IT, computers, wiring, telephones, etc. Phase 3						15,000										
G16	Commission - Office IT, computers, wiring, telephones, etc. Phase 4								10,000			10,000			10,000		
G17	Commission - Office IT, computers, wiring, telephones, etc. Phase 5																
G18	Commission - Office IT, computers, wiring, telephones, etc. Phase 6									20,000				10,000			
G19	Commission - Web, work - Phase 1	5 years	12,000														
G20	Commission - Web, work - Phase 2				2,500												
G21	Commission - Web, work - Phase 3	4 yrs					12,000				15,000				15,000		
	Driver shift changeover vehicle	6yrs						8,000						8,000			
G22	Fleet Next Bus system Replace/ upgrade - Phase 1 older fleet							52,000									
G23	Fleet Next Bus Replacement - Phase 2 Diesels													60,000			
Commission related annual total			14,000	5,500	67,000	10,000	42,000	90,000	320,000	40,000	75,000	3,010,000	10,000	78,000	85,000	0	10,000
Proposed capital grants and other resources			0	0	0	0	0	30,000	192,000	0	50,000	2,000,000	0	0	0	0	0
Net Commission related total after other resources			14,000	5,500	67,000	10,000	42,000	60,000	128,000	40,000	25,000	1,010,000	10,000	78,000	85,000	0	10,000

Items in yellow are newly added this time

Banff increase mainly due to bus lifecycle repair items that should be capitalized as they are major drive train items. Brought to our attention through the mechanics and are lifecycle items

Canmore local service capital figures will be added once concept is approved.

Parks Canada Capital costs will be added once concept is approved.

Participation of Parks Canada may adjust creation of some capital assets such as additional bus storage building

Additional grants will be sought or creation of capital reserves may be created

Bus replacement costs include inflation

ID #9 financial contribution amount may be reconsidered contingent on Parks Canada participation in future service delivery in the ID 9 region.

Need to look at ID9's contributions when bus storage shelter is projected to be built.

The fleet plan work in business plan 4.7 F1.1 will better identify life cycle replacement of the buses based on their annual use and typical replacement pattern including any planned refurbishment

Fleet Plan work will show the lifecycle replacement cycle for each bus. Currently at cutaways 12 years, Regional and Local buses at 22 yrs.

Bus lifecycle replacement calculation estimates																											
			22 yr full replacement at 2% compounded annual	60% replacement cost at 2014	60% replacement at 2% compounded for 22 yrs	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	
4 x 40 ft Hybrids	2400000	3294686		1584000	2174493	1615680	1647994	1680953	1714573	1748864	1783841	1819518	1855908	1893027	1930887	1969505	2008895	2049073	2090054	2131855	2174493						
22 yr lifecycle due to fleet rotation																											
60% of replacement cost. Grant funding for rest assumes ToFB contributions from 2008 to 2014																											
fleet plan to identify possible other costs such as reburbishment and battery replacement in future years																											
2 bio diesels	1100000	1667233		726000	1100374	740520	755330.4	770437	785845.7	801562.7	817593.9	833945.8	850624.7	867637.2	884989.9	902689.7	920743.5	939158.4	957941.6	977100.4	996642	1016575	1036907	1057645	1078798	1100374	
22yr lifecycle due to fleet rotation																											
60% of replacement cost. Grant funding for rest																											
fleet plan to identify possible other costs such as body and enigne refurbishments																											
			12 yr replacement at 2% compounded annual	60% replacement at 2014	60% replacement at 2% compounded for 12 yrs	2014 cost	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
2 cutaways	320000	397880		262600	326510	267852	273209	278673	284247	289932	295730	301645	307678	313831	320108	326510											
Banff						137454	137454	137454	137454	137454	137454	137454	137454	219081	137454	137454	137454	123850	123850	123850	123850						
Canmore						38613	38613	38613	38613	38613	38613	38613	38613	25009	38613	38613	38613	25009	25009	25009	25009						

