

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
REGULAR MEETING**

**BVRTSC CUSTOMER SERVICE CENTRE – IAN MACKIE BOARD ROOM
(221 BEAVER ST. BANFF)**

AGENDA

December 9, 2015: 2:00pm – 4:00pm

BOARD MEMBERS PRESENT

Sean Krausert, Town of Canmore – Chair
Davina Bernard, ID#9 – Vice Chair
Joanna McCallum, Town of Canmore
Karen Sorensen, Town of Banff
Corrie DiManno, Town of Banff

BOARD MEMBERS ABSENT

Dave Schebek, ID#9

BOARD ADMINISTRATION PRESENT

Martin Bean, Chief Administrative Officer
Steve Nelson, Manager of Operations/Meeting Recorder

ADMINISTRATION PRESENT

Adrian Field, Town of Banff
Alex Kolesch, Parks Canada
Jacob Johnson, Town of Canmore
Ethan Gorner, ID#9

ADMINISTRATION ABSENT

1. Call to Order

Sean Krausert called the meeting to order at 2:04 PM.

2. Approval of the Agenda

BVRTSC15-88 Sean Krausert moves approval of the agenda as circulated.

CARRIED UNANIMOUSLY

3. Approval of the November 19, 2015 Regular Meeting Minutes (attached)

Corrie DiManno noted the draft minutes referenced Banff withdrawing from CRP. For clarity, Banff hadn't withdrawn yet. Requested modification to minutes to read - "Discussion with regard to Canmore recent decision to withdraw".

BVRTSC15-89 Sean Krausert moves approval of the November 19, 2015 regular meeting minutes as edited.

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

a) CAO's Monthly Report – December 2015

Question was asked re advertising the increased frequency of Regional Service to the public when it takes effect. CAO indicated plans are in place with regards to radio and newspaper in addition to utilizing the communication services of the both towns involved.

b) Bring Forward List of Pending Items (attached).

Questions re spare bus for Regional service and the replacement of Elk Bus, both will be answered by virtue of Capital Allocation Policy, if approved.

c) Transit Service Monthly Statistics (attached).

A couple of editorial notes requested:

- *add a note to local Route 1 service to flag for future years the anticipated ridership drop resulting from Banff Gondola closure this year (i.e. identify a possible anomaly).*
- *question whether possible to separate hotel workers vs ridership numbers for 2016 statistical report?*

5. New Business

a) Capital Allocation Policy

Editorial Change – Include "partners" in wording throughout the document so that ID#9 is included in consideration.

BVRTSC15-90 Sean Krausert moves that the Commission adopt the Capital Allocation Policy as set out in the report, with the editorial change.

CARRIED UNANIMOUSLY

b) Regional Rerouting 6 Month Report

BVRTSC15-91 Sean Krausert moves that the Commission accepts the provided findings and feedback concerning the Regional Route 3 rerouting trial and make the Regional Route 3 rerouting permanent.

CARRIED UNANIMOUSLY

BVRTSC15-92 Sean Krausert moves that the Commission approve the addition of a Route 3 stop to be located across from the Banff Rail Station on Elk Street in Banff.

CARRIED UNANIMOUSLY

BVRTSC15-93 Sean Krausert moves that the Commission approve the installation of a bus stop at the intersection of Hawk Avenue and Banff Compound Road, conditional on the successful completion of Parks Canada's environmental impact assessment.

CARRIED UNANIMOUSLY

BVRTSC15-94 Sean Krausert moves that the Commission approve the rerouting of Route 3 to the Banff Compound Road, conditional on the successful completion of Parks Canada's environmental impact assessment.

CARRIED UNANIMOUSLY

c) Canmore Local Update

CAO informed the Board that buses are to be ordered in conjunction with the order from Airdrie once final budget approval is obtained from Town of Canmore Council on December 15th.

d) Banff/Canmore Regional Update

BVRTSC15-95 Sean Krausert moves to amend motion BVRTSC 15-075 by replacing "30 foot bus" with "40 foot bus".

CARRIED UNANIMOUSLY

6. Adjournment

BVRTSC15-96 Sean Krausert moves to adjourn the meeting at 3:04PM.

CARRIED UNANIMOUSLY

