

**Bow Valley Regional Transit Services Commission  
Budget Summary - ALL SERVICES \*\* Includes new Canmore Local Service\*\***

	2017-2019						
	2015	Q2 2016	2016 Projected	2016 Approved	2017 Proposed	2018 Proposed	2019 Proposed
	Actual	Actual	Year End	Budget	Budget	Budget	Budget
<b>Income</b>							
4100 Farebox	673,745	276,704	661,390	703,000	908,060	989,712	1,012,929
4150 Passes	167,085	88,479	177,000	154,700	199,368	209,352	214,461
4200 Advertising & Marketing Revenue	31,179	18,197	36,300	40,000	62,300	62,525	64,088
4300 Partner Programs	382,565	200,310	390,200	390,200	415,004	425,379	436,014
4500 Other Recoveries	157,716	30,200	65,200	38,000	38,500	39,463	40,449
4700 Charter Sales	1,713	5,945	11,900	4,000	3,500	3,588	3,677
4800 Route Detour Fee	580	40	100	500	500	513	525
7600 Other Income	2,939	(20)	-	-	40,000	25,000	-
<b>Total Income BEFORE REQUISITIONS and Cost of Goods Sold</b>	<b>\$ 1,417,522</b>	<b>\$ 619,855</b>	<b>\$ 1,342,090</b>	<b>\$ 1,330,400</b>	<b>\$ 1,667,232</b>	<b>\$ 1,755,531</b>	<b>\$ 1,772,143</b>
<b>Cost of Goods Sold</b>							
5715 Commission	5,854	3,255	6,500	8,000	12,200	12,505	12,818
<b>Total Cost of Goods Sold</b>	<b>\$ 5,854</b>	<b>\$ 3,255</b>	<b>\$ 6,500</b>	<b>\$ 8,000</b>	<b>\$ 12,200</b>	<b>\$ 12,505</b>	<b>\$ 12,818</b>
<b>Total Income BEFORE REQUISITIONS</b>	<b>\$ 1,411,667</b>	<b>\$ 616,600</b>	<b>\$ 1,335,590</b>	<b>\$ 1,322,400</b>	<b>\$ 1,655,032</b>	<b>\$ 1,743,026</b>	<b>\$ 1,759,326</b>
<b>4400 Requisition Recoveries</b>							
1-4420 TOB - Operating	517,194	310,166	578,466	536,600	641,101	853,041	877,084
2-4420 TOC - Operating	116,778	81,767	335,421	79,800	560,314	582,220	601,266
5-4420 ID 9 - Operating	20,000	10,000	20,000	20,000	20,000	20,000	20,000
<b>Total 4400 Requisition Recoveries</b>	<b>\$ 653,972</b>	<b>\$ 401,933</b>	<b>\$ 933,887</b>	<b>\$ 636,400</b>	<b>\$ 1,221,415</b>	<b>\$ 1,455,261</b>	<b>\$ 1,498,350</b>
<b>Total Income AFTER REQUISITIONS</b>	<b>\$ 2,065,639</b>	<b>\$ 1,018,534</b>	<b>\$ 2,269,477</b>	<b>\$ 1,958,800</b>	<b>\$ 2,876,447</b>	<b>\$ 3,198,287</b>	<b>\$ 3,257,676</b>
<b>Expenses</b>							
<b>5100 Salaries &amp; Wages</b>							
5110 Wages	146,647	101,216	194,645	195,000	204,001	209,101	214,329
Total 5130 Benefits	29,087	115,996	52,280	53,200	53,040	54,366	55,725
5137 Recruitment Costs	24,077	384	1,300	1,000	1,000	-	-
<b>Total 5100 Salaries &amp; Wages</b>	<b>\$ 199,811</b>	<b>\$ 217,596</b>	<b>\$ 248,225</b>	<b>\$ 249,200</b>	<b>\$ 258,041</b>	<b>\$ 263,467</b>	<b>\$ 270,054</b>
5170 Training & Conferences	2,213	346	5,000	7,000	7,000	7,175	7,354

