

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
REGULAR MEETING
BVRTSC CUSTOMER SERVICE CENTRE – IAN MACKIE BOARD ROOM
(221 BEAVER ST. BANFF)**

MINUTES

Nov 12, 2014: 2:00pm – 4:00pm

BOARD MEMBERS PRESENT

Sean Krausert, Town of Canmore - Chair
Grant Canning, Town of Banff
Davina Bernard, ID#9 Dave
Schebek, ID #9

BOARD MEMBERS ABSENT

Stavros Karlos, Town of Banff - Vice Chair
Joanna McCallum, Town of Canmore

BOARD ADMINISTRATION PRESENT

Steve Nelson, Acting General Manager / Manager of Operations (Meeting Recorder)

ADMINISTRATION PRESENT

Adrian Field, Manager of Engineering, Town of Banff
Jacob Johnson, Engineering, Town of Canmore
Ethan Gorner, ID #9

ADMINISTRATION ABSENT

Alex Kolesch, Parks Canada

1. Call to Order - **2:05 PM**

2. Election of Chair and Vice Chair

BVRTSC14-117 Grant Canning nominates Sean Krausert as Chair.

CARRIED UNANIMOUSLY

BVRTSC14-118 Grant Canning nominates Stavros Karlos as Vice Chair.

CARRIED UNANIMOUSLY

3. Approval of the Agenda

Grant Canning adds CAO recruitment update (7f)

BVRTSC14-119 Sean Krausert moves approval of agenda as amended.

CARRIED UNANIMOUSLY

4. Approval of the October 8, 2014 Regular Meeting Minutes

BVRTSC14-120 Sean Krausert moves approval of the October 8, 2014 minutes as circulated.

CARRIED UNANIMOUSLY

5. Approval of the October 20, 2014 Annual Organization Meeting Minutes

BVRTSC14-121 Sean Krausert moves approval of the October 20, 2014 Annual Organizational Meeting minutes as circulated.

CARRIED UNANIMOUSLY

6. Old Business (including Standing Items)

- a. General Manager/ CAO's Monthly report
2014 Bring Forward List of Pending items.
- b. Transit Service Monthly Statistics (January - September)
- c. Quarterly Performance Indicators Update

7. New Business

- a. Ski Hill Advertising (Discussion)

The Acting GM sought input from the Board with respect to whether or not advertising opportunities should be sought with ski hills outside of the Bow Valley. The Board agreed that given BVRTSC is supported by local tax dollars and comprised of three local municipalities that it would be inappropriate to advertise for businesses outside of the region.

b. GreenTRIP Application (Request for Decision)

BVRTSC14-122 Sean Krausert moved that the Commission approve the BVRTSC portion of the circulated GreenTRIP application as amended by the following amending motions, and authorize the Calgary Regional Partnership to submit it to the province of Alberta on behalf of BVRTSC.

CARRIED UNANIMOUSLY

BVRTSC14-122a Grant Canning moved adding a Banff shelter project, that mirrors the Canmore project, stating “bus stop installations and improvements in Banff” in the amount of \$650,000 in 2015.

CARRIED UNANIMOUSLY

BVRTSC14-122b Dave Schebek moved adding a Lake Louise shelter project, that mirrors the Canmore project, stating “three bus shelters in Lake Louise” in the amount of \$195,000 in 2016.

CARRIED UNANIMOUSLY

BVRTSC14-122c Grant Canning moved adding a project to design and build a multi bus regional /local service transfer station within the town of Banff in an amount as projected by previous study done by BVRTSC.

CARRIED UNANIMOUSLY

BVRTSC14-123 Sean Krausert moved that, subject to the advice of the CRP to include the following elsewhere, BVRTSC approves the addition of a Calgary - Bow Valley passenger train project as part of the BVRTSC GreenTRIP application.

CARRIED UNANIMOUSLY

c. Town of Canmore Feasibility Update

In addition to the materials circulated with the agenda, it was reported that Canmore's plans are to propose funding of the purchase of two buses, some transit infrastructure, and a detailed implementation strategy (to be prepared by BVRTSC) in its 2015 Capital Budget; with the buses and infrastructure funding not being spent until after Canmore Council and BVRTSC approve the detailed implementation strategy (anticipated in the 2nd quarter of 2015). Subject to the above being approved in due course, local transit in Canmore would begin at some point in 2016.

BVRTSC14-124 Sean Krausert moved that items 7 (d), (e) and (f) are tabled until the next regular Board meeting.

CARRIED UNANIMOUSLY

d. Town of Banff Request for Peak Service Increase (TABLED)

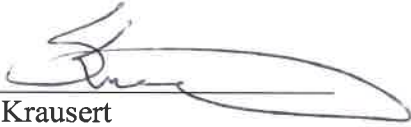
e. 2nd Quarter Financials Update (TABLED)

f. CAO Recruitment Update (TABLED)

8. Adjournment

BVRTSC14-125 Sean Krausert moved to adjourn at **5:15 PM.**

CARRIED UNANIMOUSLY



Sean Krausert
Chair