

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION  
ANNUAL ORGANIZATIONAL MEETING**

**BVRTSC CUSTOMER SERVICE CENTRE – IAN MACKIE BOARD ROOM  
(221 BEAVER ST. BANFF)**

**MINUTES**

**October 14, 2015: 3:30 PM – 4:00 PM**

**BOARD MEMBERS PRESENT**

Sean Krausert, Town of Canmore – Chair  
Dave Schebek, ID #9  
Joanna McCallum, Town of Canmore  
Davina Bernard, ID#9  
Stavros Karlos, Town of Banff – Vice Chair

**BOARD MEMBERS ABSENT**

Grant Canning, Town of Banff

**BOARD ADMINISTRATION PRESENT**

Martin Bean, Chief Administrative Officer  
Steve Nelson, Operations Manager/Meeting Recorder

**ADMINISTRATION PRESENT**

Adrian Field, Manager of Engineering, Town of Banff  
Alex Kolesch, Parks Canada

**ADMINISTRATION ABSENT**

Jacob Johnson, Engineering Department, Town of Canmore

**1. Call to Order**

Sean Krausert called the meeting to order at 3:35 PM.

**2. Approval of the Agenda**

*Sean Krausert asks for amendment of item #3 to insert the wording (“previously approved proposed”)*

**BVRTSC15-081** Sean Krausert moves to approve the agenda as amended.

**CARRIED UNANIMOUSLY**

3. Approval of previously approved proposed 2016 Operating & Capital Budgets (*see October 14, 2015 Regular Meeting Package for previously approved proposed budgets*) \

**BVRTSC15-082** Sean Krausert moves to approve the 2016 Operating Budget and 2016 Capital Budget as previously circulated.

**CARRIED UNANIMOUSLY**

4. Ratification of the 2014 – 2016 Business Plan (*originally approved at the 2013 AOM . . . see Roam website*)

**BVRTSC15-083** Sean Krausert moves ratification of the 2014-2016 Business Plan as originally approved at the 2014 Annual Organizational Meeting.

**CARRIED UNANIMOUSLY**

5. Appointment of YPM Chartered Accountants for Audit of 2015 Financials.

**BVRTSC15-084** Sean Krausert moves to appoint YPM Chartered Accountants for audit of the 2015 financials.

**CARRIED UNANIMOUSLY**

6. Setting Dates and Location of Meetings until the 2016 AOM

**BVRTSC15-085** Sean Krausert moves that the next regular board meeting be on November 19<sup>th</sup> 2015 at 2 PM, and all regular meetings thereafter until the 2016 AOM be scheduled for the 2<sup>nd</sup> Wednesday of each month.

**CARRIED UNANIMOUSLY**

7. Adjournment

**BVRTSC15-086** Sean Krausert moves to adjourn the meeting at 3:40 PM.

**CARRIED UNANIMOUSLY**