Bow Valley Regional Transit Services Commission

Capital Assets

For the year ended December 31, 2013

Amortization in first year -

Pro-rated amortization - No of months-

Half year

12

Prepared by	Reviewed by
HCS	ALH
Mar 21/14	30-Mar-14

			COST				ACCUMULATED AMORTIZATION				N.B.V.	2,014	
Description	Identification #	Year	Opening	Additions	Disposals	Closing	Opening	Adjust	Amortization	Closing	Closing	Budget	
Leasehold improvements													
Building improvements	20% S.L.	2013	58,080			58,080	U-3	5,808		11,616	17,424	40,656	11,616
Sign	20% S.L.	2013	2,764			2,764	U-3	277		552	829	1,935	553
	0% S.L.					-				-	-	-	-
						-				-	-	-	-
			60,844	-	-	60,844	U	6,085	-	12,168	18,253	42,591	12,169
			▲					▲					
Buses													
2010 Nova LFS 40' bus	6% S.L.	2NVYL82U8C3000805	2012	419,702		419,702		34,976		23,317	58,293	361,409	23,317
2010 Nova LFS 40' bus	6% S.L.	2NVYL82U8C3000804	2012	419,702		419,702		34,976		23,317	58,293	361,409	23,317
2013 Chevrolet bus	10% S.L.	1GB6G5BL6D1112106	2012	144,024		144,024		21,603		14,402	36,005	108,019	14,402
2013 Chevrolet bus	10% S.L.	1GB6G5BLXD1110939	2012	144,024		144,024		21,603		14,402	36,005	108,019	14,402
Bus wrap 1	20% S.L.		2012	11,208		11,208		3,362		2,241	5,604	5,605	2,242
Bus wrap 2	20% S.L.		2012	11,208		11,208		3,362		2,241	5,604	5,605	2,242
Bus wrap 3	20% S.L.		2012	11,208		11,208		3,362		2,241	5,604	5,605	2,242
Bus wrap 4	20% S.L.		2012	11,208		11,208		3,362		2,241	5,604	5,605	2,242
						-		-		-	-	-	-
			1,172,285	-	-	1,172,285	U	126,606	-	84,405	211,011	961,274	84,406
			▲					▲					
Machinery and equipment													
Desk	33% S.L.	2012	4,622			4,622		2,312		1,541	3,853	769	1,541
Office furniture	33% S.L.	2014	-	10,000		10,000		2,312		1,666	3,978	6,022	3,333
Fare box 1	10% S.L.	2012	31,180			31,180		4,656		3,118	7,774	23,406	3,118
Fare box 2	10% S.L.	2012	31,180			31,180		4,656		3,118	7,774	23,406	3,118
Fare box 3	10% S.L.	2012	31,180			31,180		4,656		3,118	7,774	23,406	3,118
Fare box 4	10% S.L.	2012	31,180			31,180		4,656		3,118	7,774	23,406	3,118
Fare box 5	10% S.L.	2012	31,180			31,180		4,656		3,118	7,774	23,406	3,118
Fare box 6	10% S.L.	2012	31,180			31,180		4,656		3,118	7,774	23,406	3,118
Fare box 7	10% S.L.	2012	31,180			31,180		4,656		3,118	7,774	23,406	3,118
Fare box 8	10% S.L.	2012	31,180			31,180		4,656		3,118	7,774	23,406	3,118
Regional next bus	13% S.L.	2013	35,552			35,552	I	2,311		4,621	6,932	28,619	6,932
Canmore Regional LED sig	13% S.L.	2013	7,785			7,785	I	506		1,012	1,518	6,267	1,518
Regional Banff LED signs	13% S.L.	2013	3,519			3,519	I	228		458	686	2,833	686
						-		-		-	-	-	-
						-		-		-	-	-	-
			300,917	10,000	-	310,917	Note 1 U	44,917	-	34,238	79,155	231,762	38,954
			▲					▲					

Website

Bow Valley Regional Transit Services Commission

Capital Assets

For the year ended December 31, 2013

Amortization in first year -

Pro-rated amortization - No of months-

Half year

12

Prepared by	Reviewed by
HCS	ALH
Mar 21/14	30-Mar-14

Description	Identification #	Year	COST				ACCUMULATED AMORTIZATION				N.B.V. Closing	2,014 Budget
			Opening	Additions	Disposals	Closing	Opening	Adjust	Amortization	Closing		
Development	33% S.L.	2012	12,083			12,083	6,041		4,028	10,069	2,014	4,028
						-			-	-	-	-
			12,083	-	-	12,083	6,041	-	4,028	10,069	2,014	4,028
			^A				^A					
Bus stop Improvements	20% S.L.											
Canmore Town Centre Transit bus shelter		2013	27,026			27,026	2,702		5,405	8,107	18,919	8,107
Banff Improvements (Signs)		2013	4,819			4,819	482		963	1,445	3,374	1,445
Canmore Bus Zone Improvements		2014		4,000		4,000	482		400	882	3,118	882
						-			-	-	-	-
						-			-	-	-	-
						-			-	-	-	-
						-			-	-	-	-
			31,845	4,000	-	35,845	3,666	-	6,769	10,435	25,410	10,435
						-			-	-	-	-
						-			-	-	-	-
			-	-	-	-	-	-	-	-	-	-
GRAND TOTALS			1,577,974	14,000	-	1,591,974	187,316	-	141,607	328,923	1,263,050	149,992
				^{scf}			Error from prior year		-30 Adjusted to vehicles			
				^{U-2}			Per Leadsheet ⁴⁰		141,577			
				^{UU-1}								

