## BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION REGULAR MEETING

## BVRTSC CUSTOMER SERVICE CENTRE – IAN MACKIE BOARD ROOM (221 BEAVER ST. BANFF)

# MINUTES May 11, 2016: 2:00 – 4:00 pm

#### **BOARD MEMBERS PRESENT**

Sean Krausert, Town of Canmore – Chair Joanna McCallum, Town of Canmore Dave Schebek, ID#9 Karen Sorensen, Town of Banff Davina Bernard, ID#9 – Vice Chair

#### **BOARD MEMBERS ABSENT**

Corrie DiManno, Town of Banff

#### **BOARD ADMINISTRATION PRESENT**

Martin Bean, Chief Administrative Officer Steve Nelson, Manager of Operations/Meeting Recorder

#### **ADMINISTRATION PRESENT**

Adrian Field, Town of Banff Jacob Johnson, Town of Canmore Alex Kolesch, Parks Canada Ethan Gorner, ID#9

#### **ADMINISTRATION ABSENT**

1. Call to Order

Sean Krausert called the meeting to order at 2:02 PM.

2. Approval of the Agenda

The Chair requests addition of item "5(f) ID9 Letter" as circulated to the Board by email.

**BVRTSC16-24** Sean Krausert moves the approval of the agenda as amended.

**CARRIED UNANIMOUSLY** 

3. Approval of the April 13, 2016 Regular Meeting Minutes (attached)

**BVRTSC16-25** Sean Krausert moves the approval of the April 13, 2016 regular meeting minutes as circulated.

**CARRIED UNANIMOUSLY** 

- 4. Old Business (including Standing Items)
- a) CAO's Monthly Report May 2016
- b) Bring Forward List of Pending Items (attached).

CAO requested that the report with respect to BVRTSC16-10 and BVRTSC16-11 be provided at the June Board meeting. The Board expressed no concerns.

c) Transit Service Monthly Statistics (attached).

Board members requested removal of the 2014 numbers in the table, but keep them on the graphs.

- 5. New Business
- a) Tunnel Mountain Campground Closure Information

Provided for information only. No decision required.

b) Request for Decision: Tunnel Mountain Free Ride

**BVRTSC16-26** – Sean Krausert moves to direct Administration to enact the one-way complimentary transit service at the Tunnel Mountain Campground for 2016 and subsequent years' subject to the Town of Banff's continued approval of this arrangement.

**CARRIED UNANIMOUSLY** 

c) Strategic Planning Update

CAO advised the Board to expect a pre-strategic planning work assignment by email from the facilitator, Leslie Taylor.

d) Fare Structure Discussion

Discussion resulted in expressions of interest from the Board for a fare structure review. CAO will bring a report for consideration at a future Board meeting.

e) CAO Performance Review Process

Chair spoke to the process outlined in the agenda package. Board had no questions and affirmed the process.

### f) ID9 Letter

**BVRTSC16-27** - Sean Krausert moved to direct Administration to return by the July 2016 Board meeting with a report outlining timelines and costs with regards to exploring a service pursuant to ID9's letter of request.

**CARRIED UNANIMOUSLY** 

### 6. Adjournment

BVRTSC16-28 - Sean Krausert moves to adjourn at 3:01 PM.

**CARRIED UNANIMOUSLY** 

