

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
REGULAR MEETING**

Fenlands Recreation Centre, Banff, AB.

MINUTES

July 19, 2017: 2:00 – 4:00 pm

BOARD MEMBERS PRESENT

Davina Bernard, ID#9 –Chair
Sean Krausert, Town of Canmore – Vice Chair
Karen Sorensen, Town of Banff
Corrie DiManno, Town of Banff
Dave Schebek, ID#9

BOARD MEMBERS ABSENT

Joanna McCallum, Town of Canmore

BOARD ADMINISTRATION PRESENT

Martin Bean, Chief Administrative Officer
Steve Nelson, Manager of Operations

ADMINISTRATION PRESENT

Alex Kolesch, Parks Canada (Phone Call-In)
Stephen Allan, Town of Banff

ADMINISTRATION ABSENT

Ethan Gorner, ID#9
Adrian Field, Town of Banff
Jacob Johnson, Town of Canmore

1. Call to Order Davina Bernard at 2:03PM
2. Approval of the Agenda

Davina Bernard requests to add an In-Camera session as a final New Business item.

BVRTSC17-43 Davina Bernard moves to approve the Agenda as amended.

CARRIED UNANIMOUSLY



Handwritten signature and date: 8/9/17

3. Approval of the May 10, 2017 Regular Meeting Minutes (attached)

BVRTSC17-44 Davina Bernard moves to approve May minutes

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

a) CAO's Monthly Report

Martin Bean added a verbal discussion of an upcoming BVRTSC survey of passengers on the Banff to Lake Louise and Lake Louise local services for future planning purposes.

b) Bring Forward List of Pending Items

c) Transit Service Monthly Statistics (attached)

New presentation format of transit statistics is accepted and appreciated by the Board with adjustments being made to correct graphs and add forecast to Canmore local service.

5. New Business

a) Bylaw Review – Sean Krausert

BVRTSC17-45 Sean Krausert moves to propose an amendment to accept Option 1 and delete Option 2 with respect to the division of Administration costs set out in Schedule A.

- In Favour - Davina Bernard, Sean Krausert, Corrie DiManno, Dave Schebek.
- Opposed – Karen Sorenson.

MOTION CARRIED

BVRTSC17-46 Sean Krausert moves to approve the proposed revised BVRTSC Bylaws and provide notice to voting members as amended.

CARRIED UNANIMOUSLY

b) KPI Review

c) Office Renovation Motion - 221 Beaver Street

BVRTSC17-47 Davina Bernard moves that the Commission move to reallocate up to \$20,000 in office renovation funds from budget year 2018 to budget year 2017

CARRIED UNANIMOUSLY

d) Report on Impact of Child Fares

Davina Bernard – The Board accepts the report for information.

e) Request for Decision – Regional Service Enhancements

BVRTSC17-48 Davina Bernard make a motion to approve option C as presented.

CARRIED UNANIMOUSLY

f) **BVRTSC17-49** Davina Bernard moves to go in camera at 3:51pm

CARRIED UNANIMOUSLY

BVRTSC17-50 Davina Bernard moves to come out of in-camera at 4:00pm

6. Adjournment

BVRTSC17-51 Davina Bernard moves to adjourn the meeting at 4:01PM

CARRIED UNANIMOUSLY