Note 1

This was the cost to refurbish the fare boxes. The fare boxes were an older version, but it was agreed that this upgrade would be done to make them usable. It was divided between all 8 fair boxes.

Of the above purchases, there were several made from a US company called NextBus. There was no GST charged on these purchases. Total purchases from NextBus was \$35,551. ^{C-3}. This is needed for the GST reasonability.

There was also purchases made that are operating for reporting purposes, but were purchased with capital funding. They are:

Banff Smart Card	11,822
Regional Smart Card	1,735

Bow Valley Regional Transit Services Commission

Capital Assets

For the year ended December 31, 2013

Amortization in first year -

Pro-rated amortization - No of months-

Half year

12

Prepared by	Reviewed by
HCS	ALH
Mar 21/14	30-Mar-14

			COST				ACCUMULATED AMORTIZATION					
Description	Identification #	Year	Opening	Additions	Disposals	Closing	Opening	Adjust	Amortization	Closing	N.B.V. Closing	2,014 Budget
Leasehold improvements												
Building improvements	20% S.L.	2013		58,080		58,080			5,808	5,808	52,272	11,616
Sign	20% S.L.	2013		2,764		2,764			277	277	2,487	553
	0% S.L.					-			-	-	-	-
						-			-	-	-	-
			-	60,844	-	60,844	-	-	6,085	6,085	54,759	12,169
			▲				▲					
Buses												
2010 Nova LFS 40' bus	6% S.L.	2NVYL82U8C3000805	2012	419,702		419,702	11,659		23,317	34,976	384,726	23,317
2010 Nova LFS 40' bus	6% S.L.	2NVYL82U8C3000804	2012	419,702		419,702	11,659		23,317	34,976	384,726	23,317
2013 Chevrolet bus	10% S.L.	1GB6G5BL6D1112106	2012	144,024		144,024	7,201		14,402	21,603	122,421	14,402
2013 Chevrolet bus	10% S.L.	1GB6G5BLXD1110939	2012	144,024		144,024	7,201		14,402	21,603	122,421	14,402
Bus wrap 1	20% S.L.		2012	11,208		11,208	1,121		2,241	3,362	7,846	2,242
Bus wrap 2	20% S.L.		2012	11,208		11,208	1,121		2,241	3,362	7,846	2,242
Bus wrap 3	20% S.L.		2012	11,208		11,208	1,121		2,241	3,362	7,846	2,242
Bus wrap 4	20% S.L.		2012	11,208		11,208	1,121		2,241	3,362	7,846	2,242
						-	-		-	-	-	-
			1,172,285	-	-	1,172,285	42,204	-	84,402	126,606	1,045,679	84,406
			▲				▲					
Machinery and equipment												
Desk	33% S.L.	2012	4,622			4,622	771		1,541	2,312	2,310	1,541
Fare box 1	10% S.L.	2012	30,975	205		31,180	1,548		3,108	4,656	26,524	3,118
Fare box 2	10% S.L.	2012	30,975	205		31,180	1,548		3,108	4,656	26,524	3,118
Fare box 3	10% S.L.	2012	30,975	205		31,180	1,548		3,108	4,656	26,524	3,118
Fare box 4	10% S.L.	2012	30,975	205		31,180	1,548		3,108	4,656	26,524	3,118
Fare box 5	10% S.L.	2012	30,975	205		31,180	1,548		3,108	4,656	26,524	3,118
Fare box 6	10% S.L.	2012	30,975	205		31,180	1,548		3,108	4,656	26,524	3,118
Fare box 7	10% S.L.	2012	30,975	205		31,180	1,548		3,108	4,656	26,524	3,118
Fare box 8	10% S.L.	2012	30,975	205		31,180	1,548		3,108	4,656	26,524	3,118
Regional next bus	13% S.L.	2013		35,552		35,552			2,311	2,311	33,241	2,311
Canmore Regional LED sig	13% S.L.	2013		7,785		7,785			506	506	7,279	506
Regional Banff LED signs	13% S.L.	2013		3,519		3,519			228	228	3,291	228
						-	-		-	-	-	-
						-	-		-	-	-	-
			252,421	48,496	-	300,917	13,155	-	29,450	42,605	258,312	29,530
			▲				▲					
Website												
Development	33% S.L.	2012	12,083			12,083	2,014		4,027	6,041	6,042	4,028

