

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
REGULAR MEETING**

**BVRTSC CUSTOMER SERVICE CENTRE – IAN MACKIE BOARD ROOM
(221 BEAVER ST. BANFF)**

MINUTES

September 9, 2015: 2:00pm – 4:00pm

BOARD MEMBERS PRESENT

Sean Krausert, Town of Canmore – Chair
Dave Schebek, ID#9
Joanna McCallum, Town of Canmore
Davina Bernard, ID#9
Stavros Karlos, Town of Banff – Vice Chair
Grant Canning, Town of Banff

BOARD MEMBERS ABSENT

BOARD ADMINISTRATION PRESENT

Martin Bean, Chief Administrative Officer/Meeting Recorder

ADMINISTRATION PRESENT

Jacob Johnson, Town of Canmore
Adrian Field, Town of Banff
Alex Kolesch, Parks Canada

ADMINISTRATION ABSENT

Ethan Gorner, ID#9

1. Call to Order

Sean Krausert called the meeting to order at 2:10 PM.

2. Approval of the Agenda

Stavros Karlos request addition of item "5(d) Bike Lanes in Banff".

BVRTSC15-065 Sean Krausert moves to approve the agenda as amended.

CARRIED UNANIMOUSLY

3. Approval of the August 26, 2015 Regular Meeting Minutes (attached)

BVRTSC15-066 Sean Krausert moves approval of the August 26, 2015 regular meeting minutes as circulated.

CARRIED UNANIMOUSLY

4. Old Business (including Standing Items)

a) CAO's Monthly Report - September 2015

- *Discussion on Non-User Regional Survey –Administration to provide BVRTSC Board with a formal report including any recommendation for changes based on survey results.*
- *Discussion on GreenTRIP funding and the Government announcement on Friday. Impact will be followed up through meetings with municipal partners. Request put forward from Dave Schebek that Martin Bean attend an ID#9 meeting to present information.*
- *Discussion on Youth/Student pass to ensure consistent messaging that the pass is being offered on a trial basis.*

b) Bring Forward List of Pending Items (attached).

c) Transit Service Monthly Statistics (attached).

5. New Business

a) Proposed Budgets

- *Discussion on budget items including the possible introduction of Canmore local service and increased frequency of Regional service that are not included in this budget. Administration recommends that Canmore local service be treated separately and be operated in the first year with a stand-alone budget.*

BVRTSC15-067 Sean Krausert moves to approve the 2016 Proposed Operating Budget.

BVRTSC15-067a Sean Krausert moves amending motion that Administration review the Banff local revenue projections and make any changes to the budget and Banff's requisition based on that review.

CARRIED UNANIMOUSLY

BVRTSC15-067 Sean Krausert moves to approve the 2016 Proposed Operating Budget as amended.

CARRIED UNANIMOUSLY

BVRTSC15-068 Sean Krausert moves to approve the 2016 Proposed Capital Budget as presented.

CARRIED UNANIMOUSLY

b) Motion Regarding AOM Date

BVRTSC15-069 Sean Krausert moves to hold the Annual Organizational Meeting on Wednesday, October 14, 2015 at 3:30PM at the Ian Mackie Boardroom, BVRTSC Customer Service Centre.

CARRIED UNANIMOUSLY

- c) Change to November Meeting Date due to Remembrance Day

Meeting date in November will be Thursday November 19, 2015 at 2:00PM due to the original meeting date falling on Remembrance Day.

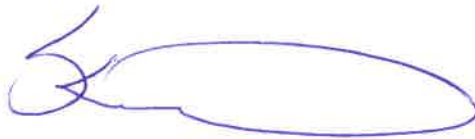
- d) Bike Lanes in Banff

Banff members sought feedback from BVRTSC on the new trial bikes lanes in Banff. BVRTSC administration will solicit feedback from Roam drivers and forward to Banff Town Administration to help in future planning.

6. Adjournment

BVRTSC15-070 Sean Krausert moves to adjourn at 3:15 PM.

CARRIED UNANIMOUSLY

A handwritten signature in blue ink, consisting of a stylized initial 'S' followed by a large, elongated oval shape.