

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION  
REGULAR MEETING**

**BVRTSC CUSTOMER SERVICE CENTRE – IAN MACKIE BOARD ROOM  
(221 BEAVER ST. BANFF)**

**MINUTES**

**April 08, 2015: 2:00pm – 4:00pm**

**BOARD MEMBERS PRESENT**

Sean Krausert, Town of Canmore – Chair  
Davina Bernard, ID#9  
Grant Canning, Town of Banff  
Stavros Karlos, Town of Banff – Vice Chair  
Joanna McCallum, Town of Canmore

**BOARD MEMBERS ABSENT**

Dave Schebek, ID #9

**BOARD ADMINISTRATION PRESENT**

Steve Nelson, Acting GM, Manager of Operations / Meeting Recorder

**ADMINISTRATION PRESENT**

Robert Earl, Town Manager, Town of Banff  
Andy Esarte, Manager of Engineering, Town of Canmore  
Alex Kolesch, Parks Canada

**ADMINISTRATION ABSENT**

Ethan Gorner, ID#9

**1. Call to Order**

Sean Krausert called the meeting to order at 2:04 PM.

**2. Approval of the Agenda**

**BVRTSC15-027** Sean Krausert moves approval of the agenda as presented.

**CARRIED UNANIMOUSLY**

**3. Approval of the March 11, 2015 Regular Meeting Minutes (attached)**

**BVRTSC15-028** Sean Krausert moves approval of the March 11, 2015 regular meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

4. Old Business (including Standing Items)

- a) General Manager/ CAO's Monthly Report 2014 (verbal)
- b) Bring Forward List of Pending Items (attached)
- c) Transit Service Monthly Statistics (attached)
- d) Report 2015-07 Regional Bike Rack Installation Options

**BVRTSC15-029** Stavros Karlos moves to approve the purchase and installation of the interior bike racks researched and recommended by Administration in time for the 2015 bicycling season.

**CARRIED UNANIMOUSLY**

**BVRTSC15-030** Stavros Karlos moves that administration amend the existing the guidelines as presented.

**CARRIED UNANIMOUSLY**

- e) Report 2015-08 June 2014 Tunnel Mountain Campground Ridership Stats

**BVRTSC15-031** Sean Krausert moves to direct Administration to implement a trial free one way transit service from the Tunnel Mountain Campground beginning on the May long weekend (Friday May 15<sup>th</sup>) to the end of labour day weekend.

**CARRIED UNANIMOUSLY**

**BVRTSC15-032** Stavros Karlos moves that BVRTSC send a formal request to Parks Canada that the Tunnel Mountain Campground, in an effort to (i) reduce downtown congestion, (ii) decrease CO2 emissions and (iii) generally impact the park in an environmentally responsible manner, handout information to all campers with respect to the free service.

**CARRIED UNANIMOUSLY**

5. New Business

- a) YPM Auditor's Report Presentation (To be addressed before 'Old Business')

**BVRTSC15-033** Sean Krausert moves approval of the financial statements as presented.

**CARRIED UNANIMOUSLY**

- b) Report 2015-09 Adjusting Regional Routing in Banff to Include Industrial Area

**BVRTSC15-034** Sean Krausert moves approval of rerouting of Route3 in bound to Banff as per the suggested route, and the outbound to Canmore as per the current routing, and that Administration is to report back on the success of the rerouting prior to finalizing the next annual printing of maps.

**CARRIED UNANIMOUSLY**

- c) GM/CAO Recruitment Update

*A new round of interviews is set, and it is hoped that an offer will be made to one of the candidates.*

d) Town of Banff use of Transit Bus at recent emergency

**BVRTSC15-035** Sean Krausert moves that the Chair provide a letter to the Town of Banff requesting that they follow the proper communication protocol in order to request use of BVRTSC rolling stock for emergency purposes.

**CARRIED UNANIMOUSLY**

**6. Adjournment**

**BVRTSC15-036** Sean Krausert moves adjournment at 4:12 PM.

**CARRIED UNANIMOUSLY**

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