Note 1

Bow Valley Regional Transit Services Commission

Capital Assets

For the year ended December 31, 2013

Amortization in first year -

Pro-rated amortization - No of months-

Half year

12

Prepared by	Reviewed by
HCS	ALH
Mar 21/14	30-Mar-14

Description	Identification #	Year	COST				ACCUMULATED AMORTIZATION				N.B.V. Closing	2,014 Budget
			Opening	Additions	Disposals	Closing	Opening	Adjust	Amortization	Closing		
			-			-	-		-	-	-	-
			12,083	-	-	12,083 U	2,014	-	4,027	6,041 U	6,042	4,028
			A				A					
Bus stop Improvements	20% S.L.											
Canmore Town Centre Transit bus shelter		2013		27,026		27,026 I			2,702	2,702	24,324	2,702
Banff Improvements (Signs)		2013		4,819		4,819 I			482	482	4,337	482
						-				-	-	-
						-				-	-	-
						-				-	-	-
						-				-	-	-
			-	31,845	-	31,845 U	-	-	3,184	3,184 U	28,661	3,184
						-				-	-	-
						-				-	-	-
			-	-	-	-	-	-	-	-	-	-
GRAND TOTALS			1,436,789	141,184	-	1,577,974	57,373	-	127,149	184,522	1,393,452	133,317
				scf			Error from prior year		-30	Adjusted to vehicles		
				U-2			Per Leadsheet 40		127,119			
				UU-1								

Note 1 This was the cost to refurbish the fare boxes. The fare boxes were an older version, but it was agreed that this upgrade would be done to make them usable. It was divided between all 8 fair boxes.

Of the above purchases, there were several made from a US company called NextBus. There was no GST charged on these purchases. Total purchases from NextBus was \$35,551. C-3. This is needed for the GST reasonability.

There was also purchases made that are operating for reporting purposes, but were purchased with capital funding. They are:

Banff Smart Card	11,822
Regional Smart Card	1,735

Revenue Hours Per Capita

BANFF - Routes 1 and 2 and 4

Banff Population 8,244

Revenue Operating Hours 12,565

Revenue Hours Per Capita 1.52

CANMORE - Route 3

Canmore Population 18,299

Banff Population 8,244

Total 26,543

Revenue Operating Hours 5,453

Revenue Hours Per Capita 0.2

Ridership Per Revenue Hour

Ridership	All Routes 2013		535,978	58917	594,895
Total Revenue Hours	Route 1	Total			
	17hrs 15 mins per day	17.26	6,283		
	Route 2				
	17hrs 15 mins per day	17.26	6,283		
	Route 3				
	Jan to Aug 26th				
	12hrs 40 mins per day (M-W)	12.67	1229	97	
	13hrs 40 mins per day (TH-F)	13.67	916	67	
	7hrs 50 mins (Sunday/Statutory Holiday)	7.83	313	40	
	9hrs 50 mins (Saturday)	9.83	334	34	
			2,792		
	Aug 27th - Dec 31				
	15hrs 50 mins per day (M-W)	15.83	807	51	
	16hrs 50 mins per day (TH-F)	16.83	589	35	
	10hrs 50 mins (Sunday/Statutory Holiday)	10.83	249	23	
	12hrs 50 mins (Saturday)	12.83	231	18	
			1,876		
	Route 4				
	9hrs 50 mins (Fri-Sun (3 months and 3 weeks))	9.83	1,130		
	Total Operating Hours 2013		18,364		
	Ridership Per Revenue Operating Hour		32.39		

2013 Operating Revenue Per Direct Operating Expense

Banff Local Service

Direct Gross Operating Expense	\$ 1,165,898.00	
Revenue	\$ 793,734.00	
Operating Revenue Per Direct Operating Expense	\$ 0.68	For every dollar spent in operating, we're bringing in 68 cents

Regional Local Service

Direct Gross Operating Expense	\$ 453,568.00	
Revenue	\$ 323,566.00	
Operating Revenue Per Direct Operating Expense	\$ 0.71	For every dollar spent in operating, we're bringing in 71 cents