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5172 Meals & Travel	3,695	245	10,100	12,900	13,500	13,838	14,183
<b>Total 5170 Training &amp; Conferences</b>	<b>\$ 5,909</b>	<b>\$ 591</b>	<b>\$ 15,100</b>	<b>\$ 19,900</b>	<b>\$ 20,500</b>	<b>\$ 21,013</b>	<b>\$ 21,538</b>
5181 Mileage	3,368	1,622	2,835		6,060	6,712	6,867
<b>5200 Operating Contracts</b>							
5220 Direct Operating Cost	111,013	51,139	120,700	115,700	248,039	265,040	271,396
5221 FT drivers wages	559,393	233,646	612,000	535,400	880,283	932,338	956,847
5222 PT drivers wages	125,477	48,690	150,000	123,400	175,158	209,585	216,025
5225 Drivers uniforms	3,228	5,053	10,100	8,000	15,000	16,575	16,959
5226 Drivers recruitment	1,623	798	1,600	2,000	4,300	8,408	8,518
5227 Driver training		0	300	500	6,060	14,212	14,367
5228 Driver recognition		0.00	800	1,500	2,000	2,350	2,402
<b>Total 5220 Direct Operating Cost</b>	<b>\$ 800,734</b>	<b>\$ 339,327</b>	<b>\$ 895,500</b>	<b>\$ 786,500</b>	<b>\$ 1,330,840</b>	<b>\$ 1,448,507</b>	<b>\$ 1,486,514</b>
<b>5240 Maintenance</b>							
5250 Parts	74,670	38,513	84,500	98,800	125,500	141,588	144,753
5255 Vehicle Supplies		5,368	8,800	1,700	11,079	16,573	16,875
5260 Maintenance Labour	132,499	89,162	180,900	129,500	227,900	274,098	279,938
<b>Total 5240 Maintenance</b>	<b>\$ 207,169</b>	<b>\$ 133,043</b>	<b>\$ 274,200</b>	<b>\$ 230,000</b>	<b>\$ 364,479</b>	<b>\$ 417,258</b>	<b>\$ 426,565</b>
<b>Total 5200 Operating Contracts</b>	<b>\$ 1,007,903</b>	<b>\$ 472,370</b>	<b>\$ 1,169,700</b>	<b>\$ 1,016,500</b>	<b>\$ 1,695,319</b>	<b>\$ 1,865,765</b>	<b>\$ 1,913,078</b>
5270 Fuel	192,137	95,213	255,000	258,300	332,912	366,235	374,766
<b>5300 Insurance Expense</b>							
5310 General Liability Insurance	4,023	3,764	3,764	4,200	3,877	3,974	4,073
5320 Fleet insurance	11,308	14,447	15,197	10,800	22,750	30,819	31,401
<b>Total 5300 Insurance Expense</b>	<b>\$ 15,331</b>	<b>\$ 18,211</b>	<b>\$ 18,961</b>	<b>\$ 15,000</b>	<b>\$ 26,627</b>	<b>\$ 34,793</b>	<b>\$ 35,475</b>
<b>5350 General Operating Expenses</b>							
5351 Office Supplies	6,421	4,419	8,800	9,000	11,210	11,990	12,277
5352 Bank Service Charges	4,192	1,990	4,800	5,000	5,500	5,638	5,778
5353 Janitorial Supplies & Services	228	200	1,600	1,200	1,600	1,640	1,681
5354 Postage and Delivery	1,265	164	400	1,100	1,158	1,187	1,217

