

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
REGULAR MEETING
BVRTSC CUSTOMER SERVICE CENTRE – BOARD ROOM
(221 BEAVER ST. BANFF)**

MINUTES

September 10, 2014: 2:00pm – 4:00pm

BOARD MEMBERS PRESENT

Sean Krausert, Town of Canmore - Chair
Davina Bernard, ID#9
Grant Canning, Town of Banff
Stavros Karlos, Town of Banff – Vice Chair
Joanna McCallum, Town of Canmore

BOARD MEMBERS ABSENT

Dave Schebek, ID #9

BOARD ADMINISTRATION PRESENT

Koji Miyaji, General Manager / Chief Administrative Officer
Steve Nelson, Manager of Operations / Meeting Recorder

BOARD ADMINISTRATION ABSENT

ADMINISTRATION PRESENT

Adrian Field, Manager of Engineering, Town of Banff
Jacob Johnson, Acting Manager of Engineering, Town of Canmore
Ethan Gorner, ID #9

ADMINISTRATION ABSENT

Alex Kolesch, Parks Canada

1. Call to Order 2:05PM
2. Approval of the Agenda

BVRTSC14-88 Sean Krausert moved approval of the agenda.

CARRIED UNANIMOUSLY

3. Approval of the August 21, 2014 Regular Meeting Minutes

*Stavros Karlos indicated that **BVRTSC14-79** should mirror **BVRTSC14-80** with “2016 and 2017 at 2% increases.” All agreed.*

BVRTSC14-89 Sean Krausert moved approval of the August 21, 2014 minutes approved as amended.

CARRIED UNANIMOUSLY

4. Old Business (Standing Items)

- a. General Manager/ CAO’s Monthly report
2014 Bring Forward List of Pending items.

A question by Stavros Karlos as to how the GM’s monthly report is populated at year end, and ensuring carry over. It was responded that it is populated accordingly to the timetable attached to the Business Strategy.

- b. Transit Service Monthly Statistics (July already provided at the August meeting)

- c. 2015-2017 Draft Operating Budget

BVRTSC14-90 Sean Krausert moved to approve the operation budget as presented.

BVRTSC14-91 Stavros Karlos moved to remove Customer Service centre support line 5624.

DEFEATED

(Krausert, Bernard, McCallum **OPPOSED**) (Karlos, Canning **IN FAVOUR**).

BVRTSC14-92 Sean Krausert moved that line 5624 be changed from \$29,000 to \$17,100.

CARRIED UNANIMOUSLY

Returning to the main motion as amended . . .

BVRTSC14-90 Sean Krausert moved to approve the operation budget as amended.

CARRIED UNANIMOUSLY

5. New Business

- a. 2015 Capital Budget

A discussion was had with respect to the spare ratio going forward as a commission, including asking questions around a possible policy to be formed with respect to procedures to deal with a catastrophic bus ‘fill in’.

BVRTSC14-93 Sean Krausert moved approval of the capital budget as presented.

CARRIED UNANIMOUSLY

Stavros Karlos asked that budget be better formatted moving forward – columns etc...

b. Annual Organizational Meeting Date

BVRTSC14-94 Sean Krausert moved the Annual Organizational Meeting be set for Monday October 20th, 2014 at 10AM at the BVRTSC Customer Service Centre.

CARRIED UNANIMOUSLY

c. Quarterly Performance Update

BVRTSC14-95 Sean Krausert moved that item 5C is tabled until the October meeting.

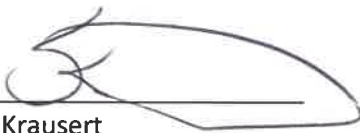
CARRIED UNANIMOUSLY

Sean Krausert commented the performance measures need a cover sheet and a comparison against something, e.g. CUTA comparisons.

6. Adjournment

BVRTSC14-96 Sean Krausert moved to adjourn at 4:02pm.

CARRIED UNANIMOUSLY



Sean Krausert
Chair