2014 Projected Year End

Banff Local Service

Direct Gross Operating Expense	\$ 1,166,750.00	
Revenue	\$ 817,270.00	
Operating Revenue Per Direct Operating Expense	\$ 0.70	For every dollar spent in operating, we're bringing in 70 cents

Regional Local Service

Direct Gross Operating Expense	\$ 484,150.00	
Revenue	\$ 391,000.00	
Operating Revenue Per Direct Operating Expense	\$ 0.81	For every dollar spent in operating, we're bringing in 81 cents

2015 Budgeted

Banff Local Service

Direct Gross Operating Expense	\$ 1,099,318.00	
Revenue	\$ 853,525.00	
Operating Revenue Per Direct Operating Expense	\$ 0.78	For every dollar spent in operating, we're bringing in 78 cents

Regional Local Service

Direct Gross Operating Expense	\$ 447,378.00	
Revenue	\$ 368,600.00	

Operating Revenue Per Direct Operating Expense

\$

0.82 ***For every dollar spent in operating, we're bringing in 82 cents***

2014 Banff Operating Expense Per Vehicle Hour

				2014 Driver Costs	Maintenance	Fuel	Parts	Insurance
Revenue Operating Hours	12,565	\$ 952,000.00	\$	685,000.00	\$ 70,000.00	\$ 133,000.00	\$ 55,000.00	\$ 9,000.00
Gross Operating Expense Per Vehicle Hour	\$ 75.76							

Regional Operating Expense Per Vehicle Hour

Revenue Operating Hours	5,453	\$ 416,000.00	\$	277,000.00	\$ 30,000.00	\$ 80,000.00	\$ 25,000.00	\$ 4,000.00
Gross Operating Expense Per Vehicle Hour	\$ 76.29							

Net Cost Per Capita Banff Service		
2014 Total Net Operating Cost Banff Service	\$	355,169.00
(2015) Budgeted Total Net Operating Cost Banff Service	\$	245,793.00
Banff Population		8,244
Canmore Population		18,299
Total Population		26,543
2014 Banff Cost Per Capita		43.08
2015 Budgeted Banffs Net Cost Per Capita		29.81

Net Cost Per Capita Regional Service		
2014 Total Net Operating Cost Regional Service	\$	140,150.00
(2015) Budgeted Total Net Operating Cost Regional Service	\$	78,778.00
	Canmore + Banff	
2014 Regional Cost Per Capita	\$	5.28
2015 Budgeted Regional Net Cost Per Capita	\$	2.97

2013 Fuel Consumed Per Km

Route 3

Jan to Aug 26th

				Trip per day	KM per trip	km per day	total
12hrs 40 mins per day (M-W)	12.67	1229	97	13	51	663	64,311
13hrs 40 mins per day (TH-F)	13.67	916	67	14	51	714	47,838
7hrs 50 mins (Sunday/Statutory Holiday)	7.83	313	40	8	51	408	16,320
9hrs 50 mins (Saturday)	9.83	334	34	10	51	510	17,340
		2,792					

Aug 27th - Dec 31

15hrs 50 mins per day (M-W)	15.83	807	51	16	51	816	41,616
16hrs 50 mins per day (TH-F)	16.83	589	35	17	51	867	30,345
10hrs 50 mins (Sunday/Statutory Holiday)	10.83	249	23	11	51	561	12,903
12hrs 50 mins (Saturday)	12.83	231	18	13	51	663	11,934

Route 1			338	26	12	312	105,456
Adjusted schedule			27	23	12	276	7,452

Route 2			365	26	8.75	227.5	83,038
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Route 4			62	10	16	160	9,920
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Total Kms Driven							448,473
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Total Fuel Consumed 2013							190,463
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Total Fuel Consumed Per KM							2.35
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2013 Boardings Per Revenue Hour

Banff Boardings 2013	535,978
Banff Revenue Hours	12,565
Banff Boardings Per Revenue Hour	42.66

Regional Boardings 2013	58,917
Regional Revenue Hours	5,453
Regional Boardings Per Revenue Hour	10.81

2013 Ratio of Cash to Pass Fare

Banff	Cash Fares	Pass Sales	Total	Percent Pass Sales
	\$ 320,346.48	\$ 41,245.12	\$ 361,591.60	9%

	91	9	
Ratio of Cash Fares to Pass Sales	10	1	(10:1)

Regional	Cash Fares	Pass Sales	Total	Percent Pass Sales
	\$ 249,789.96	\$ 66,470.50	\$ 316,260.46	5%

	95	5	
Ratio of Cash Fares to Pass Sales	20	1	(20:1)