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5355 Miscellaneous Expense	114	(0)	2,000	1,400	2,030	3,581	3,632
5356 Memberships	492	2,450	3,500	4,000	3,605	3,695	3,788
5357 Cell Phone	3,416	1,691	3,400	4,500	7,090	8,267	8,449
5358 Office Phone	6,207	2,118	4,200	6,500	7,500	7,688	7,880
5359 Board meeting expense	171	611	1,200	1,000	1,236	1,267	1,299
5362 Software and License Fees	2,866	2,264	4,600	2,500	4,000	4,100	4,203
5364 Brinks service fees	2,313	1,833	3,600	4,300	5,600	7,740	7,884
<b>Total 5350 General Operating Expenses</b>	<b>\$ 27,692</b>	<b>\$ 17,903</b>	<b>\$ 38,400</b>	<b>\$ 40,500</b>	<b>\$ 50,829</b>	<b>\$ 57,100</b>	<b>\$ 58,401</b>
5391 Interest & Penalties	70	12	-	-	-	-	-
5400 Lease Expense							
5410 Bus Lease	59,250	31,998	64,000	64,000	59,250	60,731	62,250
5420 Bus Storage	31,824	16,392	32,800	32,800	43,065	56,142	57,246
5430 Parks Canada Land Rent	250	246	250	500	275	282	289
<b>Total 5400 Lease Expense</b>	<b>\$ 91,324</b>	<b>\$ 48,636</b>	<b>\$ 97,050</b>	<b>\$ 97,300</b>	<b>\$ 102,590</b>	<b>\$ 117,155</b>	<b>\$ 119,784</b>
5600 Professional/contractual fees							
5610 Professional/Contract	70,976	4,286	8,600	10,000	-	-	-
5611 Accounting Fees	23,173	19,358	27,965	25,000	36,300	39,183	40,087
5612 Payroll service fee	1,748	925	1,800	1,600	3,062	4,139	4,217
5613 Bookkeeping	2,993	-	-	1,000	-	-	-
5615 Legal fees	442	-	-	1,000	2,030	2,081	2,133
5616 Recruitment Costs	13,399	-	-	-	3,369	3,453	3,540
5617 Website	1,009	540	1,600	1,300	4,500	4,613	4,728
5619 Business Hosting Expenses	642	-	1,000	1,500	1,500	1,538	1,576
5620 Web hosting and Software License (annual fee - Trapeze)	27,212	13,506	30,000	30,000	43,300	53,383	54,492
5622 Nextbus	41,550	33,465	47,000	35,000	54,500	64,563	68,652
5623 Security Fee		-	-		4,000	4,100	4,203
1-5623 Banff Local Security shift	10,330	3,780	9,100	16,000	10,000	10,250	10,506

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5624 IT Support	5,283	2,670	5,300	6,500	8,030	8,231	8,437
5626 Office rent	29,333	9,841	32,034	30,000	40,195	41,200	42,230
5627 Copier	650	1,033	2,100	1,000	2,663	2,730	2,798
5628 Bus Wrap Repair	-	-	-	4,000	5,040	5,166	5,295
5629 Contract Work	1,407	4,114	18,300	15,000	30,000	50,000	30,000
5630 Utilities	4,133	1,172	3,000	4,200	3,500	3,588	3,677
5631 Customer Centre Support	7,556	15,738	29,400	30,000	47,000	52,150	53,329
5632 Infrastructure Maintenance	58	1,379	5,500	7,000	14,080	18,432	18,793
<b>Total 5600 Professional/contractual fees</b>	<b>\$ 259,768</b>	<b>\$ 111,807</b>	<b>\$ 222,699</b>	<b>\$ 220,100</b>	<b>\$ 313,069</b>	<b>\$ 368,797</b>	<b>\$ 358,692</b>
5700 Advertising and Marketing	43,812	28,752	47,000	43,000	70,500	82,250	84,019
<b>Total Expenses</b>	<b>\$ 1,847,955</b>	<b>\$ 1,012,855</b>	<b>\$ 2,115,270</b>	<b>\$ 1,959,800</b>	<b>\$ 2,876,447</b>	<b>\$ 3,198,286</b>	<b>\$ 3,257,674</b>
<b>SURPLUS (DEFICIENCY) BEFORE AMORTIZATION</b>	<b>\$ 217,684</b>	<b>\$ 5,679</b>	<b>\$ 154,207</b>	<b>-\$ 1,000</b>	<b>-\$ 1</b>	<b>\$ 0</b>	<b>\$ 0</b>
5900 Amortization Expense	138,213	75,000	150,000	150,000	211,000	297,000	357,000
<b>SURPLUS (DEFICIENCY) AFTER AMORTIZATION</b>	<b>\$ 79,471</b>	<b>-\$ 69,321</b>	<b>\$ 4,207</b>	<b>-\$ 151,000</b>	<b>-\$ 211,001</b>	<b>-\$ 297,000</b>	<b>-\$ 357,000</b>