

**BOW VALLEY REGIONAL TRANSIT SERVICES COMMISSION
REGULAR MEETING
BVRTSC CUSTOMER SERVICE CENTRE – BOARD ROOM
(221 BEAVER ST. BANFF)
June11, 2014: 2:00pm – 4:00pm**

MINUTES

BOARD MEMBERS PRESENT

Sean Krausert, Town of Canmore – Chair
Dave Schebek, ID #9
Davina Bernard, ID#9
Grant Canning, Town of Banff
Joanna McCallum, Town of Canmore

BOARD MEMBERS ABSENT

Stavros Karlos, Town of Banff – Vice Chair

BOARD ADMINISTRATION PRESENT

Koji Miyaji, General Manager / Chief Administrative Officer
Steve Nelson, Manager of Operations / Meeting Recorder

ADMINISTRATION PRESENT

Jacob Johnson, Acting Manager of Engineering, Town of Canmore
Alex Kolesch, Parks Canada
Ethan Gorner, ID #9
Adrian Field, Manager of Engineering, Town of Banff
Robert Earl, Chief Administration Officer Town of Banff

ADMINISTRATION ABSENT

1. Call to Order

The meeting was called to order at 2:05 p.m.

2. Welcome ID#9 representative

3. Approval of the Agenda

BVRTSC14-57 Moved by Joanna McCallum to approve the agenda for the June 11th meeting

CARRIED UNANIMOUSLY

4. Approval of the May 14th, 2014 Regular Meeting Minutes

BVRTSC14-58 Moved by Sean Krausert to approve the minutes of the May 14th, 2014 regular meeting.

CARRIED UNANIMOUSLY

5. Old Business (Standing Items)

- a. General Manager/ CAO's Monthly report
Performance Measures – First Quarter
2014 Bring Forward List of Pending items.

BVRTSC14-59 Moved by Grant Canning to direct administration to return in July with an outline of process for completion for Banff local service design analysis as well as Regional service design analysis.

CARRIED UNANIMOUSLY

- b. Transit Service Monthly Statistics (April)

6. New Business

- a. 2013 Audit Management Items – Report 2014-9

BVRTSC14-60 Moved by Sean Krausert to receive the report for information

CARRIED UNANIMOUSLY

- b. Canmore Local Service Report 2014-8

BVRTSC14-61 Moved by Sean Krausert that the Commission approve Administration to undertake the work required (within the specified timelines) as requested by the Town of Canmore to investigate the feasibility of operating a local transit service in Canmore.

CARRIED UNANIMOUSLY

- c. Banff Local Ridership Summer Targets Report 2014-10

BVRTSC14-62 Moved by Grant Canning to receive the report for information and direct administration to return to the July 4th board meeting with specific boarding targets for the Banff Local routes for July, August, and September of 2014 with an increase of 5% over the 2013 ridership numbers.

CARRIED UNANIMOUSLY

- d. Appreciation for Ian Mackie

BVRTSC14-63 Moved by Sean Krausert to name boardroom the Ian Mackie Boardroom at the BVRTSC Customer Service Centre. Direct admin to purchase a jacket for him, both of which will be presented to him at a date to be determined.

CARRIED UNANIMOUSLY

e. Banff TMP update

f. Town of Banff Letter

BVRTSC14-64 Moved by Sean Krausert that the Chair be directed to provide a letter to the TOB addressing those concerns raised in Mr. Morrison's letters to which Transit Commission can provide information and the chair will seek advice from GM/CAO.

CARRIED UNANIMOUSLY

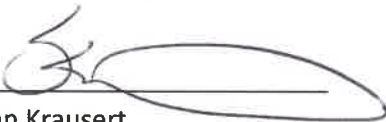
g. Board summer commitments/schedule

7. Adjournment

BVRTSC14-65 Moved by Sean Krausert to adjourn

CARRIED UNANIMOUSLY

Meeting adjourned 5:10 p.m.



Sean Krausert
Chair